




MACKENZIE COUNTY

BUDGET COUNCIL MEETING

December 7 & 8, 2021
10:00 A.M.

FORT VERMILION
COUNCIL CHAMBERS

 780.927.3718

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 4511-46 Avenue, Fort Vermilion

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Mackenzie County

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Tuesday & Wednesday, December 7-8, 2021
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) None	
DELEGATIONS:	4.	a) None	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
GENERAL REPORTS:	7.	a) None	
AGRICULTURE SERVICES:	8.	a) None	
COMMUNITY SERVICES:	9.	a) None	
FINANCE:	10.	a) Budget Council Meeting Nov.19 th , 2021 Follow up	5
		b) Bylaw 1246-21 Fee Schedule	11
		c) Amend Policy ADM052 – Electronic Access and Acceptable Use Policy	59
		d) Bylaw 1241-21 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members	73
		e) Amend Policy PW004 Winter Road Maintenance and Snowplow Indicator	83

	f)	Draft 2022 Operating Budget	91
	g)	2022 Insurance Premiums	125
	h)	Dust Control (Oiled) Roads	129
	i)	Grants to Non-Profits Organizations	139
	j)	Review 2021 One Time Projects Carry Forwards	149
	k)	2022 One Time Projects	153
	l)	Review 2021 Capital Projects Carry Forwards	161
	m)	2022 Capital Projects	167
OPERATIONS:	11.	a) None	
UTILITIES:	12.	a) None	
PLANNING & DEVELOPMENT:	13.	a) None	
ADMINISTRATION:	14.	a) None	
COUNCIL COMMITTEE REPORTS:	15.	a) None	
INFORMATION / CORRESPONDENCE:	16.	a) Budget Council Meeting November 19, 2021	211
NOTICE OF MOTION:	18.	a)	
NEXT MEETING DATES:		a) Regular Council Meeting December 14, 2021 10:00 a.m. Fort Vermilion Council Chambers	
		Budget Council Meeting December 16, 2021 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	20.	a) Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Budget Council Meeting November 19th, - Follow up

BACKGROUND / PROPOSAL:

During the November 19th Council Budget meeting, Council requested the following information be provided:

1 - **Designated COPTOR properties within the County**

Attached is Schedule “A” attached which notes Assessment codes that are exempted properties under the Municipal Government Act (MGA).

Assessment codes 809 & 811 are the only 2 codes which Council may have some discretion to not be considered for this exemption. Schedule “B” handout. Based on criteria under the MGA these organizations are considered non-profits and meet the qualifications, but can be removed if Council chooses it fair and equitable to do so.

2. **Calcium Dust Control** – Closer to cost recovery

New fees – Rural Residential \$1,500 & Rural Senior Residential \$500.
 Fee Schedule Bylaw being presented further in the meeting.

3. **Oil Dust Control** – Maintenance

Administration is bringing forward a map of all Oil Dust controlled locations, and costs incurred in 2020 to maintain some of the roads. This will be presented further in todays meeting.

Author: J. Batt Reviewed by: _____ CAO: _____

4. **Rural Snowplow services**

New fees – Effective January 1st

Rural snowplow services \$100/service – Senior is 65+ \$40/service

Reverting back to a pre-pay flag system.

Fee Schedule Bylaw being presented further in the meeting.

5. **Hamlet Sidewalk Snow Removal/ Sweeping Fee**

\$5/month for hamlet residence to be included on the monthly utility bill. Requires Fee Schedule Bylaw & Policy amendment being presented further in the meeting.

6. **Road Use Agreements**

Administration is in the process of reviewing other Municipalities Bylaws & Policies and will bring back options for Councils review.

7. **Insurance Premiums**

Council requested that administration inquire about current Insurance Premiums, and possible avenues to reduce. Administration is presenting the report during this meeting.

8. **Breakdown by Object Code**

Council requested a breakdown of some object codes for review. Administration is presenting the information in the meeting.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion #1

Simple Majority Requires 2/3 Requires Unanimous

That Tracking Sheet Change #2 be approved as presented and incorporated into the Draft 2022 Operating Budget.

Motion #2

Simple Majority Requires 2/3 Requires Unanimous

That the Budget Council Meeting follow up report be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

SCHEDULE A

Assess-ment Code	Description	Assess-ment Class	2021 Assessment Bylaw			
			Land	Improvements	Other	Total Assessment
801	Federal MV Exempt	Exe	97,790	47,900	-	145,690
802	M & E Exempt	Exe	-	28,450	-	28,450
803	Provincial MV Exempt	Exe	15,364,060	7,323,630	-	22,687,690
804	Religion	Exe	3,404,320	18,009,910	-	21,414,230
806	Cemetary Exempt	Exe	680,380	-	-	680,380
807	Seniors Lodge	Exe	1,128,990	6,350,330	-	7,479,320
808	School	Exe	3,118,120	46,316,620	-	49,434,740
809	Misc. Exempt MV	Exe	1,355,290	1,425,640	-	2,780,930
810	Seed Cleaning Exempt	Exe	-	376,880	-	376,880
811	Community Halls	Exe	2,853,420	12,322,490	-	15,175,910
812	Nursing Homes	Exe	158,560	4,635,430	-	4,793,990
813	Legions	Exe	67,800	54,480	-	122,280
814	Airport	Exe	1,044,740	6,292,890	-	7,337,630
815	Library	Exe	145,780	763,980	-	909,760
816	Hospital	Exe	70,100	11,926,030	-	11,996,130
817	Health Regions	Exe	1,105,110	13,026,010	-	14,131,120
819	Colleges/Universities	Exe	207,650	970,440	-	1,178,090
820	M.D. #23 Owned Exempt	Exe	19,599,730	20,327,690	-	39,927,420
859	Misc AUV Exempt	Exe	339,210	228,170	-	567,380
			50,741,050	150,426,970	-	201,168,020



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Bylaw 1246-21 Fee Schedule

BACKGROUND / PROPOSAL:

Through Budget deliberations, Council and Administration reviewed costs for various services and are recommending the following changes:

Public Works Pg. (22)

Hamlet Sidewalk Snow Removal / Sweeping – New fee - \$5.00 / month

- Snow Plow services - Returning to the prepaid flag
- Fees for services amended

Dust Control Calcium Chloride – Cost recovery incremental increase

Water Sewer Rates, Penalties, and Fees and Deposits Pg. (37)

Administration recommends a change to reflect what is in Policy FIN011 – Accounts Receivable/Utility Collection.

OPTIONS & BENEFITS:

Pass first reading of the Bylaw as presented, amended or table for further information.

COSTS & SOURCE OF FUNDING:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Fee amendments are advertised through the local newspaper, website, and social media. Bylaws are available on the Mackenzie County website.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1146-21 being the Fee Schedule for Mackenzie County.

Author: J. Batt Reviewed by: _____ CAO: _____

BYLAW NO. 1246-21

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

This bylaw may be cited as the “Fee Schedule Bylaw”

2. That the fees for services be approved as follows:

ADMINISTRATION

Item	Amount	GST
Photocopying	\$0.30/sheet	Applicable
Laminating (up to 11 x 17") Laminating (larger than 11 x 17")	\$10.00 per page \$30.00 per page	Applicable
Tax Certificates	\$30.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$30.00/per request	Applicable
Compliance Certificates	\$60.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps 42" bond paper 50"-60" photo paper	\$30.00 \$105.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$75.00 \$10.00	Applicable
Hamlet Maps Civic Address/LUB Aerial	\$20.00 \$45.00	Applicable

ADMINISTRATION CONT'D

Item	Amount	GST
Aerial Photos & Customized Prints Size 8.5" x 11" to 11" x 17"	\$5.00 – Black & White \$10.00 – Color	Applicable
Aerial Photos & Customized Prints Size over 11" x 17" up to 30" x 41.5"	\$45.00 – Black & White \$95.00 – Color	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$300.00/day \$150.00/half-day	Applicable
Mobile Home Rentals – Zama -Damage Deposit -Nonrefundable Cleaning Fee -Nonrefundable Pet Fee (if applicable)	\$1500.00/month \$2000.00 \$400.00 \$250.00	N/A
Council or other Board Minutes	\$5.00/set	Applicable

AGRICULTURE

Item	Amount	GST
Alberta Agriculture's Irrigation Pump/Pipe (up to October 31 st)	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Alberta Agriculture's Irrigation Pump/Pipe (after November 1 st)	\$600.00/48 hours \$100.00/each additional 24 hours	Applicable
Irrigation Pump – Extra Pipe	\$150.00 per extra mile	Applicable
Shelterbelt Trees	Actual Cost plus 5% Administration Fee	Applicable

APPEAL FEES

Agricultural Appeal Board

Relevant Act	Amount	GST
Weed Control Act	\$500.00	N/A
Soil Conservation Act	\$50.00	N/A
Agricultural Pests Act	\$100.00	N/A

Note: The appeal fee shall be refunded to the appellant if the Board rules in favour of the appellant.

RELEASE OF INFORMATION (FOIPP REQUESTS)

Pursuant to the provisions of Section 95 of the Freedom of Information and Protection of Privacy Act RSA 2000, Chapter F-25, a local public body may set fees as required to process requests for information; however the fees must not exceed the fees provided for in the regulations.

Mackenzie County shall charge fees in accordance with the Freedom of Information and Protection of Privacy Regulation, AR186/2008, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

BUSINESS LICENSES

Item	Amount	GST
Fees:		
Business License		
Subsequent Years – Mandatory	\$50.00	N/A
Amendment	\$25.00	N/A
Replacement	\$25.00	N/A
Transfer of Ownership	\$25.00	N/A
Temporary Business License – valid for not longer than four (4) consecutive weeks	\$25.00	N/A
Penalties:		
No Business License (false information, etc.) – 1 st Offence	\$250.00	N/A
No Business License (false information, etc.) – 2 nd Offence	\$500.00	N/A
Failure to Comply with Business License – 1 st Offence	\$250.00	N/A
Failure to Comply with Business License – 2 nd Offence	\$500.00	N/A
Failure to Produce Business License on Request	\$50.00	N/A

HAWKERS AND PEDDLERS LICENSE

Item	Amount	GST
Fees:		
Application Processing Fee	\$200.00	N/A
Operational Fee – Per Day	\$30.00	N/A
Penalties:		
First Offense	\$250.00	N/A
Second Offense	\$500.00	N/A

Third & Subsequent Offenses	\$1,000.00	N/A
Failure to Report Operational Days	Invoice for total operational business days in a year	N/A

DEVELOPMENT

Item	Amount	GST
Area Structure Plan	\$30.00 Hard Copy	Applicable
Area Structure Plan Amendment	\$2,300.00	N/A
Advertising & Notification Cost	\$100.00 Plus Cost of Postage \$137.00 Bylaw Amendment Sign Cost	N/A
Compliance Request – Commercial/Industrial	\$85.00 Per Lot	Applicable
Compliance Request – Residential	\$60.00 Per Lot	Applicable
Development Permit – Commercial and Industrial – Discretionary Use	\$175.00	N/A
Development Permit – Commercial and Industrial – Discretionary Use with Variance	\$175.00	N/A
Development Permit – Commercial and Industrial – Permitted Use	\$115.00	N/A
Development Permit – Commercial and Industrial – Permitted Use with Variance	\$175.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use	\$105.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use with Variance	\$105.00	N/A
Development Permit - Other than Commercial or Industrial – Permitted Use	\$60.00	N/A
Development Permit - Other than Commercial or Industrial – Permitted Use with Variance	\$105.00	N/A
Development Permit after Legal Counsel Intervention	Permit Cost Plus Legal Fee Cost	NA
Development Permit Revision	50% of Original Fee	N/A
Development Permit Time Extension	\$60.00	N/A
Development Prior to Development Permit Issuance	1 st Offence - \$290.00 Fine 2 nd Offence - \$575.00 Fine 3 rd Offence - \$1,150.00 Fine	N/A
Discharge of Caveat	\$10.00 Plus Cost of File Search	Applicable
File Search	\$60.00	Applicable
General Municipal Standards Manual	\$60.00 Hard Copy	Applicable

DEVELOPMENT

Item	Amount	GST
Land Use Bylaw	\$60.00 Hard Copy	Applicable
Land Use Bylaw Amendment	\$805.00	N/A
Land Use Bylaw Rezoning	\$460.00	N/A
Lot Consolidation	\$460.00	N/A
Municipal Development Plan	\$60.00 Hard Copy	Applicable
Municipal Development Plan Amendment	\$2,300.00	N/A
Revised Letter of Compliance (within 3 months)	50% of Full Price	Applicable
Road Closure Bylaw	\$1,000.00	N/A
Rural Addressing Sign – required only after initial Rural Addressing Project is complete (required for all new rural yardsites, either at time of Subdivision or Development Permit approval, whichever occurs first) (Does not include installation)	\$80.00	Applicable
Rush Compliance Request (1-3 Business Days)	Double Listed Price	Applicable
Subdivision and Development Appeal	\$290.00	N/A
Subdivision or Boundary Adjustment Application	\$805 plus \$230/lot created	N/A
Subdivision Re-Inspection Fee	Municipal Engineer's Fee Plus \$500 Administration Fee	N/A
Subdivision Revision/Re-Advertising Fee	\$290.00	N/A
Subdivision Time Extension (Multi-Lot)	\$575.00	N/A
Subdivision Time Extension (Single Lot)	\$290.00	N/A
Street/Rural Address Change	\$200.00	Applicable
Written Zoning Confirmation Request	\$30.00 Per Lot	Applicable

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

SAFETY CODES FEES

BUILDING PERMIT FEES

RESIDENTIAL	HOMEOWNER	CONTRACTOR
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL
\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

ELECTRICAL PERMIT FEES

RESIDENTIAL INSTALLATIONS (New Single Family Dwellings)		
Square footage of area to be wired	HOMEOWNER	CONTRACTOR
Up to 1200	\$218.50	\$184.00
1201 to 1500	\$287.50	\$218.50
1501 to 2000	\$327.75	\$276.00
2001 to 2500	\$362.25	\$299.00
2501 to 3000	\$391.00	\$322.00
3001 to 3500	\$419.75	\$345.00
3501 to 4000	\$437.00	\$368.00
4001 to 5000	\$460.00	\$402.50

\$0.10 per square foot over 5000

DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home Connection only	\$115.00	\$86.25
Temporary and Underground Services (125 amps or less)	\$115.00	\$86.25

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

OTHER THAN NEW NON-RESIDENTIAL AND RENOVATION (Additions and Farm Buildings)		
INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$0 – 300	\$99.19	\$86.25
\$301 – 500	\$112.42	\$97.75
\$501 – 1,000	\$125.64	\$109.25
\$1,001 – 1500	\$140.59	\$120.75
\$1,501 – 2,000	\$152.09	\$132.25
\$2,001 – 2,500	\$158.70	\$138.00
\$2,501 – 3,000	\$165.32	\$143.75
\$3,001 – 3,500	\$171.93	\$149.50

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$3,501 – 4,000	\$178.54	\$155.25
\$4,001 – 4,500	\$190.44	\$165.60
\$4,501 – 5,000	\$195.73	\$170.20
\$5,001 – 5,500	\$210.28	\$182.85
\$5,501 – 6,000	\$220.86	\$192.05
\$6,001 – 6,500	\$228.80	\$198.95
\$6,501 – 7,000	\$238.05	\$207.00
\$7,001 – 7,500	\$248.63	\$216.20
\$7,501 – 8,000	\$257.89	\$224.25
\$8,001 – 8,500	\$267.15	\$232.30
\$8,501 – 9,000	\$276.41	\$240.35
\$9,001 – 9,500	\$286.99	\$249.55
\$9,501 – 10,000	\$296.24	\$257.60
\$10,001 – 11,000	\$304.18	\$264.50
\$11,001 – 12,000	\$314.76	\$273.70
\$12,001 – 13,000	\$324.02	\$281.75
\$13,001 – 14,000	\$334.60	\$290.95
\$14,001 – 15,000	\$342.53	\$297.85
\$15,001 – 16,000	\$350.47	\$304.75
\$16,001 – 17,000	\$362.37	\$315.10
\$17,001 – 18,000	\$372.95	\$324.30
\$18,001 – 19,000	\$380.88	\$331.20
\$19,001 – 20,000	\$390.14	\$339.25
\$20,001 – 21,000		\$348.45
\$21,001 – 22,000		\$350.75
\$22,001 – 23,000		\$359.95
\$23,001 – 24,000		\$368.00
\$24,001 – 25,000		\$377.20

Homeowner Price = %15 > Contractor Price

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$25,001 – 26,000		\$384.10
\$26,001 – 27,000		\$393.30
\$27,001 – 28,000		\$401.35
\$28,001 – 29,000		\$410.55
\$29,001 – 30,000		\$417.45
\$30,001 – 31,000		\$424.35
\$31,001 – 32,000		\$430.10
\$32,001 – 33,000		\$437.00
\$33,001 – 34,000		\$445.05
\$34,001 – 35,000		\$450.80
\$35,001 – 36,000		\$457.70
\$36,001 – 37,000		\$463.45
\$37,001 – 38,000		\$470.35
\$38,001 – 39,000		\$477.25
\$39,001 – 40,000		\$483.00
\$40,001 – 41,000		\$491.05
\$41,001 – 42,000		\$496.80
\$42,001 – 43,000		\$503.70
\$43,001 – 44,000		\$510.60
\$44,001 – 45,000		\$516.35
\$45,001 – 46,000		\$523.25
\$46,001 – 47,000		\$529.00
\$47,001 – 48,000		\$537.05
\$48,001 – 49,000		\$543.95
\$49,001 – 50,000		\$549.70
\$50,001 – 60,000		\$608.35
\$61,001 – 70,000		\$675.05
\$70,001 – 80,000		\$740.60

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$80,001 – 90,000		\$807.30
\$90,001 – 100,000		\$872.85
\$100,001 – 110,000		\$906.20
\$110,001 – 120,000		\$954.50
\$120,001 – 130,000		\$1,005.10
\$130,001 – 140,000		\$1,054.55
\$140,001 – 150,000		\$1,104.00
\$150,001 – 160,000		\$1,153.45
\$160,001 – 170,000		\$1,204.05
\$170,001 – 180,000		\$1,252.35
\$180,001 – 190,000		\$1,302.95
\$190,001 – 200,000		\$1,351.25
\$200,001 – 210,000		\$1,385.75
\$210,001 – 220,000		\$1,451.30
\$220,001 – 230,000		\$1,500.75
\$230,001 – 240,000		\$1,550.20
\$240,001 – 250,000		\$1,600.80
\$250,001 – 300,000		\$1,748.00
\$300,001 – 350,000		\$1,913.60
\$350,001 – 400,000		\$2,079.20
\$400,001 – 450,000		\$2,244.80
\$450,001 – 500,000		\$2,409.25
\$500,001 – 550,000		\$2,574.85
\$550,001 – 600,000		\$2,740.45
\$600,001 – 650,000		\$2,906.05
\$650,001 – 700,000		\$3,070.50
\$700,001 – 750,000		\$3,236.10
\$750,001 – 800,000		\$3,401.70

SAFETY CODES FEES CONT'D

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$800,001 – 850,000		\$3,567.30
\$850,001 – 900,000		\$3,731.75
\$900,001 – 950,000		\$3,897.35
\$950,001 – 1,000,000		\$4,062.95

Homeowner Fee = %15 > Contractor Fee

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

ANNUAL ELECTRICAL PERMIT PROCESS

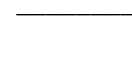
An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

ANNUAL ELECTRICAL PERMIT FEES	
Rating of Establishment (KVA)	Fee
100 or less	\$345.00
101 to 2,500	\$345.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$759.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$1,104.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,621.50 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,311.50 plus 3.00 per 100 KVA over 20,000 KVA

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES CONT'D

GAS PERMIT FEES

RESIDENTIAL INSTALLATIONS, INCLUDING MOBILE HOMES AND FARM BUILDINGS		
Number of Outlets	HOMEOWNER	CONTRACTOR
1	\$97.75	\$86.25
2	\$120.75	\$97.75
3	\$143.75	\$120.75
4	\$179.40	\$149.50
5	\$224.25	\$187.45
6	\$247.25	\$205.85
7	\$269.10	\$224.25
8	\$289.80	\$241.50
9	\$313.95	\$262.20
10	\$336.95	\$280.60
11	\$350.75	\$292.10
12	\$365.70	\$304.75
13	\$379.50	\$316.25
14	\$395.60	\$330.05
15	\$409.40	\$341.55
16	\$426.65	\$355.35
17	\$440.45	\$366.85
18	\$455.40	\$379.50
19	\$469.20	\$391.00
20	\$485.30	\$404.80
Add \$15.00 per outlet over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES - RESIDENTIAL

RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	\$103.50	\$86.25
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$115.00	\$86.25

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES - NON-RESIDENTIAL		
NON-RESIDENTIAL INSTALLATIONS		
BTU Input	HOMEOWNER	CONTRACTOR
0-100,000	Contractor Required	\$86.25
100,001-110,000	Contractor Required	\$97.75
110,001-120,000	Contractor Required	\$109.25
120,001-130,000	Contractor Required	\$143.75
130,001-140,000	Contractor Required	\$155.25
140,001-150,000	Contractor Required	\$166.75
150,001-170,000	Contractor Required	\$172.50
170,001-190,000	Contractor Required	\$178.25
190,001-210,000	Contractor Required	\$184.00
210,001-230,000	Contractor Required	\$189.75
230,001-250,000	Contractor Required	\$195.50
250,001-300,000	Contractor Required	\$201.25
300,001-350,000	Contractor Required	\$207.00
350,001-400,000	Contractor Required	\$218.50
400,001-450,000	Contractor Required	\$224.25
450,001-500,000	Contractor Required	\$230.00
500,001-550,000	Contractor Required	\$235.75
550,001-600,000	Contractor Required	\$241.50
600,001-650,000	Contractor Required	\$253.00
650,001-700,000	Contractor Required	\$264.50
700,001-750,000	Contractor Required	\$276.00
750,001-800,000	Contractor Required	\$287.50
800,001-850,000	Contractor Required	\$299.00
850,001-900,000	Contractor Required	\$310.50
900,001-950,000	Contractor Required	\$322.00
950,001-1,000,000	Contractor Required	\$333.50
Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

GAS PERMIT FEES - NON-RESIDENTIAL

NON-RESIDENTIAL INSTALLATIONS		
TEMPORARY HEAT		
BTU Input	OWNER	CONTRACTOR
0 to 250,000	Contractor Required	\$86.25
250,001 to 500,000	Contractor Required	\$143.75
Over 500,000	Contractor Required	\$143.75 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

REPLACEMENT GAS APPLIANCES		
BTU Input	OWNER	CONTRACTOR
0 to 400,000	Contractor Required	\$92.00
400,001 to 1,000,000	Contractor Required	\$172.50
Over 1,000,000	Contractor Required	\$172.50 plus \$5.00 per 100,000 BTU (or portion thereof) over 1,000,000 BTU

NON- RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	Contractor Required	\$86.25
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$172.50

Grain Dryer	\$287.50	\$287.50
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SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

RESIDENTIAL INSTALLATIONS AND FARM BUILDINGS		
Number of Fixtures	HOMEOWNER	CONTRACTOR
1	\$97.75	See contractor fees
2	\$109.25	See contractor fees
3	\$120.75	See contractor fees
4	\$132.25	See contractor fees
5	\$143.75	See contractor fees
6	\$155.25	See contractor fees
7	\$161.00	See contractor fees
8	\$171.35	See contractor fees
9	\$188.60	See contractor fees
10	\$202.40	See contractor fees
11	\$213.90	See contractor fees
12	\$224.25	See contractor fees
13	\$234.60	See contractor fees
14	\$247.25	See contractor fees
15	\$257.60	See contractor fees
16	\$269.10	See contractor fees
17	\$281.75	See contractor fees
18	\$289.80	See contractor fees
19	\$302.45	See contractor fees
20	\$313.95	See contractor fees
Add \$8.00 for each fixture over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
1	\$86.25
2	\$97.75
3	\$103.50
4	\$109.25
5	\$120.75
6	\$126.50
7	\$132.25
8	\$142.60
9	\$157.55
10	\$169.05
11	\$178.25
12	\$187.45
13	\$195.50
14	\$205.85
15	\$215.05
16	\$224.25
17	\$234.60
18	\$241.50
19	\$251.85
20	\$262.20
21	\$269.10
22	\$278.30
23	\$285.20
24	\$292.10
25	\$301.30

Number of Fixtures	CONTRACTOR
26	\$308.20
27	\$315.10
28	\$324.30
29	\$331.20
30	\$338.10
31	\$347.30
32	\$355.35
33	\$361.10
34	\$370.30
35	\$378.35
36	\$385.25
37	\$393.30
38	\$401.35
39	\$410.35
40	\$416.30
41	\$424.35
42	\$433.55
43	\$439.30
44	\$447.35
45	\$456.55
46	\$462.30
47	\$470.35
48	\$479.55
49	\$485.30
50	\$493.35

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR	Number of Fixtures	CONTRACTOR
51	\$500.25	76	\$655.50
52	\$506.00	77	\$660.10
53	\$511.75	78	\$667.00
54	\$517.50	79	\$675.05
55	\$525.55	80	\$680.80
56	\$532.45	81	\$683.10
57	\$537.05	82	\$686.55
58	\$543.95	83	\$688.85
59	\$549.70	84	\$692.30
60	\$556.60	85	\$694.60
61	\$561.20	86	\$699.20
62	\$568.10	87	\$701.50
63	\$575.00	88	\$704.95
64	\$580.75	89	\$709.55
65	\$586.50	90	\$710.70
66	\$592.25	91	\$713.00
67	\$600.30	92	\$716.45
68	\$606.05	93	\$721.05
69	\$611.80	94	\$723.35
70	\$617.55	95	\$726.80
71	\$624.45	96	\$730.25
72	\$631.35	97	\$733.70
73	\$635.95	98	\$734.85
74	\$642.85	99	\$738.30
75	\$648.60	100	\$741.75
Add \$1.00 for each fixture over 100			

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES CONT'D

PRIVATE SEWAGE TREATMENT SYSTEMS

DESCRIPTION OF WORK	HOMEOWNER	CONTRACTOR
Holding Tanks	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, Open Discharges, etc.	\$375.00	\$350.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

PSDS must not be covered until inspection, if not it will be dug up at owner/contractors cost.

OTHER CHARGES AND PAYMENTS

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

SAFETY CODES FEES CONT'D

Additional Inspection Services

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County additional Inspection Services.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer by the contracted Safety Codes Agency. The County will advise residents that these services are available from the contracted agency, and that they are also free to hire other private firms to complete their required inspections.

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Insurance Inspections,
- Electrical Equipment Approvals

MISCELLANEOUS

DESCRIPTION	FEE
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.
Contractor's failure to obtain the proper permits, for the discipline in which they practice, prior to work commencement – due to negligence and/or repeat offences.	2 times the fee shown in the Fee Schedule Bylaw

PUBLIC WORKS

Item	Amount	GST
Hamlet Sidewalk Snow Removal / Sweeping	\$5.00/month*	N/A
Winter Snowplowing Indicator Sign	\$15.00	Applicable
Winter Maintenance Snowplowing Service Flag	\$60.00/up to 1/4 mile (400m)	Applicable
Winter Maintenance Snowplowing Service Flag (Effective January 1, 2022)	\$100.00/up to ¼ mile (400m)	Applicable
Senior/Handicapped Winter Snowplowing Indicator Sign	\$15.00	Applicable
Senior/Handicapped Snowplow Service Flag (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Senior/Handicapped Snowplow Service Flag (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons) (Effective January 1, 2022)	\$40.00/up to ¼ mile (400m)	N/A
Dust Control Calcium Chloride	\$1,350.00 \$1,500.00 (75% Cost Recovery) (83% Cost Recovery)	Applicable
Dust Control for Seniors	\$450.00 \$500.00 (25% Cost Recovery) (28% Cost Recovery)	Applicable
Dust Control Purchased for Self-Application	\$0.30/litre	Applicable
Dust Control Purchased for Self-Application (Effective January 1, 2022)	\$0.32/litre	Applicable
TRAVIS Permits for Over Weight and Over Dimensional Vehicles on the following roads: <ul style="list-style-type: none"> • 88 Connector • Assumption (Chateh) • Fox Lake Road • Golf Course Road (High Level) • Heliport Road • Wadlin Lake Road • Watt Mountain Road (Hutch Lake) • Zama Access 	\$35.00 Non-Refundable	N/A

Note: Hamlet Sidewalk Snow Removal / Sweeping fee will be included in the monthly water/sewer utility billing.

EQUIPMENT AND LABOUR

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sewer Line Camera	\$300.00 per hour plus Labour Cost (minimum charge \$600.00)	Applicable
Sanding Unit & Tandem Truck	\$200.00/hour plus Cost of Product (minimum charge 1 hr)	Applicable
Labour	\$40.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour plus Labour Cost (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour plus Labour Cost (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour plus Labour Cost (minimum charge 1 hr.)	Applicable
Snow Removal within Road Right-of-Ways (Policy PW004)	100% of Alberta Roadbuilders Rates	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

AIRPORTS

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Penalty Fee – Late/Failure to Report Fuel Flow Charge	\$1,000.00	Applicable
Land lease fee for hangars and associated uses	\$1.30 per square meter annually	Applicable
Aircraft Parking (no power)	\$500.00 annually \$75.00 monthly (>5 consecutive days)	Applicable
Aircraft & Vehicle Parking (power)	\$5.00 per day (provided own power cord)	Applicable
Parking Area Maintenance	\$50.00 per occasion, grass trimming	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

SOLID WASTE

Section 1: Solid Waste Fees

Refer to Policy UT003 Solid Waste Transfer Station Collection of Refuse for guidelines on acceptable waste collection.

Rates effective March 1, 2021.

At Regional Landfill	
Current rate as set by the Mackenzie Regional Waste Management Commission	
At Transfer Station	
Household, Miscellaneous, Burnable Material & Construction/Renovation Waste	
Hamlet & Rural Residential Waste (up to three (3) bags)	\$5.00
Hamlet & Rural Residential Waste (up to six (6) bags)	\$10.00
Pickup Truck (partial or full load)	\$50.00
Pickup Truck with Trailer	\$200.00
Fees for Dumping Loads into 40 Yard Bins	
Dump Trailers (all sizes) using the dump able bins	\$275.00
Untarped loads <u>penalty</u> for commercial, construction, industrial and/or institutional material	\$100.00
Tandem or tridem axle trucks are to be directed to the regional landfill.	

Definitions:

- a) **“Burnable Material”** means branches and untreated wood product.
- b) **“Commercial waste”** means any waste generated from businesses such as, but not limited to, stores, garages, hotels, motels and restaurants.
- b) **“Construction/Demolition/Renovation waste”** means any material that comes from or goes into erecting, demolishing or repairing a structure (commercial builders, residential and farms). This includes, but is not limited to: tubs, toilets, insulation, lumber, drywall, windows, doors, flooring, carpeting, sinks, and such.
- c) **“Household waste”** means daily-generated waste such as, food scraps, tissues, kitchen waste, bathroom waste.
- d) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.

- e) **“Institutional waste”** means waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.
- f) **“Miscellaneous waste”** means loose or boxed waste generated from shop, yard, basement, house or garage cleanup. May contain items such as clothing, bedding/pillows, small furniture, lawn furniture and ornaments, car seats, plastic toys/pools, etc.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

Section 2: Residential Waste Collection – Hamlet of La Crete

Rates in effect until December 31, 2020.

Residential Waste	Fees
Monthly Collection Waste	\$5.95 per month per residence
One-Time Use Refuse Bin Tags	\$1.50 per tag

Rates effective January 1, 2021.

Residential Waste	Fees
Monthly Collection Waste	\$10.00 per month per residence
One-Time Use Refuse Bin Tags	\$2.50 per tag

The fees are applicable to all residential properties identified in the County’s Hamlet Residential Waste Collection Bylaw.

Section 3: Penalties

Offence	Fine
Littering of waste to be disposed at the Waste Transfer Station or Landfill	\$1,000.00

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Shelter Rent	Seasonal or Monthly Camping Stalls	Marina Dock Rental	Glamping
Wadlin Lake						
No Charge	\$25	\$120	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall	N/A
Machesis Lake						
No Charge	\$25	\$120	\$50/day for shelter rental	Non-Serviced: \$200/Month	N/A	\$50/Day
Machesis Lake Equine Campground						
\$5/horse	\$25 plus \$5 per horse	\$120 plus \$5 per horse	N/A	N/A	N/A	N/A
Hutch Lake						
No Charge	\$25	\$120	\$50/day for shelter rental	N/A	N/A	N/A
Zama Community Park						
No Charge	Non-Serviced: \$10	Non-Serviced: \$60	\$50/day for shelter rental	<u>Monthly:</u> Non-Serviced: \$200	N/A	N/A
N/A	Partially Serviced: \$15	Partially Serviced: \$90	N/A	Partially Serviced: \$275	N/A	N/A
N/A	Fully Serviced: \$20	Fully Serviced: \$100	N/A	Fully Serviced: \$400	N/A	N/A
Tourangeau Lake						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A

PARKS CONT'D

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

PARKS CONT'D

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

TRAFFIC REGULATIONS

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person’s Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

TRAFFIC REGULATIONS CONT'D

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

Off-Highway Vehicles Bylaw Offences

Section	Offence	Fine
Section 5 (d)	Contravenes Off-Highway Vehicles Bylaw (First Offence)	\$50.00
Section 5 (e)	Contravenes Off-Highway Vehicles Bylaw (Second Offence)	\$100.00

FIRE SERVICES FEES

Provincial Roadways Incidents

Alberta Transportation Policy #TCE-DC-501 states that Alberta Transportation is to be invoiced for recovery of services according to the rates set in the policy.

Item	Amount
<u>Response fees including man power:</u>	
Pumper Unit	As per AT Policy #TCE-DC-501
Ladder Unit (Aerial)	As per AT Policy #TCE-DC-501
Tanker Unit	As per AT Policy #TCE-DC-501
Rescue Unit	As per AT Policy #TCE-DC-501
Command Unit	As per AT Policy #TCE-DC-501
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates

Provincial Incidents – as per Mutual Aid Agreement

Item	Amount
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Sprinkler Trailer Type 2	\$400.00 per day
Sprinkler Trailer Type 3	\$750.00 per day
Squad Truck	\$400.00 per hour
Brush Truck	\$200.00 per hour
Command Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates
Consumables (ie. foam)	Cost plus Ten (10%) Percent
<u>Manpower Fee:</u>	
Officers	\$50.00 per man hour
Firefighter	\$50.00 per man hour

FIRE SERVICES FEES CONT'D

Mackenzie County Rates:

Item	Amount
<i><u>Response Fees including Driver:</u></i>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Command Unit	\$200.00 per hour
Shoring Equipment	\$200.00 per day
Great Wall Grain Rescue Equipment	\$200.00 per day
Brush Truck	\$200.00 per hour
Sprinkler Trailer Type 2	\$400.00 per day
Sprinkler Trailer Type 3	\$750.00 per day
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<i><u>Manpower Fee:</u></i>	
Officers	\$50.00 per man hour
Firefighter	\$50.00 per man hour

Note:

- a) Fees shall be calculated from the time the Response Units leave the Station to the time they return to the Station.
- b) Prior to March 1, 2021, a residential invoice shall not exceed \$5,000 per incident.

False Alarms

Item	Amount
Response to False Alarm 1 st Call	No charge
(within same year as 1 st Call) 2 nd Call	\$100.00
(within same year as 1 st Call) 3 rd Call	\$200.00
(within same year as 1 st Call) 4 nd Call	\$300.00

FIRE SERVICES FEES CONT'D

Other Fees

Item	Amount
Violation Ticket*– 1 st Offence	\$250.00
Violation Ticket* – 2 st and Subsequent Offences	\$500.00
Filling of Air Cylinders (breathing air) Small cylinder (30 min) Cascade cylinder	\$25.00 \$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$60.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$50.00 per hour to a maximum of \$400.00 per day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

**As specified in the Fire Services Bylaw*

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:
 - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
 - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

DOG CONTROL FEES

Fees & Penalties	General	Dogs	Dangerous Dogs
Dog License	No Charge	No Charge	No Charge
Failure to wear a dog tag penalty	\$35.00		
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$200.00		
Dog running at large – <i>Handling fee</i>			
1 st offence		\$100.00	\$500.00
2 nd offence		\$200.00	\$1,000.00
3 rd offence and subsequent		\$300.00	\$1,500.00
Bite a person penalty (<i>DDA</i>)		\$250.00	\$1,000.00
Injure a person penalty (<i>DDA</i>)		\$250.00	\$1,000.00
Chase or threaten a person penalty (<i>DDA</i>)		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty on public property within hamlet boundaries (<i>SAA</i>)		\$250.00	\$1,000.00
Worry or annoy any other animal penalty (<i>SAA</i>)	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Fail to provide water, food, shelter or proper care penalty (<i>APA</i>)	\$100.00		
Abuse or abandonment of dog penalty (<i>APA</i>)	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for nor less than ten (10) days penalty	\$50.00		
Interfere or threaten a Bylaw Enforcement Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		

DOG CONTROL FEES CONT'D

Fees & Penalties	General	Dogs	Dangerous Dogs
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or lice trap penalty	\$100.00		
Remove or attempt to remove a dog from a Bylaw Enforcement Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
Impoundment fees (to be verified with the veterinarian)		Amount expended	Amount expended
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness or leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00
Failure to stay within the maximum number of dogs allowed as per Part 3 Section 14 of the Dog Control Bylaw	\$200.00		

No penalties will be levied for “dog at large: under Part 5 Section 17 or 21 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

Note:

- b) “DDA” – means the *Dangerous Dogs Act*, R.S.A. 2000
 “SAA” – means the *Stray Animals Act*, R.S.A. 2000
 “APA” – means the *Animal Protection Act*, R.S.A. 2000

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS

Water/Sewer Standard Rates

Rate Description	Water Rates	Sewer Rates
Rates for Metered Users	\$37.04/month plus \$3.43 per m ³ of consumption	\$31.52/month plus \$0.73 per m ³ of water consumption ⁽¹⁾
Rates for Cardlock Users (treated water)	\$3.43 per m ³ of consumption	\$0.73 per m ³ of water consumption ⁽²⁾
Rates for Cardlock Users (raw water)	\$2.56 per m ³ of consumption	N/A
High Level South Waterline	\$37.04/month plus \$3.43 per m ³ of consumption ⁽³⁾	N/A

Penalties

~~One time 2% penalty will be charged on all current charges if the utility bill is not paid by the due date.~~ Penalty will be charged as per Policy FIN011 - Accounts Receivable / Utility Collection.

Rural Potable Water Line Rates – Tie-in Directly to the Trunk Line

Water/Sewer Standard Rates:

Rate Description	Water Rates	Sewer Rates	Lump Sum or Phased Rate
Rates for Metered Users CLASS A	\$37.04/month plus \$3.43 per m ³ of consumption	\$31.52/month ⁽¹⁾ plus \$0.73 per m ³ of water consumption	\$8,000 lump sum fee ⁽⁴⁾
Rates for Metered Users CLASS B	\$37.04/month plus \$3.43 per m ³ of consumption	\$31.52/month ⁽¹⁾ plus \$0.73 per m ³ of water consumption	\$133.34 per month ⁽⁴⁾

Class A applies to those that paid the fee in full for rural water tie-in directly to the trunk line either through a lump sum payment of \$8,000 or by paying the phased rate.

Class B applies to those that have not yet paid the fee for rural water tie-in directly to the trunk line. Through a phased rate, the rate is calculated to a maximum five-year period per tie-in.

⁽¹⁾Monthly sewer – fixed charge does not apply to customers that are not connected to the sewer collection system.

⁽²⁾Cardlock user bills reflect a combined rate of the water and sewer rates.

⁽³⁾Rate must reflect per agreements.

⁽⁴⁾Fee for rural water tie-in directly to the trunk line does not include the actual costs of service installation to the property line, a metering chamber and a meter, which must be

paid prior to tie-in.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

*Monthly sewer rate of \$31.52 does not apply to customers that are not connected to the sewer collection system

**Fee for rural water tie-in directly to the trunk line does not include the actual costs of service installation to the property line, a metering chamber and a meter, which must be paid prior to tie-in

Fees and Deposits

Description	Fee Amount
Application fee for new account move in	\$75.00
Transfer from one account to another	\$50.00
Reconnection of account due to non-payment	\$50.00 plus \$200.00 Deposit
Deposit for connection of utilities – required for new renters	\$200.00
Fee for services required upon the request of the customer <u>within</u> the one (1) working day requirement (see Water & Sewer Services Bylaw)	\$50.00
Fee for hamlet water and/or sewer service tie-in	\$100.00
Fee for hamlet water and/or sewer main tie-in	\$500.00 plus cost of installation
Fee for rural water tie-in directly to the trunk line PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$8,000.00
Fee for rural water lateral construction or tie-in to a lateral extension PLUS the actual costs of service installation to property line, a metering chamber and a meter	Cost recovery as determined for the specific areas and per Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist
Deposit for Expression of Interest for construction of lateral waterline and servicing.	\$1,000 - Prior to October 1 \$2,000 – October 1 to project completion
Fee for rural water multi-lot subdivision PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$2,800.00/lot
Fee for water meter testing. Refundable if variance of meter reading is greater than 3%.	\$100.00
Fee for County employee services during regular working hours required to construct, repair, inspect, or service where the responsibility for work was borne by the developer, consumer or corporation	\$75.00/hr (minimum 1 hr charge)



WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

Description	Fee Amount
Fee for after hour emergency call out of County employee for services born by the consumer	\$100.00/hr (minimum 1 hr charge)
Deposit for Cardlock	\$200.00 for residential \$500.00 for commercial
Replacement card for Cardlock cards	\$25.00
Lagoon Sewage Disposal Fees (agreement required)	\$25.00/Load-Single Axle Unit \$50.00/Load-Tandem Axle Unit \$75.00/Load-All units larger than tandem axle units including pup trailers
Frost Plate	5/8" - \$15.00 3/4" - \$18.00 1" - \$25.00

- (i) Deposits may be transferable from one service to another by the same consumer.
- (ii) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (iii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (iv) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.

Meter Fees

Size of Meter	Cost of Meter and Install
5/8"	\$440.00
3/4" Residential	\$490.00
3/4" Commercial	\$530.00
1"	\$570.00
1 1/2" and 2"	\$1,890.00
4"	\$2,900.00
6"	\$4,700.00

* 15% administrative fee is included in all meter costs.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D

Fines for Water/Sewer

The voluntary payment, which may be accepted in lieu of prosecution for a contravention shall be the sum as set in the following table:

Description	Penalty
Failing to connect to Municipal Utility	\$5,000.00
Failing to provide grease, oil & sand traps & maintain catch basins	\$2,000.00
Interfering/Tampering with Municipal Utility	\$5,000.00
Operation or use of Municipal Utility without authorization	\$500.00
Failing to allow County staff or agent to enter premises	\$500.00
Failing to maintain water or sewer system	\$200.00
Failure to use proper material	\$500.00
Description	Penalty
Failure to install sewer backflow preventer	\$300.00
Failure to install cross connection control device	\$1,000.00
Failure to execute proper tapping or backfilling	\$500.00
Covering a water or sewer system prior to inspection	\$500.00
Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$1,000.00
Failure to report broken seal to County	\$100.00
Obstruction of Fire Hydrants/Valves	\$500.00
Illegal disposal of water	\$3,000.00
Illegal disposal in sewer or storm drainage system	\$5,000.00
Bringing sprayer equipment onto the potable water truckfill station (applicable to the Fort Vermilion location)	\$500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than fifty (\$50.00) dollars and not more than five thousand (\$5,000.00) dollars, and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

3. Fees to neighbouring local governments may be subject to mutual aid agreements.
4. This Bylaw shall come into force and effect upon receiving third reading.
5. This Bylaw repeals Bylaw 1194-20 Fee Schedule and any amendments thereto.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this ____ day of _____.

READ a second time this ____ day of _____.

READ a third time and finally passed this ____ day of _____.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

Mackenzie County

Title	ACCOUNTS RECEIVABLE / UTILITY COLLECTION	Policy No.	FIN011
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Legislation Reference	Municipal Government Act, Section 208 1 (g)
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Purpose

To promote and encourage the timely payment of all receivable accounts, and to pursue delinquent accounts in a prudent and diligent manner.

POLICY STATEMENT AND GUIDELINES

OBJECTIVES

To provide policy guidance for the collection of payments for all receivable accounts including water, sewer, waste collection services, fire services, and any other fees as per the Fee Schedule Bylaw.

To impose a consistent and effective method of collection action for ratepayers who fail to pay their utility and receivable accounts.

All accounts with a balance outstanding after 30 days will be subject to a penalty of 2% per month.

PROCEDURE

Accounts Receivable

On a weekly basis, receivable invoices shall be generated. The Accounts Receivable clerk shall take every step to ensure that these billings are accurate.

The Accounts Receivable clerk shall ensure that the invoice is as per the Fee Schedule Bylaw, and approved by designated signing officers.

All invoices generated that have 3rd party charges shall include the back up for the charges stated.

Uncollectable balances may be transferred to an applicable tax roll if allowable under the MGA or may be referred to a collection agency for collection of the outstanding balance.

After administration has exhausted all reasonable collection efforts, administration may at the approval of the CAO write off unrecoverable amounts outstanding on accounts of less than \$250.00

- i) in excess of 365 days,
- ii) for those accounts that cannot be transferred to taxes.

A list of all accounts written off shall be presented to the Finance Committee at the first meeting following such write-offs.

Utility Accounts

On a monthly basis, utility invoices shall be generated. The Utilities clerk shall take every step to ensure that these billings are accurate.

All connection and disconnection notices, as provided by the field staff and/or requests from the customers, shall be reflected in the billings. Upon receipt of a disconnection notice and/or a new connection from a customer, the Utilities/Accounts Receivable clerk shall make adjustments to reflect the change in status, then prepare a statement of account for the user advising of the account balance and requesting a payment in conjunction with the monthly billing.

At the close of each month and with the reconciliation of the utility subledger, as directed by the Finance Controller (FC), the Utilities clerk shall review the aged analysis report and identify those accounts that have a balance owing from the statement date of the invoice and proceed as follows:

Metered Users

Arrears period	Action
Over 30 days outstanding from invoice date	Send a past due first notice advising customer of his/hers outstanding balance.
Over 45 days outstanding from invoice date	Send a past due second notice within the first week of a month advising that if the account is not paid in full by the last date of the month (by 60 th day outstanding), all utilities may be disconnected or discontinued.
Over 60 days outstanding from invoice date	<p>Advise FC of the balance outstanding of over 60 days. Prepare and send a registered past due final notice within the first week of a month signed by FC allowing 14 calendar days to pay.</p> <p>Send a Door Tag request to the applicable Water Treatment Plant to the attention of the Utilities Officers for distribution to the affected properties.</p>

	<p>After 60 days outstanding, the account deposit shall be applied against the utility account for payment. A new deposit as per the Fee Schedule Bylaw shall be required prior to reconnecting once account is paid in full.</p>
<p>Over 74 days outstanding from invoice date</p>	<p>A list outlining all accounts with a balance outstanding over 74 days shall, along with completed Disconnection Authorization Forms for each account, be submitted to Chief Administrative Officer (CAO) and/or Designated Officer within fourth week of a month for approval to disconnect.</p> <p>Utilities clerk shall submit the Disconnection Authorization Forms signed by CAO and/or Designated Officer to the Utilities Officer. Outstanding amounts for accounts in arrears over 104 days may be transferred to taxes at the approval of the CAO.</p> <p>Utilities Officer must disconnect the utility within 24 hours of receiving the Disconnection Authorization.*</p>
<p>Over 365 days outstanding from invoice date</p>	<p>After administration has exhausted all reasonable collection efforts, administration may at the approval of the CAO write off unrecoverable amounts outstanding on accounts of less than \$250.00</p> <ul style="list-style-type: none"> iii) in excess of 365 days, iv) for those accounts that cannot be transferred to taxes. <p>A list of all accounts written off shall be presented to the Finance Committee at the first meeting following such write-offs.</p>

*Disconnections during winter – if Utilities Officer has reasons to believe that the disconnection may create technical difficulties, the Utilities Officer shall notify CAO and/or Designated Officer in writing within 24 hours of receiving the Disconnection Authorization.

Utility deposits may be transferable.

Utility deposits received, shall be returned to renters that have been in good standing for a period of one year, or the balance remaining upon cancellation of utilities by the customer.

Cardlock Users

All water cards accounts with the outstanding balance past 60 (sixty) days shall be deactivated.

After 60 days outstanding, the deposit will be applied against the water card account for payment, and will require a new deposit as per the Fee Schedule Bylaw, prior to reconnecting once account is paid in full.

No card shall be reconnected until a payment in full is received and a deposit amount paid.

Reconnections

No reconnection or resumption of service shall be made until a payment for the full outstanding amount is made plus deposit and the applicable reconnection fee as established by the County's Water & Sewer Services Bylaw and/or Fee Schedule Bylaw.

Utilities clerk shall complete and submit a Reconnect Authorization to the applicable Water Treatment Plant to the attention of a Utilities Officer.

Administrative Responsibilities

Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

	Date	Resolution Number
Approved	1998-10-14	98-312
Amended	2011-11-08	11-11-908
Amended	2013-01-15	13-01-032
Amended	2014-10-14	14-10-676
Amended	2015-08-11	15-08-546
Amended	2018-01-09	18-01-030
Amended	2019-05-07	19-05-304



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7, 2021
Presented By:	Carrie Simpson, Director Legislative & Support Services
Title:	Amend Policy ADM052 Electronic Access and Acceptable Use Policy

BACKGROUND / PROPOSAL:

The purpose of this policy is to identify access to technology for municipal purposes and to identify appropriate use of corporate technology.

Administration along with the IT Services would like to have changes implemented into the Policy. This Policy has not been updated since June 11, 2014.

Attached is the draft amended ADM052 Electronic Access and Acceptable Use Policy.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Municipal policies are made available on the Mackenzie County website.

POLICY REFERENCES:

Author: C. Simpson **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM052 Electronic Access & Acceptable Use Policy be amended as presented/discussed.

Author: C. Simpson Reviewed by: _____ CAO: _____

Mackenzie County

Title	Electronic Access and Acceptable Use Policy	Policy No:	ADM052
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Legislation Reference	Municipal Government Act Sections 3 (a) (b) and 5 (b)
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Purpose

A secure, sustainable and stable technological work environment requires information technology standards that are both enabling and responsible. The purpose of this policy is to identify access to technology for municipal purposes and to identify appropriate use of corporate technology.

Guidelines/Procedures:

This policy applies to all Employees and Elected Officials of Mackenzie County.

This policy pertains to various electronic devices provided by the Municipality for the purposes of conducting municipal business, which include, but are not limited to:

- Computers
- Laptops
- iPads and Other Tablet Devices
- iPhones, Smart Phones, and other cellular devices

Definitions:

“Electronic Devices” – includes, but is not limited to, computers, laptops, iPadtablets, iPhones, smart phones, etc.

“Employee” – means all persons employed by Mackenzie County or an Elected Official elected to Mackenzie County Council.

“Municipality” – means Mackenzie County.

“IT Services” – Mackenzie County employees who are authorized to perform hardware and software maintenance on Mackenzie County computer systems.

“BYOD” – means Bring Your Own Device, in reference to personal devices used to connect to Mackenzie County communications services

1. Access to Communications

- 1.1 All electronic devices are Mackenzie County property. All applications and software purchased by the Municipality for use on electronic devices are considered Mackenzie County property. Upon termination of employment with Mackenzie County, all electronic devices and purchased software are to be returned to IT Services immediately, unless otherwise specified in this Policy.
- 1.2 The Municipality reserves the right, at its discretion, to review any employee's electronic files and messages to the extent necessary to ensure electronic media and services are being used in compliance with the law, this policy and other County policies.
- 1.3 Employees should not assume electronic communications are completely private. Accordingly, if they have sensitive information to transmit, they should use other means.

2. Electronic Mail (Email)

- 2.1 Each authorized user must conduct himself or herself in a responsible and professional manner while using email.
- 2.2 Email messages, and any content or attachments contained in said email, which is marked as "confidential" must not be distributed or released unless you have the authority from the sender to do so.
- 2.3 County email is not to be used to forward spam, petitions, or pleas for help.
- 2.4 County email is not to be used to sign up sites or services for personal activities use. This includes but is not limited to: or networks banking (including eTransfers), personal business or farm use, social media (ie: Facebook, Twitter, LinkedIn, Pinterest, Instagram, etc), shopping (ie: Amazon, eBay, Costco, etc), streaming services (ie: Netflix, Spotify, Sirius XM, (ie. shopping, facebook, msn, etc.)etc), or any other sites or services of personal interest. You must use your personal email to create logins for any sites that are not deemed necessary for County business.
- 2.5 County documents shall not be emailed to your personal email account unless approved by your supervisor.
- 2.6 Routine clean-up/archiving of emails is strongly encouraged to free up server space.

3. Lost, Damaged or Stolen

3.1 In the event that electronic equipment is lost, damaged, or stolen, IT Services must be contacted immediately.

4. Passwords

4.1 All user-level passwords shall be changed every 90 days, unless it meets the complexity requirements indicated below.

4.2 Passwords shall not be inserted into email messages or other forms of electronic communication (ie. chat, instant messaging).

4.3 If an account or password is suspected to have been compromised, report the incident to IT Services and change all passwords that may be affected.

4.4 Passwords must comply with the following complexity requirements:

- a. Not contain the user's account name or parts of the user's full name that exceed two consecutive characters
- b. Be at least eight ten characters in length
- c. Contain characters from **three** of the following **four** categories:
 - i. English uppercase characters (A through Z)
 - ii. English lowercase characters (a through z)
 - iii. Base 10 digits (0 through 9)
 - iv. Non-alphabetic characters (for example: !, \$, #, %)

4.5 Passwords must be unique for each website and/or service; passwords must not be re-used.

4.6 A password app will be made available for staff and council members to keep track of passwords and for password collaboration in departments.

4.75 It is also strongly encouraged to set your electronic device to lock after 10 minutes of inactivity.

5. Personal Use

5.1 The electronic media and services provided by the Municipality are primarily for business use to assist employees and elected officials in the performance of their job duties. Limited, occasional, or incidental use of electronic media (sending or receiving) for personal, non-business purposes is understandable and all such use should be done in a manner that does not negatively affect the system's use for business purposes. Personal use of email must comply with section 2.4.

5.2 Personal use outside of a limited or occasional use should be with the expressed approval of an employee's supervisor. However, employees are expected to demonstrate a sense of responsibility and not abuse this

privilege. Email humor and jokes should be minimized to adequately comply with the provisions of the policy. Communications and information research of a personal nature, not related to business activities, should be conducted outside normal working hours.

6. Portable Electronic Devices (iPads, iPhones, Laptops)

6.1 It is the responsibility of the user to ensure that municipal equipment remains in a good state of repair and that the following guidelines are followed:

- Usage of protective covers/cases. These will be provided to the user on initial distribution and should be used to prevent damage.
- The iPad and iPhone screens are made of glass and therefore are subject to cracking and breaking if misused. Never drop nor place heavy objects on top of the iPad or iPhone.
- Only use a soft cloth or approved laptop screen cleaning solution to clean the screen.
- Do not subject the iPad/iPhone to extreme heat or cold.
- Users may not photograph any other person, without that persons' consent.
- For security purposes, users ~~are encouraged to~~ **must** set a passcode on their **assigned** iPad/iPhone.

6.2 ~~All Some devices iPads/iPhones~~ have **3G cellular** capability, however, users must access free wireless internet wherever possible to reduce the cost to the Municipality. A "data roaming block" will be placed on all iPads/iPhones which blocks data usage while a user is out of the country.

6.3 iPad users will be allowed a maximum data plan of \$50 per month, any overages will be the responsibility of the Employee and deducted through the municipalities payroll system.

6.4 Designated personnel may be issued a cell phone or qualify to receive a monthly reimbursement for the purpose of conducting municipal business, see Schedule B attached. County Management shall be responsible for the authorizing and monitoring of Employee cell phone usage to ensure appropriate use and costs incurred are financially responsible.

6.5 The Municipality may approve the installation of various Apps in order for users to conduct municipal business. The cost of these approved applications may be submitted for reimbursement upon approval by their supervisor. (for example: Pages, Numbers, DocuMob, etc.)

6.6 Personal laptops, vendor laptops, **and contractor devices** or laptops not owned by the Municipality will not be allowed on Mackenzie County's

network unless pre-approved by IT Services before each connection to the network.

- 6.7 Virtual Private Networking (VPN) access may be available to users that require network access outside the office.
- 6.8 When connected to the Municipality's network from inside/outside the office, it is the responsibility of the authorized user to adhere to this policy in its entirety and to ensure that family members, colleges, and general public do not gain access to the Municipality's network.
- 6.9 Mobile devices are kept on our persons, removed from company locations on a daily basis, and are in danger of being lost or stolen. Whenever sensitive business data is stored on the device, the mobile device must be password protected.
- 6.10 Never leave a portable electronic device in an unlocked vehicle, even if the vehicle is in your driveway or garage, and never leave it in plain sight. If you must leave your device in a vehicle, the best place is a locked trunk. If you don't have a trunk, cover it up and lock the doors.

7. Prohibited Communications

- 7.1 Electronic media cannot knowingly be used for transmitting, retrieving, or storing any communication that is:
- Discriminatory or harassing;
 - Derogatory to any individual or group;
 - Obscene, sexually explicit or pornographic;
 - Defamatory or threatening;
 - In contravention to a signed "confidentiality agreement";
 - In violation of any license governing the use of software;
 - Engaged in for any purpose that is illegal or contrary to Mackenzie County policy or business interests, or
 - Used in such a way to damage the name or reputation of Mackenzie County, its employees, or elected officials.

8. Replacement

- 8.1 A replacement device shall be made available to the Employee in the event that the device becomes lost, damaged, or stolen.
- 8.2 In the event that the device is found to have been damaged as a result of neglect by the Employee, the Employee may be liable for the cost of replacement.

9. Security/Appropriate Use

- 9.1 Employees must respect the confidentiality of other individuals' electronic communications. Except in cases in which explicit authorization has been granted by County Management, employees are prohibited from engaging in, or attempting to engage in:
- Monitoring or intercepting the files or electronic communications of other employees or third parties;
 - "Hacking" or obtaining access to systems or accounts they are not authorized to use;
 - Using other people's log-ins or passwords; and
 - Breaching, testing, or monitoring computer or network security measures.
- 9.2 No email or other electronic communications can be sent that attempts to hide the identity of the sender or represent the sender as someone else.
- 9.3 Electronic media and services should not be used in a manner that is likely to cause network congestion or significantly hamper the ability of other people to access and use the system.
- 9.4 Authorized users must respect the copyrights, software licensing rules, property rights, privacy rights and all federal, provincial and international laws.
- 9.5 All ~~created~~ files and documents, whether being in either business related or personal draft or final form, should must be stored on the Municipality's network servers. ~~Computer users are strongly encouraged to avoid~~ Avoid storing files on the local ~~hard~~ drive of a computer system. If the user is working away from the office then files created or modified should be moved to the server as soon as possible. County servers are backed up nightly, allowing for recovery of data; whereas workstations/laptops are not backed up.
- 9.6 Personal files are not to be stored on the server. These can include, but are not limited to: personal photos or videos, music files, personal documents (such as your resume, or bank statements), or any other personal files not required for County business.
- 9.7 A Private folder is made available for each employee for storing work related private documents pertaining only to an individual employee. Examples may include your timesheets, time off requests, fuel sheets, or credit card reconciliation, etc. The private folder is not to be used for department related files or documents. If such documents need to be secured as private then a special area can be created by IT Services. For example, the Payroll department.

~~Workstation hard drives are reserved for operating systems and application installations only. Compliance with this recommendation will help ensure the integrity of the Municipality's data and ensure that daily business is not dependent on a specific work station.~~

9.86 Municipal technology resources are to be used in a manner consistent with the Freedom of Information and Protection of Privacy Act and related County policies.

10. ~~Software/ESoftware and Device/Cloud xternal Storage Devices~~

10.1 To prevent computer viruses from being transmitted through the County's system, unauthorized downloading of any unauthorized software is strictly prohibited.

10.2 Only software registered through or approved by IT Services may be downloaded. Employees should contact IT Services if they have any questions.

10.3 External storage devices shall not be used without consent by IT Services as they could contain viruses or malicious software. These include external hard drives, ~~SD Cards~~, USB thumb drives, personal cameras, etc.

10.4 No personal network hardware should ever be connected to the County network, such as Wireless Access Point, Hotspot, router, switches, etc.

11. Technical Support

11.1 IT Services is authorized to:

- Determine the need for and permit an authorized user to access and use the internet and/or email through the Municipality's computer systems provided such access is restricted to municipal business purposes only;
- Arrange for training for authorized users;
- Assist in establishing rules, regulations, procedures and/or guidelines governing such access and use and the enforcement thereof;
- Deny, amend or revoke access by any authorized user and regarding any computer or group of computers in consultation with the Manager/Director or CAO;
- Make all users aware of the Electronic Access and Acceptable Use Policy.

11.2 IT Services shall satisfy that reasonable safeguards (hardware and/or software, encryption, passwords, etc.) are in place to adequately protect the Municipality's computers, computer systems, computer networks and all data and other information stored on or communicated through the

computers, systems and networks from unauthorized access, theft, corruption, misdirection or any other reasonably foreseeable harm that may result from connection to the World Wide Web, the Internet or an external network.

12. Technology for Elected Officials

12.1 Elected Officials will receive ~~technology equipment~~ an iPad with their assignment to municipal office, ~~which may include:~~

- ~~• Computer or Laptop~~
- ~~• iPad~~

12.2 ~~All technology equipment~~ The iPad provided to an Elected Official must be returned ~~or purchased~~ at the end of their term of office ~~or have the option to purchase their technology equipment at current fair market value~~. The decision to purchase equipment must be made as soon as practicable following a municipal election or upon resignation and prior to final payment being issued to the outgoing Elected Official.

12.3 Upon completion of a term in office all ~~personal email~~ data ~~stored on Mackenzie County servers~~ will be destroyed ~~and the assigned iPad will be wiped~~ unless ~~the equipment~~ is purchased by the Elected Official.

12.4 Elected Officials have the option to purchase extended warranty for their iPad, at their expense.

12.5 Elected Officials are required to attend training sessions as necessary to become familiar with County technology equipment and acceptable use policies.

~~12.6 The minimum requirement for a BYOD device is the capability of:~~

- ~~a) Email access via connection to Microsoft Exchange~~
- ~~b) Form filling capability with PDF forms (for expenses)~~
- ~~c) Camera and audio for Zoom or other meetings (such as AUMA)~~
- ~~d) A modern browser for DocuShare access, etc.~~

13. Violations

13.1 It is a condition of using any of the Municipality's computers, computer systems or computer networks that any information created on, transferred to, transferred through, stored on or processed by any of the Municipality's computers, computer systems or computer networks is the property of the municipality and can be retrieved, examined, printed, copied, deleted, manipulated or otherwise dealt with by the Municipality without notice to anyone. The Municipality may, at its discretion, monitor, by a variety of means, the use being made of any of its computers,

computer systems or networks to manage the systems, ensure their security and ensure compliance with this Policy.

- 13.2 The Municipality does not control material on the Internet and the Municipality is therefore unable to control the content of data or material that a user may discover or encounter through the use of the Internet. Authorized users are specifically prohibited from commencing, participating in or continuing any unacceptable use of any Municipal computer, computer system or computer network. Furthermore, authorized users are responsible for ascertaining the accuracy or quality of information obtained through the Internet. Authorized users are encouraged to consider the source of any information they obtain and consider how valid that information may be prior to using or acting on it.
- 13.3 Any Employee who abuses the privilege of his/her access to electronic media and services in violation of this policy will be subject to corrective action, including possible termination of employment, legal action, and criminal liability.

14. Agreement

- 14.1 All Employees will be required to sign a copy of the “Electronic Access Use Agreement” (Schedule “A” attached) to acknowledge their understanding of the policy, its content and the consequence of uses that contravene this policy.

	Date	Resolution Number
Approved	07-May-13	13-05-328
Amended	11-Jun-14	14-06-409
Amended		

Schedule "A"

Electronic Access Use Agreement

I certify that I have read, understand, and agree to the terms set forth in the Mackenzie County Electronic Access and Acceptable Use Policy in its entirety.

I further certify that I have received a copy of this Policy.

I acknowledge that the IT Administrator may remotely wipe my mobile device, if applicable, including all data (email, music, pictures, apps) if suspicious activity has occurred or the device has become compromised.

I acknowledge that using the Municipality's systems is a privilege that may be revoked in the sole discretion of the Municipality for any reason, and that it automatically terminates when I leave the employment of the Municipality.

I hereby authorize the Municipality to deduct the amount in excess of the maximum data plan allowed, as stated in Section 6.3, through the Municipality's payroll system.

Signature

Date

Name (Please Print)

Schedule "B"

**Persons Authorized to Receive Municipal Cell Phone
or Monthly Reimbursement**

1. The following personnel may be provided a municipal issued cell phone to conduct municipal business.
 - Chief Administrative Officer
 - Directors
 - Managers
 - Supervisors
 - Senior Utilities Officers
 - Lead Hands / Foreman
 - Fire Chiefs / Deputy Fire Chiefs
2. All other personnel requiring a municipal cell phone must obtain written authorization from their direct Supervisor and the Chief Administrative Officer.
3. Any Employee listed in Section 1 above may elect to use their personal cell phone and be given an appropriate monthly reimbursement as approved by the Chief Administrative Officer.
4. The following personnel may be provided a monthly reimbursement for utilizing their personal cell phones in order to conduct municipal business:
 - Fire Fighters \$30.00
 - Equipment Operators \$30.00
 - General Maintenance Laborers \$30.00
 - Weed Inspectors \$30.00
 - Seasonal Staff \$30.00
5. All other personnel, not identified in Section 4 above, who are required to use their personal cell phone for municipal business must obtain written authorization from their direct Supervisor and the Chief Administrative Officer.
6. All Employees must complete the Employee Cell Phone Authorization Form (Schedule C attached) prior to receiving a municipal issued cell phone or monthly reimbursement.
7. Reimbursement for cell phones for Elected Officials is covered in the Honorariums and Related Expense Reimbursement for Councillor and Approved Committee Members Bylaw.

Schedule "C"

Employee Cell Phone Authorization Form

EMPLOYEE INFORMATION

Name: _____
Address: _____
Position/Title: _____
Department: _____

CELL PHONE OPTIONS

Option 1

County Issued Cell Phone

Check all that apply:

- iPhone
- Smart Phone
- Mobile Phone
- Phone Case
- Car Charger
- Other _____

Option 2

Personal Cell Phone

Please complete the following:

Cell Phone # _____

Monthly Reimbursement \$ _____

Employees must attach a copy of the first page of their personal bill as evidence of continued eligibility for cell phone allowance payments.

Signing authorizes the release of your number for internal use only.

APPROVAL

Employee Signature: _____

Date: _____

Supervisor Name: _____

Supervisor Signature: _____

Date Approved: _____

FOR OFFICE USE ONLY

County Issued Cell Phone Number _____

Financial Code/GL Account _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7, 2021
Presented By:	Carrie Simpson, Legislative & Support Services
Title:	Bylaw 1241-21 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

BACKGROUND / PROPOSAL:

A municipal council establishes a bylaw that outlines types of meetings and activities for which the honorariums and reimbursable expenses, and at what levels, can be claimed.

This bylaw was brought forward at the October 26th, 2021, Organizational Meeting and amendments have been made as per Council’s request.

Council requested a confirmation of reasonable travel allowance rates as per Canada Revenue Agency. Below is a section and links from the Canada Revenue Agency website for information, and reference:

Reasonable allowance rates

For 2021, they are:

- 59¢ per kilometre for the first 5,000 kilometres driven
- 53¢ per kilometre driven after that

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre for travel.

If you pay your employee an allowance based on a per-kilometre rate that is not considered reasonable because it is either too high or too low, it is a taxable benefit and has to be included in the employee's income.

<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances/reasonable-kilometre-allowance.html>

<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances/flat-rate-allowance.html>

OPTIONS & BENEFITS:

Author: C. Simpson **Reviewed by:** J. Batt **CAO:** _____

COSTS & SOURCE OF FUNDING:

Expenses associated with councillors’ honorariums and reimbursements are included in the County’s annual operating budgets.

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Municipal bylaws are made available on the Mackenzie County website.

POLICY REFERENCES:

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1241-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Motion 2

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1240-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Motion 3

- Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1240-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members, at this meeting.

Author: C. Simpson Reviewed by: J. Batt CAO: _____

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third and final reading be given to Bylaw 1240-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

Author: C. Simpson **Reviewed by:** J. Batt **CAO:** _____

BYLAW NO. ~~1202-20~~ 1241-21

**BEING A BY-LAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND APPROVED COMMITTEE MEMBERS**

WHEREAS, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the “M.G.A.” provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the Council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of Mackenzie County, duly assembled, enacts as follows:

DEFINITIONS:

“Council Meeting/Special Council Meeting” – refers to a duly called meeting according to the Municipal Government Act.

“Committee of the Whole Meetings” - refers to a duly called meeting sitting as a deliberative recommending body to Council.

“Committee Meetings” – refers to meetings related to Council Committee Meetings, ~~Committee of the Whole Meetings~~, Rural Municipalities of Alberta Zone Meetings, Tri-Council Meetings, Ratepayer Meetings, Mackenzie County Open Houses, and meeting invitations issued by the Chief Administrative Officer.

“Committee Members” – means a public member-at-large appointed by Council to a Council Board or Committee.

HONORARIUMS

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the daily local business of the municipality as follows:

(a) Reeve \$1,500.00 per month

(b) Deputy Reeve \$1,350.00 per month

(c) Councillor \$1,200.00 per month

2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid according to the following rates plus mileage and meal allowance, where applicable.

(a) Council Meeting/Special Council Meetings \$340.00

(b) Committee of Whole Meetings \$340.00

(c) Committee Meetings \$240.00

(d) Seminars/Conventions/Workshops \$340.00

2.1 Councillors attending less than half of a Council Meeting may claim only half the honorarium.

2.2 A combined maximum of two meetings may be claimed per day under Section 2 (a), ~~and 2 (b)~~, and 2 (c).

2.3 Honorariums claimed under Section 2. (c) are all inclusive. Only one (1) per diem may be claimed per day.

3. The Reeve or designate is eligible to claim honorariums and expenses when representing the municipality at community or other functions.

4. Committee Members appointed to approved council committees shall be paid \$240.00 per meeting when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.

5. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable.

(a) Councillors or Committee Members driving to a seminar/convention shall be paid \$240.00 for one travel day there and one travel day back.

(b) An additional travel day may be allowed when travel is out of province and in excess of 1,000 kilometers from the individual's home and their destination via the shortest route.

6. Councillors are authorized to participate in two in class courses and two online courses per year, subject to successful completion, through the Elected Officials Education Program. One honorarium may be claimed per course, regardless of the delivery method.

COMMUNICATION ALLOWANCES

7. Councillors are eligible for a monthly communication allowance as follows:

- (a) an internet access allowance of \$75, and
- (b) a laptop allowance of \$50, if compliant with policy ADM052 – Electronic Access and Acceptable Use, and
- (c) a telephone allowance of \$60 for Councillors, and
- (d) a telephone allowance of \$100 for the Reeve.

TRANSPORTATION EXPENSES

- 8. Mileage shall be paid at a flat rate of \$0.63 for each kilometer travelled by each Councillor or Committee Member who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or Committee Member to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.
- 9. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt.

REIMBURSEMENT FOR ACCOMMODATIONS AND MEALS

- 10. Where a Councillor or Committee Member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) Either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
 - (ii) an allowance of \$100.00 per night
 - (b) in respect of each breakfast, lunch, or dinner,
 - (i) a meal allowance may be claimed as follows:

Breakfast	\$25.00 including GST
	(if time of departure is prior to 7:30 a.m.)

Lunch	\$30.00 including GST (if time of return is after 1:00 p.m.)
Dinner	\$45.00 including GST (if time of return is after 6:30 p.m.)

11. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
12. When the combined travel and session time exceeds 10 hours, overnight accommodation may be claimed.
13. A Councillor may claim reasonable government networking expenses while representing the County without prior approval. Reimbursement of these expenses will require approval by a resolution of Council based on the submission of actual receipts.
14. A Councillor or Committee Member may claim
 - (a) an allowance for personal expenses for each full 24-hour period on travel status (as per the Canada Revenue Agency Appendix C – Meals and Allowances 1.2 Incidental Expense Allowance).

ATTENDANCE AT COMMUNITY EVENTS

15. Councillors are eligible to claim expenses when representing the municipality at a County supplied ticketed event.

ATTENDANCE AT POLITICAL EVENTS

In accordance with the Election Finances and Contributions Disclosure Act:

16. Should a member of Council be approved to attend a political event, on behalf of Mackenzie County, for which proceeds support a political party or candidate, Mackenzie County will reimburse the value of the meal or event upon submission of receipt. Mackenzie County will not reimburse any portion of a meal or event expense that constitutes proceeds to a political party or candidate. *(For example: If the individual charge is more than \$50, \$25 shall be allowed for expenses and the balance shall be considered as a contribution to the registered party, registered constituency association or registered candidate, as the case may be.)*
17. The individual purchasing the ticket may retain the tax receipt for his or her own purposes. The tax receipt issued by the party or candidate should be in the name of the individual purchasing the ticket.

18. Councillors are eligible to claim honorariums and mileage expenses to attend political functions.

BENEFITS

19. A group benefits package shall be made available to each Councillor at 50% of the cost of the benefit premiums.

SIGNING AUTHORITY

20. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - (a) Councillors have attended Council meetings in person or by teleconference.
 - (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.
 - (c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
21. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall recommend a resolution of Council for approval of the expense in question. If the expense in question is not approved, the amount will be deducted from their next expense claim.
22. Councillors and Committee Members must submit their expense claims by the 5th of each month in order to be paid in that month.
23. Expense claims submitted 60 days after the due date will not be paid, unless there are special circumstances. A resolution of Council shall be required prior to payment of the claim.
24. Councillors and Committee Members will submit their December expense claim and honorarium by December 15th in order to expedite the closing of the year-end accounts. Meetings held after the 15th shall be added to the January claim.
25. No expenses other than those listed in this bylaw may be claimed.
26. This bylaw shall come into effect the day that it is passed and rescinds Bylaw 1202-20 and all amendments made thereto.

First Reading given on the ____ day of November, 2021.

Second Reading given on the ____ day of November, 2021.

Third Reading and Assent given on the ____ day of November, 2021..

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7, 2021
Presented By:	Jeff Simpson, Director of Operations
Title:	Amend Policy PW004 Winter Road Maintenance and Snowplow Indicator

BACKGROUND / PROPOSAL:

In follow-up to the recommendations made by Council regarding snow removal, Administration has made the required amendments to Policy PW004 Winter Road Maintenance and Snowplow Indicator as requested.

OPTIONS & BENEFITS:

A copy of the proposed amended policy is attached for approval.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: S Wheeler **Reviewed by:** J Simpson **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy PW009 Winter Road Maintenance and Snowplow Indicator be amended as presented.

Author: S Wheeler **Reviewed by:** J Simpson **CAO:** _____

Mackenzie County

Title	WINTER ROAD MAINTENANCE AND SNOWPLOW INDICATOR POLICY	Policy No:	PW004
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Legislation Reference	Municipal Government Act, Section 18 and 532(1)
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Purpose

The purpose of this policy is to set out the standards for winter maintenance of municipal roads, sidewalks, and private rural residential driveways.

This policy rescinds and replaces Policy FIN015 and Policy FIN020.

Policy Statement and Guidelines

Within the terms of this policy, the travelling public will be provided with regular road maintenance. Rural residents may purchase a Snowplow Indicator Sign to receive snow removal from their driveways. ~~Rural Senior Citizens or Handicapped Persons may apply for snow removal of private driveways~~ as per the conditions of this policy.

The CAO and/or designate is responsible for dispatching winter maintenance equipment in accordance with this policy.

The priority for snowplowing operations shall be:

- 1) Air ambulance airport runways
- 2) Major emergency routes and facilities for emergency services
- 3) Arterial roads
- 4) School bus routes (public and private)
- 5) Collector roads/Hamlet streets
- 6) Local roads
- 7) Public sidewalks and walkways
- 8) Winter maintenance of rural private residential driveways
- 9) Other miscellaneous duties

Note: Generally rural residential driveways will be done after local road snowplowing, however, at times, driveways may be plowed in conjunction with local roads to improve efficiencies.

Definitions

“CAO” means the Chief Administrative Officer of the Municipality or their delegate.

“Arterial roads” means highest traffic volume corridors which deliver traffic from collector roads to provincial highways.

“Collector roads” means a low-to-moderate capacity roads which deliver traffic from local streets to arterial roads.

“Dependents” means any person eighteen years of age or under and that such age can be documented.

“Hamlet” means areas within hamlet boundaries.

~~“Handicapped Persons” means any resident who has a severe physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment and such impairment can be verified by a medical doctor.~~

“Rural Standard Areas” means areas where ditches are prominent alongside a road or the edge of any public or private property.

~~“Senior Citizen” means any resident who is 65 years of age or older and that such age can be documented.~~

~~“Spouse” means the husband or wife of a married person, or common-law partner.~~

“Urban Standard Areas” means areas where curb and gutter are prominent alongside a road or the edge of any public or private property.

Hamlet Snow Removal

Snowplowing should only be undertaken when snow accumulates to a minimum of ten (10) centimeters.

Sanding or ice blading of icy stretches and intersections should be done on an as-required basis. Intersections and curves on roads should be prioritized. Other areas should be done within the available resources as need dictates.

The County may remove snow piles that a ratepayer or business has placed on the County’s Right of Way due to safety concerns, where a charge shall apply as per the Fee Schedule Bylaw.

Rural Standard Areas (Ditches)

Snow should be plowed into the ditch area. Windrows created on driveways as a result of this operation should be removed using County resources.

Urban Standard Areas (Curb & Gutter)

Snowplowing shall be undertaken when packed snow reaches ten (10) centimeters, at which time the snow should be windrowed to the middle of the street and hauled away to a designated area.

Snow may be plowed to the non sidewalk side of the street when able and practical to do so. Windrows created on driveways as a result of this operation should be removed using County resources.

The removal and hauling of snow from within the Hamlet boundaries to a designated snow dump area should take place at the discretion of the CAO or designate when deemed necessary.

Snow removal/sweeping from Public Sidewalks and Walkways will occur as necessary and in accordance with the priority for snow removal operations. A fee for Sidewalk snowplowing is established in the Fee Schedule Bylaw.

Rural Snow Removal

Grading of snow should only be undertaken when snow accumulates to a minimum of ten (10) centimeters.

Arterial road maintenance shall be similar to provincial highway maintenance standards.

Arterial roads include:

- La Crete North & South Access, and 94th Ave;
- Highway 88 Connector;
- Zama Access Road; and
- Fort Vermilion River Road West Access, 45th St, and 50th St.

Excess snow should be stockpiled alongside the road in the road allowance and on other available public property. Snow will not be hauled to other stockpile locations unless public safety is at risk.

Negotiations to stockpile snow on private property should be carried out only when it is the lowest cost alternative.

Winging and other maintenance operations, such as ice blading driveways, should have a lesser priority unless they can be combined with the first.

Grader operators should take all reasonable measures to minimize the size of snow berms left on private driveways.

Culverts identified as problematic may be steamed in early spring in an attempt to prevent flooding.

Rural Residential Maintenance Operations

Rural residents may purchase a Snowplow ~~Indicator Sign Flag~~ at a fee as listed in Mackenzie County's Fee Schedule Bylaw to receive snow removal from their driveways. A Rural Residential Snowplowing Application (Schedule "A") must be completed prior to purchase, releasing Mackenzie County, its employees, and agents, from any liability arising from the snowplow operation.

Rural residents having purchased a Snowplow ~~Indicator Sign Flags~~ must place the ~~Sign Flag~~ visibly at the end of the driveway to signify a request for snowplowing. The Snowplow ~~Indicator Sign Flag~~ provides residents with ONE pass in and ONE pass out (most direct route to the residence) Snow clearing will operate to a maximum of one quarter (¼) of a mile (400 meters) or for 15 minutes, whichever is less. Snowplowing will not be completed if the ~~Sign Flag~~ is not visibly placed at the end of the driveway. ~~Flags will be removed by the grader operator when plowing the driveway.~~

~~A fee as listed in Mackenzie County's Fee Schedule Bylaw is applied each time snowplowing services are carried out. The cost will be invoiced monthly to the applicant.~~

~~No service shall be provided prior to the purchase of a Snowplow ~~Flag Indicator~~ Sign and/or the signing of a new agreement annually and upon payment for the service as established in the Fee Schedule Bylaw.~~

~~Renters residing in rural residential areas may apply for a Snowplow Indicator Sign and shall be responsible to pay for the snowplowing services completed on the property on which they are renting.~~

- ~~• If Landlords co-sign the application, Renter will be invoiced after snowplowing services are rendered.~~
- ~~• If Landlord refuses to co-sign, Renter shall prepay for requested snowplowing services.~~

~~Rural residents must call the County office if they would like to receive ice blading services for their driveway. Ice blading shall be done to a maximum of 50 feet onto the driveway.~~

Rural Snowplowing for Senior Citizens and Handicapped Persons

~~Mackenzie County recognizes that the snowplowing of rural residential accesses may be cost prohibitive to Senior Citizens and Handicapped Persons. Therefore, Mackenzie County will snowplow the residential driveways of qualified rural Senior Citizens and Handicapped Persons at a cost as listed in the Fee Schedule Bylaw. Prior to receiving snowplowing services, Senior Citizens must complete the Senior Snowplowing Application (Schedule “B”) and Handicapped Persons must complete the Handicapped Snowplowing Application (Schedule “C”). The application releases Mackenzie County, its employees, and agents from any liability arising from the snowplow operation. Rural Senior Citizens and Handicapped Persons may apply annually.~~

~~Applicants are subject to the following conditions:~~

- ~~• Applicants must reside at a rural residence where at least one resident is by definition a Senior Citizen or a Handicapped Person;~~
- ~~• Applicants must reside at a rural residence where a Handicapped Dependent requires public transportation services to attend an educational facility.~~
- ~~• Applicants must provide proof of their Senior Citizen or Handicapped status.~~
- ~~• Applicants may be subject to an inspection prior to snowplowing services.~~

~~A Senior Citizen or Handicapped Person Snowplow Indicator Sign provides applicants with ONE pass in and ONE pass out (most direct route to the residence). Snow clearing will operate to a maximum of one quarter (¼) of a mile (400 meters) or for 15 minutes of snow clearing, whichever is less. Snowplowing will not be completed if the Sign is not visibly placed at the end of the driveway.~~

	Date	Resolution Number
Approved	10-Nov-98	98-341
Amended	23-Nov-05	05-632
Amended	23-Feb-11	11-02-195
Amended	12-Dec-11	11-12-975
Amended	11-Dec-12	12-12-836
Amended	26-Aug-15	15-08-576
Amended	2016-03-23	16-03-215
Amended	2017-01-11	17-01-037
Amended	2019-02-12	19-02-065
<u>Amended</u>	<u>2021-12-07</u>	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Draft 2022 Operating Budget

BACKGROUND / PROPOSAL:

Administration has drafted the 2022 Operating Budget for Councils review.

The 2022 Operating Budget presented is based on current expense review, and service levels as identified by Council in 2021, and during the Budget meeting October 12th, and workshop November 4th & 5th, and Budget meeting November 19th.

Included in this draft budget is:

- Administration’s review of expenditures, and required budgets to maintain current service levels
- Tax Revenue estimated adjustment for reduction in linear, non-residential, and estimated residential growth increase.
- 2022 Police Costing Model Municipal Share
- Council Committees
- Council Honorarium review and amendment – Committee of the Whole
- Regraveling program
- Gravel Crushing program
- Administration review and amendment to various amendments as noted in the Tracking Sheet Change #1 & #2

Not Included in this draft budget:

Author: J. Batt Reviewed by: _____ CAO: _____

- Proposed 2021 One Time Projects – Carry Forwards & Additional Funding
- Proposed 2022 One Time projects
- Funding of Reserves
- Rural Snow plow clearing fee amendment
- Non Profit Organizations recommended grant amounts from the November 4th workshop

2021 One Time Projects being carried forward are fully funded, and will have no negative impact on the 2022 operating budget, unless additional funds are being requested. Once approved to be carried forward administration will include the budgets for these projects in upcoming budget meetings once projects have finalized spending.

2021 Year to Date (YTD) Actuals are as of October 31,2021.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

FIN022 Budget Development Policy

RECOMMENDED ACTION:

Motion #1

Author: J. Batt Reviewed by: _____ CAO: _____

Simple Majority Requires 2/3 Requires Unanimous

That the Track Sheet change #2 be approved as presented/amended, and incorporated into the Draft 2022 Operating Budget.

Motion #2

Simple Majority Requires 2/3 Requires Unanimous

That the Track Sheet change #3 be approved as presented/amended, and incorporated into the Draft 2022 Operating Budget.

Author: J. Batt Reviewed by: _____ CAO: _____

EXECUTIVE SUMMARY

2022 OPERATING DRAFT BUDGET HIGHLIGHTS DECEMBER 7-8, 2021 – MEETING YOUR NEEDS

Mackenzie County administration prepared this budget and are presenting this draft to Council to gain information on the direction Council would like administration to update future draft budgets for presentation to the newly elected or acclaimed Councillors.

Mackenzie County’s track record of fiscal responsibility and providing value for the property tax dollar is once again reflected in the Draft 2022 Operating Budget.

The County continues to be affected by many factors that put upward pressure on the budget. These include industry shutdowns, inflation, reductions, and /or lack of provincial/federal funding, escalating infrastructure renewal and maintenance costs, changing legislative requirements and fuel/electrical utility cost pressures.

Administration prepared this draft budget with the anticipated reduction in linear assessment, reduced sale of goods & services, while reducing costs for contracted services, rental fees, and professional fees. Budgeting expenses for an increase in insurance costs, wages, enhanced policing, dust control (Oil), repair & maintenance roads, gravel crushing & remaining status quo for the regravelling program.

The County’s objective is to have a balanced budget, once all service levels have been approved.

Not included in the attached Operating Budget is allocations to reserves, and any new 2022 One Time projects.

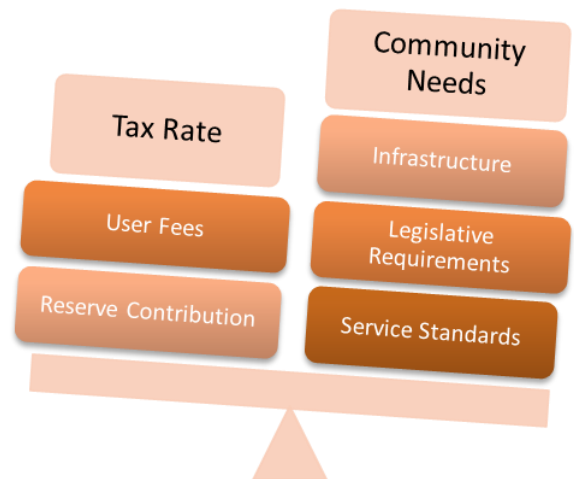
As expenditures will continue for any 2021 One Time projects approved to being carried into the 2022 budget, they have not been included in this draft budget until budget presentation later in the year. Once all anticipated 2021 costs have been incurred, Council will be presented with the updated list. All

2021 projects are currently funded and will have no negative impact on the 2022 operating budget.

Provincial & Federal Fiscal Retrenchment & Impacts

The following are examples of additional challenges the County has managed as a direct result of fiscal retrenchment and policy impacts of the upper tier governments:

- The province has eliminated the requirement for social housing to pay property taxes.
- Grants in place of taxes has been reduced to 50% of the taxable amount.
- The unknown future impact of the Carbon Tax has been budgeted as an expenditure of approximately \$104,000 by the County on the goods (fuel, utilities, etc.) required for service delivery.
- Police Costing Model for 2022 are to be collected in January of every year, which has an impact on the County’s operating budget.
- Imposing service standards changes via legislation and regulations without any financial support.



OPERATING BUDGET OVERVIEW

The 2022 Proposed Updated Operating Budget was prepared on the premise that the County will deliver the same level and quality of services approved in the draft 2021 Operating Budget.

The increase in the base operating budget is \$627,509. This is comprised of a combination of negative and positive expenditure and revenue shifts.



Exhibit 1: Revenue Changes Included in the Operating Budget details the shifts and reasons driving these revenue changes. These revenue changes show an overall decrease of \$1,484,672* noting that One Time Projects budgeted in 2021 were fully funded by reserves, and a reserve draw is included for the 2022 Gravel Crushing Program. These changes are detailed in Exhibit 1 below.

Exhibit 2: Expenditure Changes Included in the Operating Budget details the shifts and reasons driving these changes. These expenditure changes show an overall decrease of \$560,189* noting that One Time Projects budgeted in 2021 were fully funded by reserves, and the 2022 Gravel Crushing Program is included in this expenditure. The major changes are detailed in the notes explaining Exhibit 2 below.

Exhibit 1: Revenue Changes in the Operating Budget -\$1,357,902

[100] Municipal Taxes has an overall estimated reduction of \$147,000. Anticipated reduction in machinery & equipment, and linear assessment due

to industry shutdown while taking into account growth at the current mill rate.

[420] Sale of Goods and Services has been decreased by \$150,661 to reflect the 3 year trend in reduction of services purchased, taking into account a reduced amount for the anticipated revenue collection at the waste transfer stations. Included in this draft is the increase in Dust Control, Snow Removal, and the addition of the Sidewalk Snow Removal/Sweeping Fee for Hamlet residents.

[421] Water Metered has been increased by \$72,280 to reflect three-year sales average and growth factor. New anticipated customers have been included in this calculation.

[422] Bulk Water Sales has been increased by \$22,379 to reflect 3 year average and growth forecast.

[510] Penalties on Taxes has been increased by \$200,000 to reflect the anticipated penalty amounts.

[525] Subdivision fees have an increase of \$15,000 due to anticipated growth.

[530] Fines have a small increase of \$4,000 which in large part is due to fees collected through the TRAVIS permitting system, and the County's portion of fines through RCMP revenues.

[550] Interest Revenue has a substantial reduction of \$175,000 based on current interest rates, and actuals anticipated.

[560] Rental & Lease Revenue has an increase of \$20,424 due to the furnishings and rental costs of the trailers in Zama.

[597] Other Revenue has a reduction of \$50,000 based on current levels.

[840] Provincial Grants have decreased by \$1,241,285. These reductions are for specific projects that will be completed with funding allocated in 2021 or will not be incurring expenditures in 2022. As new projects come online, administration will provide Council with updates.

[930] Contribution from Operating Reserves are identifying an increase of \$89,461. The allocation identified in this draft budget is for the Gravel Crushing Program only, not including any one time projects being carried forward in this draft budget.

Exhibit 2: Expenditure Changes in the Operating Budget -\$560,189

[110] [132] [136] Wages and Benefits had an increase of \$173,541. The changes reflect staffing step increases, lump sum payments as per agreement, estimated benefit premiums and a +/- 1% decrease in LAPP premiums.

[216] Postage decrease of \$7,500 reflects the anticipated rollout of ebilling delay for some taxation/utility ratepayers in 2022.

[232] Legal had a small increase of \$20,000 due to a current services required for taxation collection, and administrative supports.

[233] Engineering and Consulting had a slight decrease of \$2,500 due to a review of services required to maintain service levels.

[235] Professional Fees had a decrease of \$132,500 due to a review of services required to maintain service levels.

[236] Enhanced Policing had an increase of \$133,688 due to the Police Cost Sharing model rolled out in 2021.

[243] Professional Fees had a decrease of \$23,000 due to a review of budget averages for service.

[251] Repair & Maintenance - bridges has an increase of \$115,000 to repair bridges to ensure service levels and required maintenance is funded.

[253] Repair & Maintenance - equipment had an increase of \$48,500 to maintain all equipment to ensure service levels and anticipated needs.

[258] Contract Services had a decrease of \$305,252 while still maintaining the levels of service based on anticipated needs.

[259] Repair and Maintenance Structural reflects an increase of \$184,500 to ensure levels of service, and anticipated rural road repairs are met.

[274] Insurance has an anticipated increase of \$98,106 however administration is investigating options to reduce these costs. by almost 30% based on 2019 & 2020 events province wide, along with internal claims (2020 Overland Flood).

[521] Fuel and Oil reflects a decrease of \$1,980 based on 2021 anticipated final costs.

[531] Chemicals and Salt reflects an increase of \$32,000 due to product price increases and freight.

[532] Dust Control reflects an increase of \$315,000 to repair maintain most Oiled dust control rural roads.

[534] Currently the regravelling cost of \$1,525 ,000 is reflected in this 2022 budget as the regravelling program is being reviewed and will be being brought to Council for final discussion. Spot-graveling costs of \$410,000 is also included in this budget line.

2022 is also anticipated to be a crushing year for the County, and \$1,500,000 is included in this draft budget, along with a \$1,500,000 draw from the gravel crushing reserve.

[735] Grants to Organizations had been reviewed at the Budget Workshop, and will be presented at todays meeting. Currently the 2021 approved amount has been identified, with a small reduction of \$44,187 due to one time grants approved (FCSS).

[831] [832] Interest & Principle on Debt is reduced by \$28,615 as one financed project only requires one payment to be fully funded. Four (4) projects will be fully funded by end of 2022.

[763] [764] Contributions to reserves are reflected at \$1,696,933 to assist with funding future capital expenditures. Included in these contributions are specific revenues that should be contributed to the reserves namely: Municipal Reserve Revenue; and Off-Site Levies; Water & Sewer Surplus .

[921] Bad Debt remains unchanged from 2021 and requires further discussion with Council on analysis of aging schedules related to various account receivables/taxes outstanding, and payment options available to ratepayers.



DRAFT 2022 OPERATING REVEUE EXPENSE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
100-Municipal Taxes	\$25,701,057	\$23,617,379	\$23,680,360	\$23,702,505	\$23,555,505	(\$147,000)
124-Frontage	\$73,576	(\$2,224)	\$37,385	\$99,450	\$99,450	\$0
261-Ice Bridge	\$120,000	\$130,000	\$120,000	\$140,000	\$140,000	\$0
420-Sales of goods and services	\$1,273,937	\$801,414	\$892,473	\$1,036,581	\$885,920	(\$150,661)
421-Sale of water - metered	\$3,444,088	\$3,396,053	\$2,900,631	\$3,457,395	\$3,529,675	\$72,280
422-Sale of water - bulk	\$907,778	\$862,607	\$867,700	\$915,229	\$937,608	\$22,379
424-Sale of land	\$0	\$556	\$32,978	\$10,000	\$10,000	\$0
510-Penalties on taxes	\$1,062,787	\$1,074,843	\$611,800	\$500,000	\$700,000	\$200,000
511-Penalties of AR and utilities	\$29,435	\$23,822	\$20,693	\$29,000	\$21,000	(\$8,000)
520-Licenses and permits	\$45,328	\$59,045	\$52,022	\$45,000	\$55,000	\$10,000
521-Offsite levy	\$40,482	\$80,967	\$362,702	\$20,000	\$20,000	\$0
522-Municipal reserve revenue	\$138,985	\$245,377	\$256,050	\$80,000	\$80,000	\$0
526-Safety code permits	\$200,599	\$332,055	\$327,668	\$200,000	\$200,000	\$0
525-Subdivision fees	\$71,060	\$52,249	\$97,222	\$60,000	\$75,000	\$15,000
530-Fines	\$6,987	\$6,825	\$8,368	\$5,000	\$9,000	\$4,000
531-Safety code fees	\$8,136	\$17,765	\$15,185	\$8,000	\$8,000	\$0
550-Interest revenue	\$606,352	\$357,803	\$136,449	\$500,000	\$325,000	(\$175,000)
551-Market value changes	-\$17,137	\$15,602	\$0	\$0	\$0	\$0
560-Rental and lease revenue	\$171,499	\$180,134	\$133,184	\$153,703	\$174,127	\$20,424
570-Insurance proceeds	\$0	\$4,120	\$0	\$0	\$0	\$0
597-Other revenue	\$52,285	\$24,411	\$24,702	\$65,000	\$15,000	(\$50,000)
598-Community aggregate levy	\$45,182	\$109,834	\$0	\$50,000	\$50,000	\$0
630-Sale of non-TCA equipment	-\$471,827	-\$107,227	\$28,881	\$0	\$0	\$0
830-Federal grants	\$51,500	\$10,490	\$0	\$0	\$0	\$0
840-Provincial grants	\$7,869,190	\$8,693,567	\$419,817	\$1,841,095	\$599,810	(\$1,241,285)
890-Gain (Loss) Penny Rounding	\$4	\$2	\$0	\$0	\$0	\$0
909- Other Sources-Grants	\$55,584	\$586,741	\$0	\$15,000	\$0	(\$15,000)
930-Contribution From Operating Reserves	\$577,194	\$281,270	\$0	\$1,410,539	\$1,500,000	\$89,461
940-Contribution From Capital	\$14,940	\$5,697	\$0	\$4,500	\$0	(\$4,500)
TOTAL REVENUE	\$42,079,001	\$40,861,177	\$31,026,270	\$34,347,997	\$32,990,095	(\$1,357,902)

DRAFT 2022 OPERATING REVEUE EXPENSE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING EXPENSES						
110-Wages and salaries	\$7,755,114	\$6,692,824	\$4,606,559	\$6,526,443	\$6,716,381	\$189,938
132-Benefits	\$1,456,733	\$1,283,183	\$1,012,809	\$1,410,406	\$1,361,674	(\$48,732)
136-WCB contributions	\$152,797	\$127,940	\$54,542	\$89,478	\$121,813	\$32,335
142-Recruiting	\$9,348	\$4,588	\$11,164	\$15,000	\$15,000	\$0
150-Isolation cost	\$81,031	\$49,154	\$31,957	\$43,200	\$43,200	\$0
151-Honoraria	\$948,208	\$553,572	\$441,249	\$630,360	\$637,360	\$7,000
211-Travel and subsistence	\$415,372	\$229,044	\$112,159	\$390,314	\$367,414	(\$22,900)
212-Promotional expense	\$42,603	\$21,024	\$8,762	\$39,500	\$36,000	(\$3,500)
214-Memberships & conference fees	\$140,118	\$62,899	\$45,107	\$129,212	\$130,977	\$1,765
215-Freight	\$92,889	\$76,427	\$58,384	\$99,850	\$98,450	(\$1,400)
216-Postage	\$61,487	\$49,743	\$44,988	\$69,550	\$62,050	(\$7,500)
217-Telephone	\$129,249	\$119,864	\$94,868	\$124,920	\$118,420	(\$6,500)
221-Advertising	\$63,204	\$65,991	\$63,401	\$76,900	\$77,400	\$500
223-Subscriptions and publications	\$7,397	\$11,219	\$8,392	\$15,250	\$12,600	(\$2,650)
231-Audit fee	\$141,400	\$87,800	\$123,000	\$90,000	\$115,000	\$25,000
232-Legal fee	\$80,209	\$61,773	\$117,986	\$80,000	\$100,000	\$20,000
233-Engineering consulting	\$109,133	\$94,306	\$145,034	\$194,500	\$192,000	(\$2,500)
235-Professional fee	\$441,276	\$404,079	\$159,726	\$348,200	\$215,700	(\$132,500)
236-Enhanced policing fee	\$278,290	\$38,050	\$277,512	\$398,236	\$531,924	\$133,688
239-Training and education	\$86,948	\$26,833	\$33,096	\$95,185	\$122,290	\$27,105
242-Computer programming	\$241,233	\$208,973	\$65,021	\$220,137	\$214,675	(\$5,462)
243-Waste Management	\$520,554	\$539,273	\$318,654	\$554,800	\$531,800	(\$23,000)
251-Repair & maintenance - bridges	\$0	\$18,201	\$26,438	\$44,500	\$159,500	\$115,000
252-Repair & maintenance - buildings	\$120,192	\$147,859	\$76,801	\$168,140	\$155,640	(\$12,500)
253-Repair & maintenance - equipment	\$522,860	\$415,833	\$228,510	\$361,450	\$409,950	\$48,500
255-Repair & maintenance - vehicles	\$90,043	\$82,622	\$88,308	\$91,000	\$102,400	\$11,400
258-Contracted Services	\$561,967	\$1,157,214	\$632,306	\$1,081,554	\$776,302	(\$305,252)
259-Repair & maintenance - structural	\$947,700	\$1,198,785	\$750,245	\$1,301,200	\$1,485,700	\$184,500
260-Roadside Mowing & Spraying	\$284,344	\$310,769	\$296,729	\$396,000	\$368,733	(\$27,267)
261-Ice bridge construction	\$145,741	\$82,194	\$111,224	\$120,000	\$125,000	\$5,000
262-Rental - building and land	\$67,500	\$75,500	\$48,469	\$65,850	\$64,650	(\$1,200)
263-Rental - vehicle and equipment	\$73,061	\$75,172	\$37,177	\$139,734	\$104,530	(\$35,204)
266-Communications	\$141,022	\$143,471	\$115,930	\$155,272	\$155,992	\$720
271-Licenses and permits	\$11,609	\$6,050	\$7,815	\$25,545	\$23,000	(\$2,545)
272-Damage claims	\$5,000	\$0	\$0	\$5,000	\$0	(\$5,000)
274-Insurance	\$413,677	\$574,759	\$464,265	\$462,735	\$599,837	\$137,102
342-Assessor fees	\$219,352	\$221,328	\$148,639	\$279,000	\$282,502	\$3,502
290-Election cost	\$0	\$0	\$13,872	\$15,000	\$3,000	(\$12,000)
511-Goods and supplies	\$1,131,036	\$898,911	\$674,356	\$937,534	\$958,313	\$20,779
515-Lab Testing Water/Sewer	\$43,782	\$41,816	\$26,106	\$43,500	\$50,500	\$7,000
521-Fuel and oil	\$730,153	\$595,069	\$537,532	\$647,680	\$645,700	(\$1,980)
531-Chemicals and salt	\$338,452	\$436,241	\$261,391	\$424,800	\$456,800	\$32,000
532-Dust control	\$550,724	\$480,559	\$675,998	\$575,000	\$890,000	\$315,000
533-Grader blades	\$76,482	\$142,048	\$149,989	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$1,211,510	\$551,199	\$1,774,862	\$1,806,634	\$3,435,000	\$1,628,366
543-Natural gas	\$103,161	\$111,262	\$97,030	\$122,247	\$128,013	\$5,766
544-Electrical power	\$656,154	\$662,523	\$559,087	\$717,093	\$717,093	\$0
550-Carbon Tax	\$45,285	\$71,966	\$78,974	\$72,000	\$104,000	\$32,000
710-Grants to local governments	\$1,385,766	\$1,793,917	\$1,521,650	\$2,227,017	\$2,250,000	\$22,983
735-Grants to other organizations	\$2,346,833	\$2,108,278	\$1,809,267	\$2,302,092	\$2,257,905	(\$44,187)
763/764-Contributed to Reserves	\$3,238,326	\$3,347,133	\$0	\$2,578,424	\$1,696,933	(\$881,491)
810-Interest and service charges	\$26,984	\$24,827	\$19,285	\$21,000	\$22,360	\$1,360
831-Interest - long term debt	\$421,139	\$426,794	\$233,632	\$389,989	\$366,662	(\$23,327)
832-Principle - Long term debt	\$1,632,479	\$1,538,281	\$950,908	\$1,361,746	\$1,356,458	(\$5,288)
921-Bad Debt	\$4,092,837	\$1,673,586	\$78,071	\$1,500,000	\$1,500,000	\$0
One Time projects	\$10,085,394	\$6,011,414	\$2,542,253	\$2,124,820	\$0	(\$2,124,820)
TOTAL	\$44,975,158	\$36,234,140	\$22,871,487	\$34,347,997	\$33,617,604	(\$730,393)

Surplus/Deficiency

(\$627,509)

DRAFT 2022 OPERATING REVENUE EXPENSE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Taxes	\$25,701,057	\$23,617,379	\$23,680,360	\$23,702,505	\$23,555,505	(\$147,000)
User Fees/Sales /Rentals	\$1,445,436	\$981,548	\$1,025,657	\$1,190,284	\$1,060,047	(\$130,237)
Water/Sewer Rates	\$4,351,866	\$4,258,660	\$3,768,331	\$4,372,624	\$4,467,283	\$94,659
Penalties- Overdue Accounts	\$1,092,222	\$1,098,665	\$632,493	\$529,000	\$721,000	\$192,000
Permit & Fees	\$325,123	\$461,114	\$492,097	\$313,000	\$338,000	\$25,000
Interest Earnings	\$589,215	\$373,405	\$136,449	\$500,000	\$325,000	(\$175,000)
Grants	\$7,976,274	\$9,290,798	\$419,817	\$1,856,095	\$599,810	(\$1,256,285)
Other Revenue	\$5,674	\$492,641	\$871,067	\$469,450	\$423,450	(\$46,000)
Reserve Draws	\$592,134	\$286,967	\$0	\$1,415,039	\$1,500,000	\$84,961
Total Revenues	\$42,079,001	\$40,861,177	\$31,026,270	\$34,347,997	\$32,990,095	(\$1,357,902)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Salaries and Benefits	\$10,403,231	\$8,711,261	\$6,158,280	\$8,714,887	\$8,895,428	\$180,541
Materials and Supplies	\$4,459,455	\$3,261,111	\$3,989,777	\$5,037,866	\$7,007,969	\$1,970,103
Contracted Services	\$5,218,712	\$5,776,854	\$4,200,873	\$6,406,216	\$6,550,660	\$144,444
Utilities	\$1,664,002	\$1,560,684	\$1,367,491	\$1,683,940	\$1,713,226	\$29,286
Debt/Capital Financing	\$9,411,765	\$7,010,621	\$1,281,896	\$5,851,159	\$4,942,413	(\$908,746)
Grants	\$3,732,599	\$3,902,195	\$3,330,916	\$4,529,109	\$4,507,905	(\$21,204)
One Time Projects	\$10,085,394	\$6,011,414	\$2,542,253	\$2,124,820	\$0	(\$2,124,820)
Total Expenditures	\$44,975,158	\$36,234,140	\$22,871,487	\$34,347,997	\$33,617,601	(\$730,396)
Estimated 2022 Shortfall				\$0	(\$627,506)	

Tracking Sheet of Changes

2	420	Hamlet Sidewalk Snowremoval / Sweeping Fee	\$85,500		-\$838,983	
	259	Line Painting Reduction		\$85,000	-\$753,983	
	420	Rural Snow Plow Fee	\$36,520		-\$717,463	
	420	Dust Control Rural Fee	\$4,750		-\$712,713	
	242	Computer Programming - Zoom	-\$700		-\$713,413	
	41-40-531	Salt increase+2k/load	-\$16,000		-\$729,413	
	41-30-50-515	Lab Testing	-\$5,000		-\$734,413	
	764	Water/Sewer reserve allocation	-\$23,096		-\$757,509	
	32-30-40-258	Contracted Services		\$25,000	-\$732,509	
	32-30-40-511	Culverts (3 yr average)		\$75,000	-\$657,509	
	32-30-40-511	Xmas decorations		\$5,000	-\$652,509	December 7-8
	32-30-40-511	Reduce Sand costs (3yr average)		\$25,000	-\$627,509	Amend. Proposed

Mackenzie County
11-Council

	2019 Actual	2020 YTD	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
OPERATING EXPENSES						
132-Benefits	\$45,851	\$46,107	\$35,898	\$46,545	\$45,708	(\$837)
136-WCB contributions	\$5,508	\$7,356	\$3,618	\$6,119	\$8,119	\$2,000
151-Honoraria	\$478,118	\$473,000	\$344,890	\$463,560	\$475,560	\$12,000
211-Travel and subsistence	\$185,084	\$100,746	\$51,005	\$225,473	\$225,473	\$0
214-Memberships & conference fees	\$42,062	\$35,994	\$23,888	\$64,150	\$64,150	\$0
217-Telephone	\$7,103	\$7,098	\$5,491	\$7,700	\$7,700	\$0
221-Advertising	\$890	\$240	\$0	\$1,000	\$1,000	\$0
223-Subscriptions and publications	\$591	\$714	\$0	\$750	\$750	\$0
235-Professional fee	\$3,863	\$0	\$0	\$15,000	\$8,000	(\$7,000)
239-Training & Education	\$0	\$200	\$0	\$1,700	\$1,700	\$0
266-Communications	\$14,363	\$14,668	\$11,083	\$15,600	\$15,600	\$0
274-Insurance	\$5,521	\$1,755	\$1,828	\$2,194	\$2,413	\$219
290-Election cost	\$0	\$0	\$13,872	\$15,000	\$3,000	(\$12,000)
511-Goods and supplies	\$5,474	\$21,380	\$7,364	\$12,100	\$9,700	(\$2,400)
TOTAL	\$794,428	\$709,258	\$498,936	\$876,891	\$868,873	(\$8,018)
						\$8,018
TOTAL EXPENSES	\$794,428	\$709,258	\$498,936	\$876,891	\$868,873	
EXCESS (DEFICIENCY)	(\$794,428)	(\$709,258)	(\$498,936)	(\$876,891)	(\$868,873)	
Expenditures:						
Salaries and Benefits	\$529,477	\$526,463	\$384,406	\$516,224	\$529,387	\$13,163
Materials and Supplies	\$234,101	\$159,274	\$96,129	\$320,173	\$305,773	(\$14,400)
Contracted Services	\$23,747	\$16,423	\$12,911	\$32,794	\$26,013	(\$6,781)
Utilities	\$7,103	\$7,098	\$5,491	\$7,700	\$7,700	\$0
Total Expenditures	\$794,428	\$709,258	\$498,936	\$876,891	\$868,873	(\$8,018)

Mackenzie County
12-Administration

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$74,947	\$397,936	\$284,913	\$26,500	\$31,050	\$4,550
510-Penalties on taxes	\$1,062,787	\$1,074,843	\$611,800	\$500,000	\$700,000	\$200,000
511-Penalties of AR and utilities	\$10,651	\$10,779	\$6,318	\$9,000	\$9,000	\$0
550-Interest revenue	\$606,352	\$357,803	\$136,449	\$500,000	\$325,000	(\$175,000)
551-Market value changes	(\$17,137)	\$15,602	\$0	\$0	\$0	\$0
560-Rental and lease revenue	\$60,389	\$97,234	\$35,912	\$50,700	\$54,300	\$3,600
570-Insurance Proceeds	\$0	\$4,120	\$0	\$0	\$0	\$0
592-Well drilling revenue	\$134,294	\$0	\$0	\$0	\$0	\$0
597-Other revenue	\$50,558	\$19,638	\$13,927	\$65,000	\$15,000	(\$50,000)
598-Community aggregate levy	\$45,182	\$109,834	\$0	\$50,000	\$50,000	\$0
630-Sale of non-TCA equipment	(\$57,980)	\$0	\$0	\$0	\$0	\$0
840-Provincial grants	\$373,548	\$5,810,931	\$26,896	\$1,277,537	\$48,502	(\$1,229,035)
890-Gain (Loss) Penny Rounding	\$4	\$2	\$0	\$0	\$0	\$0
909-OTHER Sources-Grant	\$0	\$513,241	\$0	\$0	\$0	\$0
940-Contribution from Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
930-Contributon From Operating Reserve	\$294,651	\$183,537	\$0	\$629,988	\$0	(\$629,988)
TOTAL REVENUE	\$2,638,246	\$8,595,500	\$1,116,214	\$3,108,725	\$1,232,852	(\$1,875,873)
OPERATING EXPENSES						
110-Wages and salaries	\$2,116,816	\$1,795,435	\$1,350,046	\$1,788,201	\$1,827,249	\$39,048
132-Benefits	\$392,564	\$359,900	\$270,542	\$396,773	\$365,393	(\$31,380)
136-WCB contributions	\$39,191	\$30,900	\$13,957	\$21,151	\$28,995	\$7,844
142-Recruiting	\$9,348	\$4,588	\$6,919	\$15,000	\$15,000	\$0
150-Isolation cost	\$20,229	\$15,264	\$10,800	\$14,400	\$14,400	\$0
151-Honoraria	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$60,431	\$29,826	\$16,075	\$48,251	\$38,151	(\$10,100)
212-Promotional expense	\$14,008	\$12,555	\$8,762	\$14,500	\$21,000	\$6,500
214-Memberships & conference fees	\$55,589	\$6,846	\$13,931	\$22,082	\$22,082	\$0
215-Freight	\$7,130	\$8,652	\$5,859	\$9,000	\$9,000	\$0
216-Postage	\$31,487	\$47,943	\$44,002	\$49,550	\$24,550	(\$25,000)
217-Telephone	\$48,940	\$49,271	\$39,093	\$43,600	\$43,600	\$0
221-Advertising	\$58,996	\$59,855	\$57,972	\$64,000	\$64,000	\$0
223-Subscriptions and publications	\$4,757	\$8,657	\$6,424	\$8,100	\$8,250	\$150
231-Audit fee	\$141,400	\$87,800	\$123,000	\$90,000	\$115,000	\$25,000
232-Legal fee	\$80,209	\$60,923	\$112,997	\$80,000	\$100,000	\$20,000
233-Engineering consulting	\$49	\$260	\$0	\$0	\$0	\$0
235-Professional fee	\$70,073	\$44,286	\$24,643	\$140,000	\$75,000	(\$65,000)
239-Training and education	\$17,851	\$5,008	\$4,927	\$12,965	\$20,570	\$7,605
242-Computer programming	\$145,736	\$116,251	\$46,408	\$124,300	\$124,300	\$0
243-Waste Management	\$4,769	\$5,456	\$2,553	\$4,800	\$4,800	\$0
252-Repair & maintenance - buildings	\$45,467	\$54,280	\$32,310	\$87,450	\$59,150	(\$28,300)
253-Repair & maintenance - equipment	\$5,645	\$3,421	\$7,809	\$9,100	\$9,100	\$0
255-Repair & maintenance - vehicles	\$4,956	\$3,441	\$1,349	\$5,000	\$5,600	\$600
258-Contracted Services	\$0	\$260	\$37,221	\$0	\$0	\$0
259-Repair & maintenance - structural	\$1,833	\$1,766	\$500	\$500	\$500	\$0
262-Rental - building and land	\$1,200	\$1,250	\$144	\$1,200	\$0	(\$1,200)
263-Rental - vehicle and equipment	\$35,971	\$38,629	\$22,600	\$33,834	\$29,494	(\$4,340)
266-Communications	\$52,856	\$49,433	\$35,476	\$52,740	\$51,660	(\$1,080)
271-Licenses and permits	\$416	\$0	\$0	\$0	\$0	\$0
272-Damage claims	\$5,000	\$0	\$0	\$0	\$0	\$0
274-Insurance	\$76,568	\$189,845	\$74,101	\$89,184	\$98,103	\$8,919
342-Assessor fees	\$219,352	\$221,328	\$148,639	\$279,000	\$282,502	\$3,502
511-Goods and supplies	\$83,464	\$168,580	\$103,128	\$90,500	\$90,500	\$0
521-Fuel and oil	\$14,414	\$5,191	\$8,477	\$13,300	\$20,600	\$7,300
543-Natural gas	\$10,054	\$13,175	\$13,652	\$14,134	\$18,516	\$4,382
544-Electrical power	\$67,352	\$71,940	\$68,724	\$81,058	\$81,058	\$0
710-Grants to local governments	\$1,385,766	\$1,793,917	\$1,521,650	\$2,227,017	\$2,250,000	\$22,983
810-Interest and service charges	\$26,984	\$24,827	\$19,171	\$21,000	\$21,000	\$0
831-Interest - long term debt	\$12,635	\$2,204	\$0	\$0	\$0	\$0
832-Principle - Long term debt	\$384,997	\$86,796	\$0	\$0	\$0	\$0
TOTAL	\$5,754,503	\$5,479,959	\$4,253,860	\$5,951,690	\$5,939,123	(\$12,567)
Non-TCA projects						
762 - Contributed to Capital	\$534,169	\$5,726,522	\$1,676,576	\$1,425,923	\$0	(\$1,425,923)
763-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	301977	-325270	0	169450	169450	0
921-Bad Debt	\$19,475	\$623,339	\$0	\$1,500,000	\$1,500,000	\$0
922-Tax Cancellation/Writeoff	\$4,073,362	\$1,065,873	\$78,071	\$0	\$0	\$0
993-NBV of Disposed TCAAssets	0	0	0	0	0	0
995-Amortization of TCA	\$360,831	\$356,995	\$0	\$356,994	\$0	(\$356,994)
TOTAL EXPENSES	\$12,368,498	\$15,668,076	\$6,008,506	\$9,404,057	\$7,608,573	(\$1,795,484)
EXCESS (DEFICIENCY)	(\$9,730,252)	(\$7,072,576)	(\$4,892,292)	(\$6,295,332)	(\$6,375,721)	(\$80,389)

Mackenzie County
12-Administration

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$135,336	\$495,170	\$320,825	\$77,200	\$85,350	\$8,150
Penalties- Overdue Accounts	\$1,073,438	\$1,085,622	\$618,118	\$509,000	\$709,000	\$200,000
Interest Earnings	\$589,215	\$373,405	\$136,449	\$500,000	\$325,000	(\$175,000)
Grants	\$373,548	\$6,324,172	\$26,896	\$1,277,537	\$48,502	(\$1,229,035)
Other Revenue	\$172,058	\$133,594	\$13,927	\$115,000	\$65,000	(\$50,000)
Reserve Draws	\$294,651	\$183,537	\$0	\$629,988	\$0	(\$629,988)
Total Revenues	\$2,638,246	\$8,595,500	\$1,116,214	\$3,108,725	\$1,232,852	(\$1,875,873)
Expenditures:						
Salaries and Benefits	\$2,578,148	\$2,206,087	\$1,652,264	\$2,235,525	\$2,251,037	\$15,512
Materials and Supplies	\$484,865	\$464,173	\$307,489	\$443,248	\$422,403	(\$20,845)
Contracted Services	\$740,348	\$762,378	\$623,341	\$872,808	\$830,909	(\$41,899)
Utilities	\$140,760	\$139,577	\$129,945	\$152,092	\$163,774	\$11,682
Debt/Capital Financing	\$6,504,442	\$4,575,422	\$97,242	\$2,047,444	\$1,690,450	(\$356,994)
Grants	\$1,385,766	\$1,793,917	\$1,521,650	\$2,227,017	\$2,250,000	\$22,983
One Time Projects	\$534,169	\$5,726,522	\$1,676,576	\$1,425,923	\$0	(\$1,425,923)
Total Expenditures	\$12,368,498	\$15,668,076	\$6,008,506	\$9,404,057	\$7,608,573	(\$1,795,484)

Mackenzie County
23-Fire Department

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$840,043	\$43,862	\$142,422	\$149,500	\$173,900	\$24,400
597-Other revenue	\$0	\$0	\$0	\$0	\$0	\$0
630- SALE OF NON TCA	\$0	(\$2,032)	\$0	\$0	\$0	\$0
840-Provincial grants	\$6,784,857	\$2,255,886	\$0	\$0	\$0	\$0
909-Other Sources -Grants	\$10,000	\$0	\$0	\$15,000	\$0	(\$15,000)
Reserve	\$0	\$0	\$0	\$15,000	\$0	(\$15,000)
TOTAL REVENUE	\$7,634,900	\$2,297,716	\$142,422	\$179,500	\$173,900	(\$5,600)
OPERATING EXPENSES						
110-Wages and salaries	\$103,162	\$110,508	\$30,798	\$60,233	\$44,925	(\$15,308)
132-Benefits	\$10,730	\$12,847	\$6,893	\$11,263	\$7,817	(\$3,446)
136-WCB contributions	\$1,202	\$1,480	\$470	\$795	\$782	(\$13)
151-Honoraria	\$449,632	\$80,572	\$96,359	\$166,800	\$161,800	(\$5,000)
211-Travel and subsistence	\$9,501	\$7,949	\$4,101	\$13,100	\$6,950	(\$6,150)
214-Memberships & conference fees	\$3,026	\$360	\$0	\$3,630	\$3,630	\$0
215-Freight	\$1,347	\$828	\$603	\$1,000	\$1,000	\$0
216-Postage	\$0	\$58	\$0	\$0	\$0	\$0
217-Telephone	\$30,250	\$27,368	\$22,083	\$30,350	\$27,440	(\$2,910)
221-Advertising	\$0	\$124	\$0	\$0	\$0	\$0
223-Subscriptions and publications	\$0	\$0	\$0	\$400	\$0	(\$400)
233-Engineering consulting	\$0	\$0	\$0	\$0	\$0	\$0
235-Professional fee	\$1,248	\$3,409	(\$1,925)	\$0	\$0	\$0
239-Training and education	\$20,630	\$12,147	\$8,623	\$39,320	\$64,420	\$25,100
252-Repair & maintenance - buildings	\$6,983	\$18,462	\$3,557	\$14,000	\$10,500	(\$3,500)
253-Repair & maintenance - equipment	\$69,128	\$29,428	\$29,695	\$44,500	\$29,600	(\$14,900)
255-Repair & maintenance - vehicles	\$6,132	\$6,765	\$6,941	\$7,500	\$8,700	\$1,200
258-Contracted Services	\$13,058	\$12,892	\$9,782	\$41,420	\$17,000	(\$24,420)
259-Repair & maintenance - structural	\$745	\$0	\$0	\$1,000	\$1,500	\$500
263-Rental - vehicle and equipment	\$36,030	\$27,443	\$2,190	\$22,500	\$27,000	\$4,500
266-Communications	\$61,145	\$61,894	\$56,637	\$67,212	\$69,012	\$1,800
271-Licenses and permits	\$129	\$4,358	\$551	\$4,000	\$4,000	\$0
274-Insurance	\$39,549	\$45,085	\$36,518	\$43,607	\$47,968	\$4,361
511-Goods and supplies	\$214,602	\$81,932	\$56,523	\$110,795	\$113,274	\$2,479
521-Fuel and oil	\$29,534	\$15,555	\$11,347	\$17,594	\$17,000	(\$594)
543-Natural gas	\$10,098	\$12,651	\$10,679	\$13,356	\$14,166	\$810
544-Electrical power	\$15,383	\$15,819	\$12,602	\$16,707	\$16,707	\$0
710-Grants to local governments	0	0	0	0	0	0
TOTAL	\$1,133,244	\$589,934	\$405,027	\$731,082	\$695,191	(\$35,891)
Non-TCA projects	\$9,173,463	\$0	\$0	\$30,000	\$0	(\$30,000)
993-NBV of Disposed TCAAssets	\$0	\$0	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$182,085	\$200,510	\$0	\$200,510	\$0	(\$200,510)
TOTAL EXPENSES	\$10,488,792	\$790,444	\$405,027	\$961,592	\$695,191	(\$266,401)
EXCESS (DEFICIENCY)	(\$2,853,892)	\$1,507,272	(\$262,605)	(\$782,092)	(\$521,291)	\$260,801

	2019 Actual	2020 YTD	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$840,043	\$43,862	\$142,422	\$149,500	\$173,900	\$24,400
Grants	\$6,794,857	\$2,255,886	\$0	\$15,000	\$0	(\$15,000)
Other Revenue	\$0	(\$2,032)	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$0	\$0	\$15,000	\$0	(\$15,000)
Total Revenues	\$7,634,900	\$2,297,716	\$142,422	\$179,500	\$173,900	(\$5,600)
Expenditures:						
Salaries and Benefits	\$564,726	\$205,407	\$134,520	\$239,091	\$215,324	(\$23,767)
Materials and Supplies	\$249,235	\$107,756	\$70,400	\$172,245	\$193,274	\$21,029
Contracted Services	\$234,018	\$205,378	\$143,396	\$241,739	\$211,280	(\$30,459)
Utilities	\$85,265	\$71,393	\$56,712	\$78,007	\$75,313	(\$2,694)
Debt/Capital Financing	\$182,085	\$200,510	\$0	\$200,510	\$0	(\$200,510)
Grants	\$0	\$0	\$0	\$0	\$0	\$0
One Time Projects	\$9,173,463	\$0	\$0	\$30,000	\$0	(\$30,000)
Total Expenditures	\$10,488,792	\$790,444	\$405,027	\$961,592	\$695,191	(\$266,401)

Mackenzie County
25-Ambulance/Municipal Emergency

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
560-Rental and lease revenue	\$8,100	\$8,100	\$28,350	\$29,025	\$40,500	\$11,475
TOTAL REVENUE	\$8,100	\$8,100	\$28,350	\$29,025	\$40,500	\$11,475
OPERATING EXPENSES						
252-Repair & maintenance - buildings	\$6,385	\$2,931	\$4,000	\$5,000	\$7,000	\$2,000
274-Insurance	\$2,032	\$2,690	\$2,239	\$2,687	\$2,956	\$269
TOTAL	\$8,417	\$5,621	\$6,239	\$7,687	\$9,956	\$2,269
995-Amortization of TCA	\$12,328	\$12,328		\$12,328	\$0	(\$12,328)
TOTAL EXPENSES	\$20,745	\$17,949	\$6,239	\$20,015	\$9,956	(\$10,059)
EXCESS (DEFICIENCY)	(\$12,645)	(\$9,849)	\$30,544	\$30,544	\$0	\$0

	2019 Actual	2020 YTD	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$8,100	\$8,100	\$28,350	\$29,025	\$40,500	\$11,475
Total Revenues	\$8,100	\$8,100	\$28,350	\$29,025	\$40,500	\$11,475
Expenditures:						
Contracted Services	\$8,417	\$5,621	\$6,239	\$7,687	\$9,956	\$2,269
Debt/Capital Financing	\$12,328	\$12,328	\$0	\$12,328	\$0	(\$12,328)
Total Expenditures	\$20,745	\$17,949	\$6,239	\$20,015	\$9,956	(\$10,059)

**Mackenzie County
26-Enforcement Services**

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$0	\$0	\$0	\$0	\$0	\$0
520-Licenses and permits	\$875	\$10	\$0	\$1,000	\$1,000	\$0
530-Fines	\$6,987	\$6,825	\$8,368	\$5,000	\$9,000	\$4,000
560-Rental and lease revenue	\$13,827	\$13,827	\$12,675	\$13,827	\$13,827	\$0
630-Sale of Assett	\$0	\$0	\$2,300	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$21,689	\$20,662	\$23,343	\$19,827	\$23,827	\$4,000
OPERATING EXPENSES						
110-Wages and salaries	\$169,848	\$119,647	\$9,384	\$30,116	\$14,975	(\$15,141)
132-Benefits	\$25,901	\$15,984	\$2,298	\$5,632	\$2,606	(\$3,026)
136-WCB contributions	\$5,598	\$2,315	\$235	\$398	\$261	(\$137)
211-Travel and subsistence	\$21,778	\$9,680	\$1,005	\$23,000	\$9,000	(\$14,000)
214-Memberships & conference fees	\$280	\$1,425	\$350	\$0	\$0	\$0
215-Freight	\$206	\$342	\$0	\$550	\$0	(\$550)
217-Telephone	\$1,108	\$667	\$58	\$1,200	\$1,200	\$0
221-Advertising	\$0	\$0	\$0	\$500	\$0	(\$500)
223-Subscriptions and publications	\$0	\$0	\$0	\$1,300	\$1,300	\$0
235-Professional fee	\$2,534	\$640	\$390	\$5,000	\$2,000	(\$3,000)
236-Enhanced policing fee	\$278,290	\$38,050	\$277,512	\$398,236	\$531,924	\$133,688
239-Training and education	\$18,385	\$1,800	\$4,972	\$9,000	\$8,000	(\$1,000)
252-Repair & maintenance - buildings:	\$979	\$0	\$0	\$0	\$12,050	\$12,050
253-Repair & maintenance - equipment	\$73	\$0	\$0	\$0	\$0	\$0
255-Repair & maintenance - vehicles	\$1,713	\$222	\$0	\$1,500	\$0	(\$1,500)
258-Contract Services	\$0	\$100	\$0	\$0	\$8,000	\$8,000
263-Rental - vehicle and equipment	0	0	0	0	0	0
266-Communications	\$715	\$2,577	\$700	\$500	\$500	\$0
274-Insurance	\$5,841	\$6,400	\$5,065	\$6,439	\$7,083	\$644
511-Goods and supplies	\$8,016	\$5,268	\$2,238	\$5,500	\$500	(\$5,000)
521-Fuel and oil	\$5,213	\$2,231	\$919	\$500	\$500	\$0
TOTAL	\$545,499	\$207,348	\$305,126	\$489,371	\$587,849	\$98,478
Non-TCA projects	0	0	0	0	0	0
994-Change in Inventory	\$0	\$0	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$3,909	\$3,909	\$0	\$3,909	\$0	(\$3,909)
TOTAL EXPENSES	\$549,408	\$211,257	\$305,126	\$493,280	\$587,849	\$94,569
EXCESS (DEFICIENCY)	(\$527,719)	(\$190,595)	(\$281,783)	(\$473,453)	(\$564,022)	(\$90,569)

	2019 Actual	2020 YTD	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$14,702	\$13,837	\$12,675	\$14,827	\$14,827	\$0
Other Revenue	\$6,987	\$6,825	\$10,668	\$5,000	\$9,000	\$4,000
Reserve Draws	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$21,689	\$20,662	\$23,343	\$19,827	\$23,827	\$4,000
Expenditures:						
Salaries and Benefits	\$201,347	\$137,946	\$11,917	\$36,146	\$17,842	(\$18,304)
Materials and Supplies	\$48,665	\$18,515	\$8,565	\$39,850	\$18,800	(\$21,050)
Contracted Services	\$289,166	\$47,989	\$283,666	\$411,675	\$549,507	\$137,832
Utilities	\$6,321	\$2,898	\$978	\$1,700	\$1,700	\$0
Debt/Capital Financing	\$3,909	\$3,909	\$0	\$3,909	\$0	(\$3,909)
One Time Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$549,408	\$211,257	\$305,126	\$493,280	\$587,849	\$94,569

Mackenzie County
32-Transportation

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
124-Frontage	\$51,472	(\$20,519)	\$19,091	\$81,100	\$81,100	\$0
261-Ice Bridge	\$120,000	\$130,000	\$120,000	\$140,000	\$140,000	\$0
420-Sales of goods and services	\$110,125	\$80,888	\$75,177	\$115,476	\$196,770	\$81,294
520-Licenses and permits	\$3,828	\$3,546	\$2,847	\$4,000	\$4,000	\$0
521-Offsite Levy	\$0	(\$3,283)	\$0	\$0	\$0	\$0
570-Insurance proceeds	\$0	\$0	\$0	\$0	\$0	\$0
597-Other revenue	\$0	\$0	\$0	\$0	\$0	\$0
630-Sale of non-TCA equipment	(\$416,327)	(\$103,800)	\$24,971	\$0	\$0	\$0
830-Federal Grants	\$0	\$12,600	\$0	\$0	\$0	\$0
840-Provincial grants	\$148,698	\$174,361	\$0	\$118,719	\$118,719	\$0
930-Contribution From Operating Reserve	\$209,170	\$0	\$0	\$101,567	\$1,500,000	\$1,398,433
TOTAL REVENUE	\$226,966	\$273,793	\$242,087	\$560,862	\$2,040,589	\$1,479,727
OPERATING EXPENSES						
110-Wages and salaries	\$3,009,502	\$2,481,165	\$1,664,742	\$2,396,102	\$2,543,342	\$147,240
132-Benefits	\$585,674	\$460,242	\$358,028	\$490,359	\$503,411	\$13,052
136-WCB contributions	\$58,148	\$49,443	\$18,701	\$31,686	\$44,488	\$12,802
142-Recruiting	\$0	\$0	\$805	\$0	\$0	\$0
150-Isolation cost	\$42,587	\$19,077	\$11,409	\$14,400	\$14,400	\$0
211-Travel and subsistence	\$17,820	\$10,381	\$4,192	\$14,700	\$16,900	\$2,200
214-Memberships & conference fees	\$1,344	(\$266)	\$2,214	\$11,750	\$12,450	\$700
215-Freight	\$11,241	\$14,538	\$9,107	\$23,000	\$20,000	(\$3,000)
217-Telephone	\$18,149	\$14,408	\$12,303	\$13,860	\$15,180	\$1,320
221-Advertising	\$455	\$71	\$150	\$900	\$900	\$0
223-Subscriptions and publications	\$2,008	\$1,848	\$1,968	\$4,400	\$2,000	(\$2,400)
232-Legal fee	\$0	\$0	\$300	\$0	\$0	\$0
233-Engineering consulting	\$71,522	\$27,654	\$86,050	\$97,500	\$90,000	(\$7,500)
235-Professional fee	\$30,236	\$3,592	\$10,100	\$27,500	\$10,000	(\$17,500)
239-Training and education	\$11,926	\$1,244	\$9,263	\$7,500	\$6,000	(\$1,500)
251-Repair & maintenance - bridges	\$0	\$18,201	\$26,438	\$44,500	\$159,500	\$115,000
252-Repair & maintenance - buildings	\$40,470	\$28,601	\$22,957	\$24,840	\$28,390	\$3,550
253-Repair & maintenance - equipment	\$176,394	\$189,948	\$124,633	\$178,800	\$177,000	(\$1,800)
255-Repair & maintenance - vehicles	\$43,695	\$51,015	\$60,340	\$47,000	\$52,400	\$5,400
258-Contract graders	\$157,151	\$595,392	\$234,566	\$506,212	\$260,000	(\$246,212)
259-Repair & maintenance - structural	\$587,470	\$713,634	\$440,557	\$700,550	\$855,050	\$154,500
261-Ice bridge construction	\$145,741	\$82,194	\$111,224	\$120,000	\$125,000	\$5,000
262-Rental - building and land	\$3,150	\$3,000	\$2,075	\$3,150	\$3,150	\$0
263-Rental - vehicle and equipment	\$1,060	\$0	\$935	\$37,500	\$5,000	(\$32,500)
266-Communications	\$10,541	\$11,116	\$10,764	\$11,340	\$11,340	\$0
271-Licenses and permits	\$4,624	\$493	\$2,740	\$9,645	\$7,225	(\$2,420)
272-Damage claims	\$0	\$0	\$0	\$5,000	\$0	(\$5,000)
274-Insurance	\$134,436	\$151,687	\$142,814	\$154,280	\$169,822	\$15,542
511-Goods and supplies	\$494,179	\$292,390	\$289,730	\$337,939	\$366,239	\$28,300
521-Fuel and oil	\$604,244	\$487,256	\$391,965	\$521,673	\$540,000	\$18,327
531-Chemicals and salt	\$130,328	\$217,730	\$47,578	\$165,000	\$165,000	\$0
532-Dust control	\$550,724	\$480,559	\$675,998	\$575,000	\$890,000	\$315,000
533-Grader blades	\$76,482	\$142,048	\$149,989	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$1,211,510	\$551,199	\$1,770,919	\$2,129,967	\$3,410,000	\$1,280,033
535-Gravel reclamation cost	\$0	\$0	\$0	\$0	\$0	\$0
543-Natural gas	\$15,059	\$14,106	\$10,855	\$17,817	\$14,201	(\$3,616)
544-Electrical power	\$271,222	\$262,380	\$211,394	\$274,685	\$274,685	\$0
550-Carbon Tax	\$45,285	\$71,966	\$78,974	\$72,000	\$104,000	\$32,000
831-Interest - long term debt	\$365,082	\$396,708	\$221,360	\$374,656	\$345,554	(\$29,102)
832-Principle - Long term debt	\$698,753	\$1,042,128	\$696,811	\$1,070,381	\$1,006,843	(\$63,538)
TOTAL	\$9,628,212	\$8,887,148	\$7,914,947	\$10,658,592	\$12,392,470	\$1,733,878
Non-TCA projects	\$209,170	\$0	\$627,226	\$6,600	\$0	(\$6,600)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
763-Contributed to Capital Reserve	\$0	(\$290,000)	\$0	\$896,180	\$0	(\$896,180)
764-Contributed to Capital Reserve	1056100	0	0	0	0	0
921-Bad Debt	\$0	(\$14,909)	\$0	\$0	\$0	\$0
993-NBV of Disposed TCAAssets	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory	\$545,650	\$0	\$0	(\$385,333)	\$0	\$385,333
995-Amortization of TCA	\$6,365,568	\$6,507,684	\$0	\$6,507,684	\$0	(\$6,507,684)
TOTAL EXPENSES	\$17,804,700	\$15,089,923	\$8,542,173	\$17,683,723	\$12,392,470	(\$5,291,253)
EXCESS (DEFICIENCY)	(\$17,577,734)	(\$14,816,130)	(\$8,300,086)	(\$17,122,861)	(\$10,351,881)	\$6,770,980

Mackenzie County
32-Transportation

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$113,953	\$84,434	\$78,024	\$119,476	\$200,770	\$81,294
Grants	\$148,698	\$186,961	\$0	\$118,719	\$118,719	\$0
Other Revenue	(\$244,855)	\$2,398	\$164,063	\$221,100	\$221,100	\$0
Reserve Draws	\$209,170	\$0	\$0	\$101,567	\$1,500,000	\$1,398,433
Total Revenues	\$226,966	\$273,793	\$242,087	\$560,862	\$2,040,589	\$1,479,727
Expenditures:						
Salaries and Benefits	\$3,695,911	\$3,009,927	\$2,053,685	\$2,932,547	\$3,105,641	\$173,094
Materials and Supplies	\$2,508,017	\$1,711,742	\$2,961,109	\$3,413,156	\$5,032,489	\$1,619,333
Contracted Services	\$1,406,490	\$1,876,527	\$1,276,492	\$1,967,817	\$1,953,877	(\$13,940)
Utilities	\$953,959	\$850,116	\$705,490	\$900,035	\$948,066	\$48,031
Debt/Capital Financing	\$9,031,153	\$7,641,611	\$918,171	\$8,463,568	\$1,352,397	(\$7,111,171)
One Time Projects	\$209,170	\$0	\$627,226	\$6,600	\$0	(\$6,600)
Total Expenditures	\$17,804,700	\$15,089,923	\$8,542,173	\$17,683,723	\$12,392,470	(\$5,291,253)

Mackenzie County
33-Airport

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$31,167	\$500	\$2,532	\$2,500	\$2,500	\$0
560-Rental and lease revenue	\$72,819	\$27,072	\$22,469	\$34,543	\$34,542	(\$1)
597-Other Revenue	\$0	\$3,848	\$0	\$0	\$0	\$0
630-Sale of Equipment	\$0	\$0	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$19,585	\$22,269	\$0	\$63,005	\$0	(\$63,005)
TOTAL REVENUE	\$123,571	\$53,689	\$25,001	\$100,048	\$37,042	(\$63,006)
OPERATING EXPENSES						
110-Wages and salaries	\$58,950	\$40,548	\$22,959	\$32,842	\$39,008	\$6,166
132-Benefits	\$10,362	\$7,601	\$6,804	\$8,156	\$8,145	(\$11)
136-WCB contributions	\$933	\$807	\$256	\$435	\$680	\$245
211-Travel and subsistence	\$1,265	\$0	\$0	\$5,000	\$4,500	(\$500)
214-Memberships & conference fees	\$1,407	\$200	\$200	\$2,700	\$4,500	\$1,800
215-Freight	\$135	\$142	\$0	\$1,000	\$1,000	\$0
223-Subscriptions and publications	\$41	\$0	\$0	\$300	\$300	\$0
233-Engineering consulting:	\$0	\$0	\$0	\$0	\$0	\$0
235-Professional fee	\$3,190	\$27,080	\$2,400	\$10,000	\$10,000	\$0
239-Training and education	\$0	\$0	\$0	\$3,200	\$3,200	\$0
252-Repair & maintenance - buildings	\$943	\$1,135	\$318	\$3,500	\$3,500	\$0
253-Repair & maintenance - equipment	\$60,685	\$30,114	\$13,035	\$32,000	\$32,000	\$0
255-Repair & maintenance - vehicles	\$0	\$0	\$0	\$3,000	\$3,300	\$300
259-Repair & maintenance - structural	\$15,763	\$13,848	\$12,402	\$26,200	\$26,200	\$0
262-Rental - building and land	\$62,500	\$70,000	\$45,000	\$60,000	\$60,000	\$0
266-Communications	\$747	\$1,055	\$509	\$4,880	\$4,880	\$0
271-Licenses and permits	\$0	\$42	\$43	\$1,850	\$1,725	-\$125
274-Insurance	\$6,965	\$5,670	\$5,048	\$6,058	\$6,664	\$606
511-Goods and supplies	\$3,887	\$2,315	\$1,930	\$2,000	\$1,000	(\$1,000)
521-Fuel and oil	\$159	\$856	\$1,253	\$1,218	\$1,700	\$482
531-Chemicals and salt	\$7,555	\$19,346	\$6,463	\$17,500	\$17,500	\$0
543-Natural gas	\$2,722	\$3,014	\$2,753	\$3,237	\$3,642	\$405
544-Electrical power	\$24,329	\$24,898	\$23,518	\$26,579	\$26,579	\$0
TOTAL	\$262,538	\$248,671	\$144,891	\$251,655	\$260,023	\$8,368
Non-TCA projects	\$19,585	\$22,269	\$0	\$63,005	\$0	(\$63,005)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory	\$3,082	(\$6,083)	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$196,006	\$196,006	\$0	\$196,006	\$0	(\$196,006)
TOTAL EXPENSES	\$481,211	\$460,863	\$144,891	\$510,666	\$260,023	(\$250,643)
EXCESS (DEFICIENCY)	(\$357,640)	(\$407,174)	(\$119,890)	(\$410,618)	(\$222,981)	\$187,637

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$103,986	\$27,572	\$25,001	\$37,043	\$37,042	(\$1)
Reserve Draws	\$19,585	\$22,269	\$0	\$63,005	\$0	(\$63,005)
Other Revenues	\$0	\$3,848	\$0	\$0	\$0	\$0
Total Revenues	\$123,571	\$53,689	\$25,001	\$100,048	\$37,042	(\$63,006)
Expenditures:						
Salaries and Benefits	\$70,245	\$48,956	\$30,019	\$41,433	\$47,833	\$6,400
Materials and Supplies	\$14,289	\$22,003	\$8,593	\$28,500	\$28,800	\$300
Contracted Services	\$150,793	\$148,944	\$78,755	\$150,688	\$151,469	\$781
Utilities	\$27,210	\$28,768	\$27,524	\$31,034	\$31,921	\$887
Debt/Capital Financing	\$199,088	\$189,923	\$0	\$196,006	\$0	(\$196,006)
One Time Projects	\$19,585	\$22,269	\$0	\$63,005	\$0	(\$63,005)
Total Expenditures	\$481,211	\$460,863	\$144,891	\$510,666	\$260,023	(\$250,643)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
124-Frontage	\$5,926	\$5,926	\$5,926	\$5,950	\$5,950	\$0
420-Sales of goods and services	\$49,412	\$77,115	\$68,029	\$68,500	\$68,500	\$0
421-Sale of water - metered	\$2,298,491	\$2,266,785	\$2,003,472	\$2,328,397	\$2,392,568	\$64,171
422-Sale of water - bulk	\$899,128	\$853,757	\$861,100	\$903,229	\$928,708	\$25,479
511-Penalties of AR and utilities	\$18,784	\$13,043	\$14,389	\$20,000	\$12,000	(\$8,000)
521-Offsite levy	\$40,482	\$84,250	\$362,702	\$20,000	\$20,000	\$0
597-Other revenue	\$774	\$825	\$10,575	\$0	\$0	\$0
630-Sale of non-TCA equipment	\$0	\$0	\$1,610	\$0	\$0	\$0
840-Provincial Grants	\$4,392	\$0	\$0	\$0	\$0	\$0
909-Other Sources-Grants	\$0	\$73,500	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$5,877	\$1,345	\$0	\$202,031	\$0	(\$202,031)
TOTAL REVENUE	\$3,323,266	\$3,376,546	\$3,327,803	\$3,548,107	\$3,427,726	(\$120,381)
OPERATING EXPENSES						
110-Wages and salaries	\$580,704	\$559,335	\$340,943	\$542,184	\$542,765	\$581
132-Benefits	\$99,316	\$94,084	\$74,852	\$107,001	\$98,132	(\$8,869)
136-WCB contributions	\$11,967	\$9,247	\$4,232	\$7,341	\$9,678	\$2,337
150-Isolation cost	\$8,640	\$8,441	\$5,849	\$8,640	\$8,640	\$0
211-Travel and subsistence	\$40,838	\$34,178	\$15,446	\$37,600	\$44,600	\$7,000
214-Memberships & conference fees	\$2,245	\$1,197	\$2,257	\$3,020	\$3,020	\$0
215-Freight	\$67,629	\$43,911	\$40,191	\$56,100	\$60,100	\$4,000
216- Postage	\$30,000	\$1,742	\$985	\$20,000	\$31,500	\$11,500
217-Telephone	\$17,102	\$16,149	\$11,652	\$23,260	\$18,000	(\$5,260)
221-Advertising	\$135	\$0	\$901	\$500	\$500	\$0
233-Engineering consulting	\$0	\$12,384	\$9,413	\$26,000	\$26,000	\$0
235-Professional fee	\$24,158	\$2,750	\$0	\$0	\$0	\$0
239-Training and education	\$4,441	\$2,510	\$2,323	\$12,250	\$8,750	(\$3,500)
242-Coumputer Programing	\$0	\$2,400	\$4,765	\$9,160	\$7,500	(\$1,660)
252-Repair & maintenance - buildings	\$14,022	\$17,153	\$12,651	\$17,200	\$15,900	(\$1,300)
253-Repair & maintenance - equipment	\$176,340	\$84,172	\$39,032	\$59,750	\$73,950	\$14,200
255-Repair & maintenance - vehicles	\$13,778	\$5,293	\$7,585	\$9,000	\$10,800	\$1,800
258 - Contract Services	\$0	\$18,250	\$21,342	\$48,808	\$77,600	\$28,792
259-Repair & maintenance - structural	\$40,711	\$60,305	\$24,559	\$60,200	\$69,700	\$9,500
262-Rental - building and land	\$650	\$1,250	\$1,250	\$1,500	\$1,500	\$0
263-Rental - vehicle and equipment	\$0	\$0	\$0	\$21,500	\$1,500	(\$20,000)
266-Communications	\$655	\$2,395	\$362	\$2,000	\$2,000	\$0
271-Licenses and permits	\$408	\$417	\$339	\$950	\$950	\$0
272-Damage claims	\$0	\$0	\$0	\$0	\$0	\$0
274-Insurance	\$111,046	\$119,837	\$99,766	\$119,719	\$131,691	\$11,972
511-Goods and supplies	\$216,997	\$225,223	\$160,052	\$298,250	\$302,300	\$4,050
515-Lab Testing Water & Sewer	\$40,532	\$39,227	\$25,992	\$38,000	\$45,000	\$7,000
521-Fuel and oil	\$42,173	\$34,792	\$32,772	\$55,734	\$46,000	(\$9,734)
531-Chemicals and salt	\$95,097	\$91,230	\$98,747	\$111,300	\$143,300	\$32,000
543-Natural gas	\$59,160	\$63,614	\$54,559	\$68,509	\$71,997	\$3,488
544-Electrical power	\$238,647	\$247,337	\$210,577	\$276,800	\$276,800	\$0
831-Interest - long term debt	\$23,061	\$11,267	\$2,285	\$2,285	\$11,719	\$9,434
832-Principle - Long term debt	\$378,187	\$249,813	\$128,255	\$128,255	\$215,113	\$86,858
TOTAL	\$2,338,640	\$2,059,903	\$1,433,935	\$2,172,816	\$2,357,005	\$184,189
Non-TCA projects	\$5,877	\$1,345	\$1,951	\$202,031	\$0	(\$202,031)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764 - Contributed to Capital Reserve	\$278,398	\$871,079	\$0	\$1,032,755	\$1,070,721	\$37,966
921-Bad Debt	\$0	(\$717)	\$0	\$0	\$0	\$0
993-NBV of Disposed TCAAssets	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory	(\$132,468)	(\$5,644)	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$1,476,633	\$1,483,789	\$0	\$1,483,789	\$0	(\$1,483,789)
TOTAL EXPENSES	\$3,967,080	\$4,409,755	\$1,435,886	\$4,891,391	\$3,427,726	(\$1,463,665)
EXCESS (DEFICIENCY)	(\$643,814)	(\$1,033,209)	\$1,891,917	(\$1,343,284)	\$0	\$1,343,284

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
Water/Sewer Fees	\$3,197,619	\$3,120,542	\$2,864,572	\$3,231,626	\$3,321,276	\$89,650
User Fees/Sales /Rentals	\$49,412	\$77,115	\$68,029	\$68,500	\$68,500	\$0
Penalties- Overdue Accounts	\$18,784	\$13,043	\$14,389	\$20,000	\$12,000	(\$8,000)
Grants	\$4,392	\$73,500	\$0	\$0	\$0	\$0
Other Revenue	\$47,182	\$91,001	\$380,813	\$25,950	\$25,950	\$0
Reserve Draws	\$5,877	\$1,345	\$0	\$202,031	\$0	(\$202,031)
Total Revenues	\$3,323,266	\$3,376,546	\$3,327,803	\$3,548,107	\$3,427,726	(\$120,381)
Expenditures:						
Salaries and Benefits	\$700,627	\$671,107	\$425,875	\$665,166	\$659,215	(\$5,951)
Materials and Supplies	\$452,941	\$399,881	\$323,344	\$535,930	\$592,820	\$56,890
Contracted Services	\$426,742	\$365,943	\$244,615	\$416,877	\$465,341	\$48,464
Utilities	\$357,082	\$361,892	\$309,561	\$424,303	\$412,797	-\$11,506
Debt/Capital Financing	\$2,023,811	\$2,609,587	\$130,540	\$2,647,084	\$1,297,553	(\$1,349,531)
One Time Projects	\$5,877	\$1,345	\$1,951	\$202,031	\$0	(\$202,031)
Total Expenditures	\$3,967,080	\$4,409,755	\$1,435,886	\$4,891,391	\$3,427,726	(\$1,463,665)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
124-Frontage	\$16,178	\$12,369	\$12,369	\$12,400	\$12,400	\$0
420-Sales of goods and services	\$45	\$15	\$0	\$0	\$0	\$0
421-Sale of water - metered	\$1,145,597	\$1,129,268	\$897,159	\$1,128,998	\$1,137,107	\$8,109
422-Sale of water - bulk	\$8,650	\$8,850	\$6,600	\$12,000	\$8,900	-\$3,100
930-Contribution From Operating Reserve	\$0	\$8,358	\$0	\$32,413	\$0	-\$32,413
TOTAL REVENUE	\$1,170,470	\$1,158,860	\$916,127	\$1,185,811	\$1,158,407	(\$27,404)
OPERATING EXPENSES						
110-Wages and salaries	\$363,733	\$371,836	\$202,065	\$355,367	\$358,918	\$3,551
132-Benefits	\$67,802	\$65,456	\$49,553	\$73,443	\$67,933	(\$5,510)
136-WCB contributions	\$5,498	\$5,954	\$2,774	\$4,808	\$6,405	\$1,597
150-Isolation cost	\$5,370	\$5,627	\$3,899	\$5,760	\$5,760	\$0
215-Freight	\$738	\$2,107	\$593	\$5,100	\$3,250	(\$1,850)
233-Engineering consulting	\$975	\$3,750	\$11,083	\$6,000	\$6,000	\$0
235-Professional fee	\$0	\$0	\$0	\$0	\$0	\$0
252-Repair & maintenance - buildings	\$1,281	\$2,125	\$0	\$1,750	\$1,750	\$0
253-Repair & maintenance - equipment	\$15,634	\$56,789	\$4,942	\$13,100	\$64,100	\$51,000
259-Repair & maintenance - structural	\$86,518	\$131,620	\$123,375	\$132,650	\$140,650	\$8,000
263-Rental Equipment	\$0	\$0	\$0	\$2,000	\$2,000	\$0
271-Licenses and permits	\$0	\$0	\$0	\$100	\$100	\$0
274-Insurance	\$8,477	\$9,982	\$8,542	\$10,250	\$11,275	\$1,025
511-Goods and supplies	\$3,094	\$5,915	\$3,805	\$10,500	\$10,500	\$0
515- Lab Testing Water & Sewer	\$3,250	\$2,589	\$113	\$5,500	\$5,500	\$0
521-Fuel and oil	\$156	\$0	\$193	\$0	\$0	\$0
531-Chemicals and salt	\$24,097	\$33,893	\$21,223	\$36,000	\$36,000	\$0
543-Natural gas	\$5,369	\$3,975	\$3,813	\$4,323	\$4,715	\$392
544-Electrical power	\$24,840	\$24,871	\$19,497	\$26,522	\$26,522	\$0
831-Interest - long term debt	\$10,758	\$9,627	\$6,136	\$8,727	\$7,789	(\$938)
832-Principle - Long term debt	\$34,253	\$20,640	\$16,069	\$21,539	\$22,478	\$939
TOTAL	\$661,843	\$756,756	\$477,675	\$723,439	\$781,645	\$58,206
Non-TCA projects	\$0	\$8,358	\$17,000	\$32,413	\$0	(\$32,413)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764 - Contributed to Capital Projects	\$138,685	\$350,666	\$0	\$400,039	\$376,762	(\$23,277)
995-Amortization of TCA	\$701,752	\$701,752	\$0	\$701,752	\$0	(\$701,752)
TOTAL EXPENSES	\$1,502,280	\$1,817,532	\$494,675	\$1,857,643	\$1,158,407	(\$699,236)
EXCESS (DEFICIENCY)	(\$331,810)	(\$658,672)	\$421,453	(\$671,832)	\$0	\$671,832
SEWER						

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
Water/Sewer Fees	\$1,154,247	\$1,138,118	\$903,759	\$1,140,998	\$1,146,007	\$5,009
User Fees/Sales /Rentals	\$45	\$15	\$0	\$0	\$0	\$0
Other Revenue	\$16,178	\$12,369	\$12,369	\$12,400	\$12,400	\$0
Reserve Draws	\$0	\$8,358	\$0	\$32,413	\$0	(\$32,413)
Total Revenues	\$1,170,470	\$1,158,860	\$916,127	\$1,185,811	\$1,158,407	(\$27,404)
Expenditures:						
Salaries and Benefits	\$442,403	\$448,873	\$258,291	\$439,378	\$439,016	(\$362)
Materials and Supplies	\$27,929	\$41,915	\$25,620	\$51,600	\$49,750	(\$1,850)
Contracted Services	\$116,135	\$206,855	\$148,055	\$171,350	\$231,375	\$60,025
Utilities	\$30,365	\$28,846	\$23,503	\$30,845	\$31,237	\$392
Debt/Capital Financing	\$885,448	\$1,082,685	\$22,205	\$1,132,057	\$407,029	(\$725,028)
One Time Projects	\$0	\$8,358	\$17,000	\$32,413	\$0	(\$32,413)
Total Expenditures	\$1,502,280	\$1,817,532	\$494,675	\$1,857,643	\$1,158,407	(\$699,236)

Mackenzie County
43-Solid Waste Disposal

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$93,987	\$101,995	\$197,827	\$562,505	\$297,000	(\$265,505)
597-Other revenue	\$0	\$0	\$0	\$0	\$0	\$0
630-Sale of non-TCA equipment	\$2,480	\$0	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	\$0	\$0	\$0	\$10,250	\$0	(\$10,250)
TOTAL REVENUE	\$96,467	\$101,995	\$197,827	\$572,755	\$297,000	(\$275,755)
OPERATING EXPENSES						
110-Wages and salaries	\$15,871	\$15,723	\$50,574	\$15,888	\$58,938	\$43,050
132-Benefits	\$2,908	\$2,806	\$9,617	\$2,977	\$10,569	\$7,592
136-WCB contributions	\$834	\$223	\$110	\$190	\$1,028	\$838
211-Travel and subsistence	\$40	\$0	\$0	\$1,100	\$0	(\$1,100)
214-Memberships & conference fees	\$504	\$330	\$0	\$1,000	\$0	(\$1,000)
215-Freight	\$1,400	\$1,899	\$0	\$0	\$0	\$0
221-Advertising	\$0	\$270	\$0	\$800	\$800	\$0
235-Professional fee	\$50	\$6,348	(\$599)	\$0	\$0	\$0
239-Training and education	\$0	\$0	\$0	\$0	\$0	\$0
243-Waste Management	\$515,785	\$533,817	\$316,101	\$550,000	\$527,000	(\$23,000)
252-Repair & maintenance - buildings	\$1,668	\$2,966	\$987	\$5,900	\$5,400	(\$500)
253-Repair & maintenance - equipment	\$13,100	\$8,762	\$4,833	\$8,750	\$8,750	\$0
255-Repair & maintenance - vehicles	\$0	\$0	\$0	\$0	\$0	\$0
258- Contracted Services	\$130,985	\$196,360	\$105,775	\$125,264	\$136,702	\$11,438
259-Repair & maintenance - structural	\$24,383	\$24,068	\$2,549	\$31,600	\$31,600	\$0
271-Licenses and permits	\$180	\$165	\$50	\$0	\$0	\$0
274-Insurance	\$556	\$614	\$511	\$5,863	\$5,924	\$61
511-Goods and supplies	\$5,505	\$1,909	\$10,430	\$1,100	\$2,100	\$1,000
521-Fuel and oil	\$11,077	\$6,111	\$6,232	\$11,899	\$7,000	(\$4,899)
544-Electrical power	\$13,059	\$13,882	\$11,437	\$13,510	\$13,510	\$0
810-Interest and service charges	\$0	\$0	\$113	\$0	\$1,360	\$1,360
TOTAL	\$737,905	\$816,253	\$518,720	\$775,841	\$810,681	\$34,840
Non-TCA projects	0	0	0	0	0	0
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	0	0	0	0	0	0
995-Amortization of TCA	\$18,779	\$19,237	\$0	\$19,237	\$0	(\$19,237)
TOTAL EXPENSES	\$756,684	\$835,490	\$518,720	\$795,078	\$810,681	\$15,603
EXCESS (DEFICIENCY)	(\$660,217)	(\$733,495)	(\$320,893)	(\$222,323)	(\$513,681)	(\$291,358)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$93,987	\$101,995	\$197,827	\$562,505	\$297,000	(\$265,505)
Other Revenue	\$2,480	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$0	\$0	\$10,250	\$0	(\$10,250)
Total Revenues	\$96,467	\$101,995	\$197,827	\$572,755	\$297,000	(\$275,755)
Expenditures:						
Salaries and Benefits	\$19,613	\$18,752	\$60,301	\$19,055	\$70,535	\$51,480
Materials and Supplies	\$7,449	\$4,408	\$10,430	\$4,000	\$2,900	(\$1,100)
Contracted Services	\$686,707	\$773,100	\$430,320	\$727,377	\$715,376	(\$12,001)
Utilities	\$24,136	\$19,993	\$17,669	\$25,409	\$20,510	(\$4,899)
Debt/Capital Financing	\$18,779	\$19,237	\$113	\$19,237	\$1,360	(\$17,877)
One Time Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$756,684	\$835,490	\$518,833	\$795,078	\$810,681	\$15,603

Mackenzie County
61-Planning Development

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
services	\$23,281	\$15,591	\$22,597	\$16,000	\$19,000	\$3,000
520-Licenses and permits	\$40,625	\$55,489	\$49,175	\$40,000	\$50,000	\$10,000
522-Municipal reserve revenue	\$9,400	\$0	\$0	\$0	\$0	\$0
526-Safety code permits	\$200,599	\$332,055	\$327,668	\$200,000	\$200,000	\$0
525-Subdivision fees	\$0	\$290	\$13,690	\$0	\$0	\$0
531-Safety code fees	\$8,136	\$17,765	\$15,185	\$8,000	\$8,000	\$0
560-Rental and lease revenue	\$2,866	\$0	\$240	\$0	\$0	\$0
597-Other revenue	\$0	\$100	\$0	\$0	\$0	\$0
830-Federal Grants	\$51,500	(\$2,110)	\$0	\$0	\$0	\$0
840-Provincial Grants	\$75,654	(\$12,250)	\$0	\$12,250	\$0	(\$12,250)
930-Contribution From Operating Reserve	\$0	\$49,676	\$0	\$285,698	\$0	(\$285,698)
940-Contribution From Capital Reserve	\$9,065	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$421,126	\$456,606	\$428,555	\$561,948	\$277,000	(\$284,948)
OPERATING EXPENSES						
110-Wages and salaries	\$532,841	\$538,236	\$386,686	\$585,384	\$676,471	\$91,087
132-Benefits	\$99,656	\$100,385	\$83,593	\$129,540	\$141,193	\$11,653
136-WCB contributions	\$10,141	\$8,764	\$4,569	\$7,112	\$11,004	\$3,892
142-Recruiting	0	0	3440.38	0	0	0
151-Honoraria	\$13,471	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$48,435	\$26,679	\$5,974	\$7,500	\$7,500	\$0
212-Promotional expense	14715	4150	0	2000	2000	0
214-Memberships & conference fees	\$6,544	\$2,230	\$1,190	\$1,640	\$1,880	\$240
215-Freight	\$2,918	\$3,922	\$1,937	\$3,000	\$3,000	\$0
216-Postage	\$0	\$0	\$0	\$0	\$4,000	\$4,000
217-Telephone	\$1,585	\$1,016	\$633	\$1,080	\$1,080	\$0
221-Advertising	\$135	(\$283)	\$2,009	\$2,000	\$3,000	\$1,000
223-Subscriptions and publications	\$0	\$0	\$0	\$0	\$0	\$0
232-Legal fee	\$0	\$850	\$2,629	\$0	\$0	\$0
235-Professional fee	\$225,282	\$225,237	\$64,154	\$60,000	\$20,000	(\$40,000)
239-Training and education	\$8,843	\$2,625	\$325	\$4,000	\$4,400	\$400
242-Computer programming	\$95,497	\$82,322	\$13,847	\$73,875	\$73,875	\$0
255-Repair & maintenance - vehicles	\$75	\$131	\$367	\$1,500	\$1,800	\$300
258-Contracted Services	\$156,349	\$156,099	\$139,653	\$236,000	\$180,000	(\$56,000)
263-Rental - vehicle and equipment	\$0	\$0	\$4,932	\$17,400	\$12,000	-\$5,400
271-Licenses and permits	5852.27	0	0	8000	\$8,000	0
274-Insurance	\$3,018	\$3,613	\$3,099	\$3,719	\$4,090	\$371
511-Goods and supplies	\$11,897	\$18,060	\$9,159	\$6,750	\$12,000	\$5,250
521-Fuel and oil	\$3,478	\$710	\$1,837	\$5,000	\$2,500	(\$2,500)
735- Grants to Other Organizations	17500	0	0	0	0	0
TOTAL	\$1,258,232	\$1,174,746	\$730,033	\$1,155,500	\$1,169,793	\$14,293
Non-TCA projects	\$74,729	\$218,679	\$194,745	\$297,948	\$0	(\$297,948)
762 - Contributed to Capital	0	0	0	0	0	0
995-Amortization of TCA	\$17,453	\$11,998	\$0	\$11,998	\$0	(\$11,998)
TOTAL EXPENSES	\$1,350,414	\$1,405,423	\$924,779	\$1,465,446	\$1,169,793	(\$295,653)
EXCESS (DEFICIENCY)	(\$929,288)	(\$948,817)	(\$496,224)	(\$903,498)	(\$892,793)	\$10,705

Mackenzie County
61-Planning Development

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$26,147	\$15,591	\$22,837	\$16,000	\$19,000	\$3,000
Permits & Fees	\$249,360	\$405,599	\$405,719	\$248,000	\$258,000	\$10,000
Grants	\$127,154	(\$14,360)	\$0	\$12,250	\$0	(\$12,250)
Other Revenue	\$9,400	\$100	\$0	\$0	\$0	\$0
Reserve Draws	\$9,065	\$49,676	\$0	\$285,698	\$0	(\$285,698)
Total Revenues	\$421,126	\$456,606	\$428,555	\$561,948	\$277,000	(\$284,948)
Expenditures:						
Salaries and Benefits	\$656,109	\$647,385	\$478,288	\$722,036	\$828,668	\$106,632
Materials and Supplies	\$84,644	\$54,758	\$20,269	\$22,890	\$33,380	\$10,490
Contracted Services	\$494,916	\$470,877	\$229,006	\$404,494	\$304,165	(\$100,329)
Grants	\$17,500	\$0	\$0	\$0	\$0	\$0
Utilities	\$5,063	\$1,726	\$2,470	\$6,080	\$3,580	(\$2,500)
Debt/Capital Financing	\$17,453	\$11,998	\$0	\$11,998	\$0	(\$11,998)
One Time Projects	\$74,729	\$218,679	\$194,745	\$297,948	\$0	(\$297,948)
Total Expenditures	\$1,350,414	\$1,405,423	\$924,779	\$1,465,446	\$1,169,793	(\$295,653)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
424-Sale of land	\$0	\$556	\$32,978	\$10,000	\$10,000	\$0
424-Sale of land - Municipal Reserve	\$129,585	\$245,377	\$256,050	\$80,000	\$80,000	\$0
525-Subdivision fees	\$71,060	\$51,959	\$83,532	\$60,000	\$75,000	\$15,000
597-Other revenue			\$200	\$0	\$0	\$0
TOTAL REVENUE	\$200,645	\$297,892	\$372,760	\$150,000	\$165,000	\$15,000
OPERATING EXPENSES						
110-Wages and salaries	\$306,590	\$193,136	\$234,758	\$295,186	\$212,675	(\$82,511)
132-Benefits	\$44,574	\$37,650	\$52,846	\$56,617	\$40,544	(\$16,073)
136-WCB contributions	\$4,973	\$4,224	\$2,304	\$3,768	\$3,424	(\$344)
211-Travel and subsistence	\$7,076	\$3,536	\$125	\$3,000	\$2,000	(\$1,000)
214-Memberships & conference fees	\$4,493	\$45	\$725	\$1,400	\$1,425	\$25
216-Postage	\$0	\$0	\$0	\$0	\$2,000	\$2,000
217-Telephone	\$857	\$686	\$514	\$960	\$960	\$0
233-Engineering consulting	\$14,617	\$29,739	\$29,696	\$25,000	\$30,000	\$5,000
235-Professional fee	\$18,557	\$16,395	\$13,729	\$25,000	\$25,000	\$0
239-Training and education	\$3,385	\$300	\$2,318	\$2,000	\$2,000	\$0
263-Rental - vehicle and equipment	\$0	\$0	\$4,950	\$0	\$5,400	\$5,400
271- Licence & Permits	\$0	\$0	\$0	\$0	\$0	\$0
511-Goods and supplies	\$876	\$468	\$375	\$4,000	\$4,000	\$0
TOTAL	\$405,998	\$286,179	\$342,341	\$416,931	\$329,428	(\$87,503)
763-Contribution to Operating Reserves	\$138,985	\$0	\$0	\$80,000	\$80,000	\$0
TOTAL EXPENSES	\$544,983	\$286,179	\$342,341	\$496,931	\$409,428	(\$87,503)
EXCESS (DEFICIENCY)	(\$344,338)	\$11,713	\$30,419	(\$346,931)	(\$244,428)	\$102,503

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
Permits & Fees	\$200,645	\$297,336	\$339,582	\$140,000	\$155,000	\$15,000
Other Revenue	\$0	\$556	\$33,178	\$10,000	\$10,000	\$0
Total Revenues	\$200,645	\$297,892	\$372,760	\$150,000	\$165,000	\$15,000
Expenditures:						
Salaries and Benefits	\$356,137	\$235,010	\$289,908	\$355,571	\$256,643	(\$98,928)
Materials and Supplies	\$12,445	\$4,049	\$1,225	\$8,400	\$9,425	\$1,025
Contracted Services	\$36,559	\$46,434	\$50,693	\$52,000	\$62,400	\$10,400
Utilities (Fuel/Electrify/Natural Gas)	\$857	\$686	\$514	\$960	\$960	\$0
Debt/Capital Financing	\$138,985	\$0	\$0	\$80,000	\$80,000	\$0
Total Expenditures	\$544,983	\$286,179	\$342,341	\$496,931	\$409,428	(\$87,503)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$6,468	\$3,315	\$2,827	\$6,200	\$6,200	\$0
560-Rental and lease revenue	\$13,498	\$33,901	\$33,538	\$25,608	\$30,958	\$5,350
790-Tradeshaw Revenues	\$10	\$0	\$0	\$0	\$0	\$0
840-Provincial grants	\$183,359	\$123,907	\$143,907	\$133,907	\$133,907	\$0
909-Other Sources-Grants	\$45,584	\$0	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserve	(\$3,655)	\$0	\$0	\$30,000	\$0	(\$30,000)
TOTAL REVENUE	\$245,264	\$161,123	\$180,272	\$195,715	\$171,065	(\$24,650)
OPERATING EXPENSES						
110-Wages and salaries	\$325,779	\$293,816	\$210,633	\$313,161	\$252,832	(\$60,329)
132-Benefits	\$49,575	\$59,165	\$45,965	\$63,991	\$46,857	(\$17,134)
136-WCB contributions	\$4,918	\$4,865	\$2,444	\$4,173	\$4,425	\$252
151-Honoraria	\$6,987	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$20,437	\$5,404	\$13,071	\$7,440	\$9,940	\$2,500
212-Promotional expense	\$1,001	\$0	\$0	\$2,000	\$2,000	\$0
214-Memberships & conference fees	\$8,164	\$2,038	\$350	\$2,870	\$2,870	\$0
215-Freight	\$0	\$86	\$94	\$0	\$0	\$0
217-Telephone	\$2,380	\$2,184	\$1,754	\$2,760	\$2,760	\$0
221-Advertising	\$1,003	\$124	\$369	\$500	\$500	\$0
232-Legal Fees	\$0	\$0	\$2,060	\$0	\$0	\$0
233-Engineering consulting	\$21,382	\$6,875	\$8,792	\$20,000	\$20,000	\$0
235-Professional fee	\$61,960	\$74,342	\$46,835	\$65,600	\$65,600	\$0
239-Training and education	\$1,487	\$999	\$345	\$1,050	\$1,050	\$0
242 - Computer Programming	\$0	\$8,000	\$0	\$9,000	\$9,000	\$0
252-Repair & maintenance - buildings	\$0	\$3,858	\$0	\$5,000	\$500	(\$4,500)
253-Repair & maintenance - equipment	\$4,490	\$7,753	\$3,888	\$6,500	\$6,500	\$0
255-Repair & maintenance - vehicles	\$7,023	\$3,859	\$6,799	\$6,000	\$7,200	\$1,200
258-Contracted Services	\$11,557	\$81,390	\$305	\$30,000	\$0	(\$30,000)
259-Repair & maintenance - structural	\$163,205	\$187,726	\$103,440	\$261,500	\$276,500	\$15,000
260-Roadside Mowing & Spraying	\$284,344	\$310,769	\$296,729	\$396,000	\$368,733	(\$27,267)
263-Rental - vehicle and equipment	\$0	\$9,100	\$0	\$5,000	\$22,136	\$17,136
266-Communications	\$0	\$0	\$0	\$0	\$0	\$0
274-Insurance	\$11,545	\$17,425	\$11,560	\$13,872	\$15,259	\$1,387
511-Goods and supplies	\$9,345	\$13,211	\$13,400	\$15,900	\$10,900	(\$5,000)
521-Fuel and oil	\$19,532	\$13,181	\$13,011	\$19,380	\$10,000	(\$9,380)
531-Chemicals and salt	\$81,375	\$74,042	\$87,380	\$95,000	\$95,000	\$0
534-Gravel	\$0	\$0	\$0	\$50,000	\$15,000	(\$35,000)
735-Grants to other organizations	\$156,048	\$126,678	\$102,000	\$148,500	\$148,500	\$0
TOTAL	\$1,253,537	\$1,306,890	\$971,225	\$1,545,197	\$1,394,062	(\$151,135)
Non-TCA projects	\$41,079	\$0	\$0	\$30,000	\$0	(\$30,000)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
764-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory	\$26,846	(\$8,586)	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$34,181	\$49,551	\$0	\$49,551	\$0	(\$49,551)
TOTAL EXPENSES	\$1,355,643	\$1,347,855	\$971,225	\$1,624,748	\$1,394,062	(\$230,686)
EXCESS (DEFICIENCY)	(\$1,110,379)	(\$1,186,732)	(\$790,953)	(\$1,429,033)	(\$1,222,997)	\$206,036

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$19,976	\$37,216	\$36,365	\$31,808	\$37,158	\$5,350
Grants	\$228,943	\$123,907	\$143,907	\$133,907	\$133,907	\$0
Reserve Draws	(\$3,655)	\$0	\$0	\$30,000	\$0	(\$30,000)
Total Revenues	\$245,264	\$161,123	\$180,272	\$195,715	\$171,065	(\$24,650)
Expenditures:						
Salaries and Benefits	\$387,259	\$357,846	\$259,042	\$381,325	\$304,114	(\$77,211)
Materials and Supplies	121,324.80	94,905.00	114,664.32	173,710.00	136,210.00	(\$37,500)
Contracted Services	\$566,993	\$712,096	\$480,754	\$819,522	\$792,478	(\$27,044)
Utilities	\$21,912	\$15,365	\$14,765	\$22,140	\$12,760	(\$9,380)
Debt/Capital Financing	\$61,027	\$40,965	\$0	\$49,551	\$0	(\$49,551)
Grants	\$156,048	\$126,678	\$102,000	\$148,500	\$148,500	\$0
One Time Projects	\$41,079	\$0	\$0	\$30,000	\$0	(\$30,000)
Total Expenditures	\$1,355,643	\$1,347,855	\$971,225	\$1,624,748	\$1,394,062	(\$230,686)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
420-Sales of goods and services	\$44,462	\$80,197	\$96,149	\$89,400	\$91,000	\$1,600
597-Other revenue	\$953	\$0	\$0	\$0	\$0	\$0
630-Sale of non-TCA equipment	\$0	-\$1,395	\$0	\$0	\$0	\$0
830-Federal grants	\$0	\$0	\$0	\$0	\$0	\$0
840-Provincial grants	\$0	\$0	\$0	\$0	\$0	\$0
930-Contribution From Operating Reserves	\$0	\$0	\$0	\$32,400	\$0	-\$32,400
940-Contribution from Capital Reserves	\$0	\$0	\$0	\$4,500	\$0	-\$4,500
TOTAL REVENUE	\$45,415	\$78,802	\$96,149	\$126,300	\$91,000	(\$35,300)
OPERATING EXPENSES						
110-Wages and salaries	\$171,318	\$173,439	\$102,972	\$111,779	\$144,283	\$32,504
132-Benefits	\$21,820	\$20,956	\$15,921	\$18,109	\$23,366	\$5,257
136-WCB contributions	\$3,886	\$2,362	\$872	\$1,502	\$2,524	\$1,022
150-Isolation cost	\$4,205	\$745	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$2,667	\$665	\$1,165	\$4,150	\$2,400	(\$1,750)
214-Memberships & conference fees	\$1,960	\$0	\$0	\$1,720	\$1,720	\$0
215-Freight	\$145	\$0	\$0	\$1,100	\$1,100	\$0
217-Telephone	\$1,775	\$1,017	\$1,288	\$150	\$500	\$350
221-Advertising	\$1,590	\$790	\$0	\$1,700	\$1,700	\$0
233-Engineering consulting	\$588	\$13,644	\$0	\$20,000	\$20,000	\$0
235-Professional fee	\$125	\$0	\$0	\$100	\$100	\$0
239-Training and education	\$0	\$0	\$0	\$2,200	\$2,200	\$0
252-Repair & maintenance - buildings	\$1,006	\$16,348	\$21	\$1,000	\$9,000	\$8,000
253-Repair & maintenance - equipment	\$1,371	\$5,446	\$643	\$8,950	\$8,950	\$0
255-Repair & maintenance - vehicles	\$3,443	\$4,487	\$3,887	\$10,500	\$12,600	\$2,100
258-Contracted Services	\$92,867	\$96,471	\$83,663	\$93,850	\$97,000	\$3,150
259-Repair & maintenance - structural	\$27,072	\$65,818	\$42,862	\$87,000	\$84,000	(\$3,000)
263-Rental-vehicle & equipment	\$0	\$0	\$1,570	\$0	\$0	\$0
266-Communications	\$0	\$333	\$400	\$1,000	\$1,000	\$0
271-Licenses and permits	\$0	\$575	\$4,092	\$1,000	\$1,000	\$0
274-Insurance	\$2,394	\$2,836	\$2,681	\$3,218	\$3,540	\$322
511-Goods and supplies	\$45,558	\$25,428	\$16,223	\$42,200	\$35,300	(\$6,900)
521-Fuel and oil	\$173	\$627	\$532	\$1,382	\$400	(\$982)
534-Gravel	\$0	\$0	\$3,943	\$12,000	\$10,000	(\$2,000)
543- Natural Gas	\$699	\$727	\$626	\$871	\$776	(\$95)
544-Electrical power	\$1,322	\$1,396	\$1,338	\$1,232	\$1,232	\$0
TOTAL	\$385,984	\$434,110	\$284,700	\$426,713	\$464,691	\$37,978
Non-TCA projects	\$0	\$0	\$24,755	\$36,900	\$0	(\$36,900)
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
763-Contributed to Capital Reserve	0	0	0	0	0	0
764-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
993-NBV of Disposed TCAAssets	\$0	\$0	\$0	\$0	\$0	\$0
994-Change in Inventory	(\$22,077)	(\$10,399)	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$114,657	\$114,995	\$0	\$114,995	\$0	(\$114,995)
TOTAL EXPENSES	\$478,564	\$538,706	\$309,455	\$578,608	\$464,691	(\$113,917)
EXCESS (DEFICIENCY)	(\$433,149)	(\$459,904)	(\$213,306)	(\$452,308)	(\$373,691)	\$78,617

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
User Fees/Sales /Rentals	\$44,462	\$80,197	\$96,149	\$89,400	\$91,000	\$1,600
Other Revenue	\$953	(\$1,395)	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$0	\$0	\$36,900	\$0	(\$36,900)
Total Revenues	\$45,415	\$78,802	\$96,149	\$126,300	\$91,000	(\$35,300)
Expenditures:						
Salaries and Benefits	\$201,229	\$197,502	\$119,765	\$131,390	\$170,173	\$38,783
Materials and Supplies	\$51,920	\$26,883	\$21,332	\$62,870	\$52,220	(\$10,650)
Contracted Services	\$128,866	\$205,958	\$139,819	\$228,818	\$239,390	\$10,572
Utilities	\$3,969	\$3,767	\$3,784	\$3,635	\$2,908	(\$727)
Debt/Capital Financing	\$92,580	\$104,596	\$0	\$114,995	\$0	(\$114,995)
One Time Projects	\$0	\$0	\$24,755	\$36,900	\$0	(\$36,900)
Total Expenditures	\$478,564	\$538,706	\$309,455	\$578,608	\$464,691	(\$113,917)

Mackenzie County
51-Family Community Services

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
597-Other revenue	\$0	\$0	\$0	\$0	\$0	\$0
840-Provincial grants	\$298,682	\$340,732	\$249,014	\$298,682	\$298,682	\$0
930-Contribution From Operating Reserve	\$30,118	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$328,800	\$340,732	\$249,014	\$298,682	\$298,682	\$0
OPERATING EXPENSES						
110-Wages and salaries	\$0	\$0	\$0	\$0	\$0	\$0
255-Repair & maintenance - vehicles	\$9,227	\$7,409	\$1,040	\$0	\$0	\$0
274-Insurance	\$5,166	\$315	\$1,371	\$1,645	\$1,809	\$164
735-Grants to other organizations	\$871,709	\$783,894	\$649,668	\$796,203	\$776,203	(\$20,000)
TOTAL	\$886,102	\$791,618	\$652,078	\$797,848	\$778,012	(\$19,836)
763-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$886,102	\$791,618	\$652,078	\$797,848	\$778,012	(\$19,836)
EXCESS (DEFICIENCY)	(\$557,302)	(\$450,886)	(\$403,064)	(\$499,166)	(\$479,330)	\$19,836

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22

Revenues:

Grants	\$298,682	\$340,732	\$249,014	\$298,682	\$298,682	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$30,118	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$328,800	\$340,732	\$249,014	\$298,682	\$298,682	\$0
Expenditures:						
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Contracted Services	\$14,393	\$7,724	\$2,411	\$1,645	\$1,809	\$164
Grants	\$871,709	\$783,894	\$649,668	\$796,203	\$776,203	(\$20,000)
Debt/Capital Financing	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$886,102	\$791,618	\$652,078	\$797,848	\$778,012	(\$19,836)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
930-Contribution From Operating Reserve	\$21,448	\$16,085	\$0	\$8,187	\$0	(\$8,187)
940-Contribution From Capital Reserve	\$5,875	\$5,697	\$0	\$0	\$0	\$0
OPERATING REVENUES	\$27,323	\$21,782	\$0	\$8,187	\$0	(\$8,187)
OPERATING EXPENSES						
274-Insurance	\$0	\$13,629	\$66,311	\$0	\$87,529	\$87,529
511-Goods and supplies	\$28,143	\$36,790	\$0	\$0	\$0	\$0
543-Natural gas	\$0	\$0	\$93	\$0	\$0	\$0
735-Grants to other organizations	\$1,038,589	\$940,303	\$823,657	\$1,095,330	\$1,071,143	(\$24,187)
831-Interest - long term debt	\$9,603	\$6,988	\$3,851	\$4,321	\$1,600	-\$2,721
832-Principle - Long term debt	\$136,289	\$138,904	\$109,773	\$141,571	\$112,024	-\$29,547
TOTAL	\$1,212,624	\$1,136,614	\$1,003,686	\$1,241,222	\$1,272,296	\$31,074
Non-TCA projects	\$27,322	\$34,241	\$0	\$0	\$0	\$0
762 - Contributed to Capital	\$0	\$0	\$0	\$0	\$0	\$0
763-Contributed to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0
995-Amortization of TCA	\$485,516	\$487,516	\$0	\$487,516	\$0	(\$487,516)
TOTAL EXPENSES	\$1,725,462	\$1,658,371	\$1,003,686	\$1,728,738	\$1,272,296	(\$456,442)
EXCESS (DEFICIENCY)	(\$1,698,139)	(\$1,636,589)	(\$1,003,686)	(\$1,720,551)	(\$1,272,296)	\$448,255

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Revenues:						
Reserve Draws	\$27,323	\$21,782	\$0	\$8,187	\$0	(\$8,187)
Total Revenues	\$27,323	\$21,782	\$0	\$8,187	\$0	(\$8,187)
Expenditures:						
Materials and Supplies	\$28,143	\$36,790	\$0	\$0	\$0	\$0
Contracted Services	\$0	\$13,629	\$66,311	\$0	\$87,529	\$87,529
Utilities	\$0	\$0	\$93	\$0	\$0	\$0
Debt/Capital Financing	\$631,408	\$633,408	\$113,624	\$633,408	\$113,624	(\$519,784)
Grants	\$1,038,589	\$940,303	\$823,657	\$1,095,330	\$1,071,143	(\$24,187)
One Time Projects	\$27,322	\$34,241	\$0	\$0	\$0	\$0
Total Expenditures	\$1,725,462	\$1,658,371	\$1,003,686	\$1,728,738	\$1,272,296	(\$456,442)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
930-Contribution From Operating Reserve		\$0	\$0	\$0	\$0	\$0
OPERATING REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING EXPENSES						
252-Repair & maintenance - buildings	\$988	\$0	\$0	\$2,500	\$2,500	\$0
274-Insurance	\$563	\$3,376	\$2,811	\$0	\$3,711	\$3,711
735-Grants to other organizations	\$262,987	\$257,403	\$233,942	\$262,059	\$262,059	\$0
TOTAL	\$264,538	\$260,779	\$236,753	\$264,559	\$268,270	\$3,711
TOTAL EXPENSES	\$264,538	\$260,779	\$236,753	\$264,559	\$268,270	\$3,711
EXCESS (DEFICIENCY)	(\$264,538)	(\$260,779)	(\$236,753)	(\$264,559)	(\$268,270)	(\$3,711)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22

Revenues:						
Reserve Draws		\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Expenditures:						
Contracted Services	\$1,551	\$3,376	\$2,811	\$2,500	\$6,211	\$3,711
Grants	\$262,987	\$257,403	\$233,942	\$262,059	\$262,059	\$0
Total Expenditures	\$264,538	\$260,779	\$236,753	\$264,559	\$268,270	\$3,711

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
OPERATING REVENUES						
OPERATING EXPENSES						
212-Promotional expense	\$12,879	\$4,319	\$0	\$21,000	\$11,000	(\$10,000)
214-Memberships & conference fees	\$12,500	\$12,500	\$0	\$13,250	\$13,250	\$0
221-Advertising	\$0	\$4,800	\$2,000	\$5,000	\$5,000	\$0
511-Goods and supplies	\$0	\$42	\$0	\$0	\$0	\$0
735-Grants to other organizations	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$25,379	\$21,661	\$2,000	\$39,250	\$29,250	(\$10,000)
TOTAL EXPENSES	\$25,379	\$21,661	\$2,000	\$39,250	\$29,250	(\$10,000)
EXCESS (DEFICIENCY)	(\$25,379)	(\$21,661)	(\$2,000)	(\$39,250)	(\$29,250)	\$10,000

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Expenditures:						
Materials and Supplies	\$25,379	\$21,661	\$2,000	\$39,250	\$29,250	(\$10,000)
Grants	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$25,379	\$21,661	\$2,000	\$39,250	\$29,250	-\$10,000



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	2022 Insurance Premiums

BACKGROUND / PROPOSAL:

During the November 19th Council Budget meeting, administration reported on the substantial increase in insurance premiums due to history of claims Province wide, and Natural disasters. Mackenzie County portion of premiums saw a \$98,109 increase from 2021-2022.

Currently Mackenzie County’s premiums are as follows:

Mackenzie County	\$ 611,585.93
ANIs	\$ 51,332.11
Rec Boards	\$ 86,359.32
	\$ 749,277.36

There are currently 13 Additionally Named Insured (ANIs) that will submit payments totaling \$51,332.11 to the County for their Insurance + 3% administrative fee. Mackenzie County pays for Insurance costs for all 3 Recreation Boards as part of their grant which is \$86,359.32 with the County’s total premiums for the County totaling \$697,947.25.

Mackenzie County has minimal claims on the property profile, with the exception of the 2020 Overland Flood event. (Handout)

Council requested that administration investigate options of increasing deductibles to reduce these premiums.

A request was made to Jubilee Insurance who is the Insurance holder with Rural Municipalities of Alberta (RMA), our current insurance agent. The response received

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

was that we are only able to increase the deductible on the Property portion of our portfolio.

The current deductible is \$5,000 for Property claims, and administration requested a wide variety of deductible amounts for Councils review. Reduction in premiums vary from \$41,416.97 to \$138,056.57.

Deductible	Discount	ANI Reduction \$	County Reduction \$
\$ 5,000	0%	34,155.83	310,268.96
\$ 10,000	15%	- 5,123.37	- 41,416.97
\$ 25,000	25%	- 8,538.96	- 69,028.28
\$ 50,000	40%	- 13,662.33	- 110,445.25
\$ 100,000	50%	- 17,077.92	- 138,056.57

Of the savings, 9 ANIs have \$34,155.83 in Property premiums, and any increase in the deductible would have a positive impact reducing their premiums. However, an increase in deductible may have a negative impact, as they may not be able to incur the full cost of the deductible, and Council may be requested to assist in funding this cost if a claim was made.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

If the deductible remains \$5,000 for Property
 2021 Budget \$599,837
 Required Budget 2022 -\$697,946

Reduction in premiums vary from \$41,416.97 to \$138,056.57

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration amend the County's 2021-2022 Insurance Property deductible to \$_____ effective immediately.

Author: J. Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Dust Control (Oiled) Roads

BACKGROUND / PROPOSAL:

During the November 19th Council Budget meeting, Council discussed the Dust Control budget operating expense, specifically Oiled Suppressant and costs to maintain.

Administration has provided maps of all roads that have Oil Dust Control (attached).

Administration has also attached the following:

- Roads that were Oil Maintained in 2021
- Roads that were Mill Razer maintained in 2021
- Costs associated to the above noted roads

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2021 Budget 310,000 – Requested Budget 2022 -\$610,000

SUSTAINABILITY PLAN:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Batt Reviewed by: _____ CAO: _____

Dust Control (Oil) 2021

Location	Amount	Subtotal	Quantity Applied in Liters	
94 Ave	800m	\$41,948.27	38,500	La Crete Map
94 Ave	970m	\$33,966.18	35,500	
94 Ave		\$30,782.68	21,500	
		\$106,697.13	95,500	
Goertzen Cr	entrance	\$4,360.00	4,000	La Crete Map
Goertzen Cr.	800m + 2 spurs	\$38,802.75	42,000	
Goertzen Cr.	1,000m	\$22,531.50	29,000	
		\$65,694.25	75,000	
Isaac Dyck Subdivision		\$1,897.50	2,500	La Crete Map
		\$1,897.50	2,500	
Prairie Packers Rd North End	360m	\$5,898.20	7,000	La Crete Map
Prairie Packers Rd South End	200m	\$6,072.00	8,000	
		\$15,765.20	20,000	
West La Crete Rd from East	1,400m	\$39,549.68	41,500	
West La Crete Rd from East	1,400m	\$39,549.68	41,500	
West La Crete Rd from East	600m	\$24,749.18	22,000	
		\$103,848.54	105,000	
Blumenort Rd	1,100m	\$23,520.53	19,000	Blumenort & Fort Vermilion Map
Blumenort Rd West	1.5km	\$37,127.48	38,000	
		\$60,648.01	57,000	
Rocky Lane Rd	3,050m	\$20,727.03	24,500	Rocky Lane Map
Rocky Lane Rd	2,050m	\$19,968.03	23,500	
Rocky Lane Rd	1km	\$9,721.53	10,000	
Rocky Lane Rd	440m	\$6,250.00	7,500	
		\$56,666.59	65,500	
RR151 - Store Road	780m	\$17,095.03	12,000	Rocky Lane Map
RR151 - Store Road	780m+1km	\$37,591.95	37,500	
RR151 - Store Road	1km	\$18,424.73	21,500	
RR151 - Store Road	1.25km	\$13,491.23	15,000	
RR151 - Store Road	1.25km	\$13,491.23	15,000	
RR151 - Store Road	1.26km	\$19,290.70	14,500	
		\$102,289.84	103,500	
Heliport Rd	1,100m	\$6,163.58	5,500	High Level Area Map
Heliport Rd	1,600m	\$6,543.08	6,000	
		\$12,706.66	11,500	
TOTAL		\$526,213.72	535,500	

New Oiled Road in 2021

Blumenort Rd East	1,200m	\$60,276.98	68,500	Blumenort & Fort Vermilion Map
Blumenort Rd East	1,200M	\$61,415.48	70,000	
Blumenort Rd East	1,200M	\$59,517.98	67,500	
Blumenort Rd East	1,201m	\$64,647.28	65,500	
		\$245,857.72	271,500	

GRANDE TOTAL	\$772,071.44	807,000	TOTAL 33.01 km
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Mill Razor Only	KM
Sandhills Road	5.66km
Jake's Lake Road	3.54km

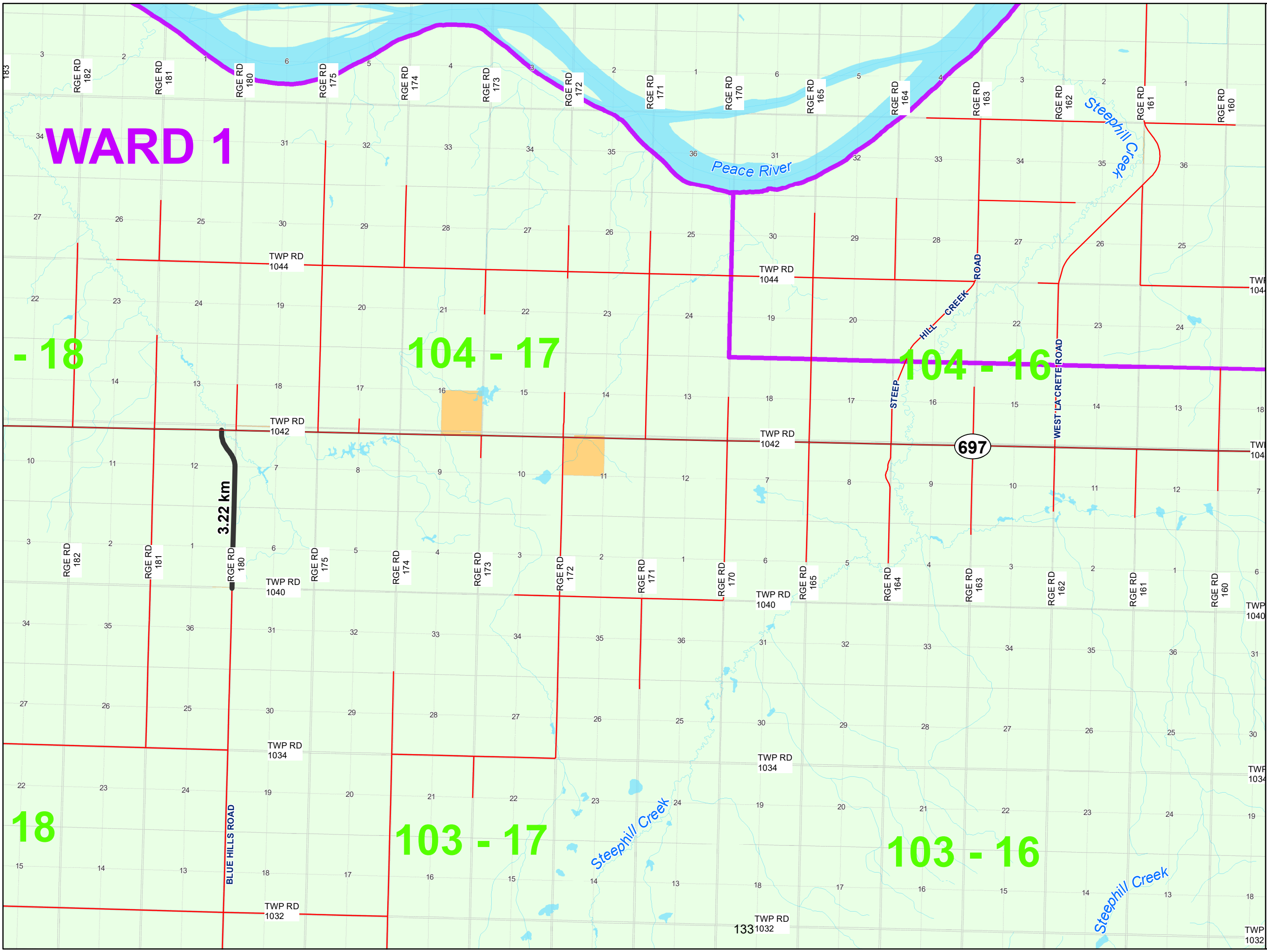
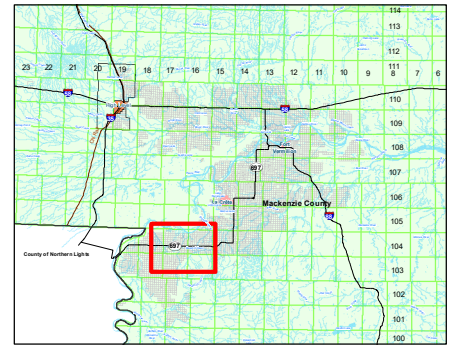
TOTAL 9.2 km

GRANDE TOTAL 42.21 km



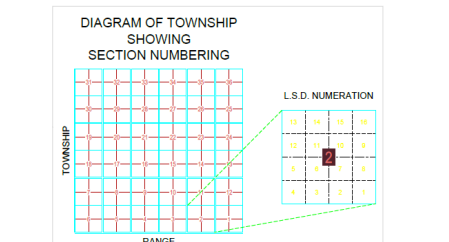
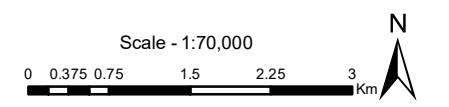
Mackenzie County OIL ROADS MAP, 2021

BLUE HILLS



LEGEND

	Provincial Secondary Highway		Electoral Division Boundary
	Provincial Primary Highway		Waterbody
	Railway		Watercourse
	Oil Roads (67.71 km)		Hamlet
	County Access Road		Town
			First Nation
			Protected Areas
			County Land

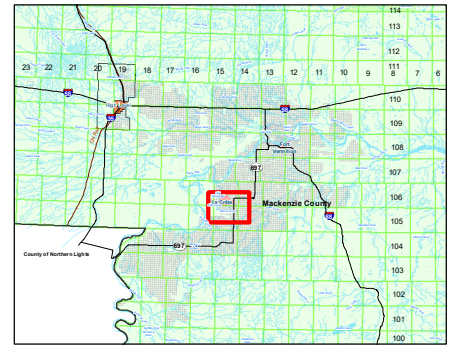


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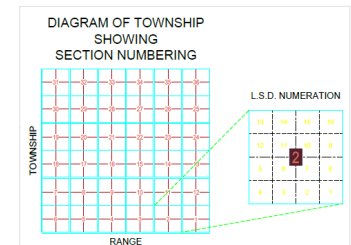
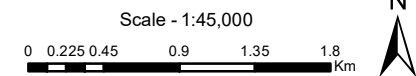
Mackenzie County OIL ROADS MAP, 2021

LA CRETE AREA

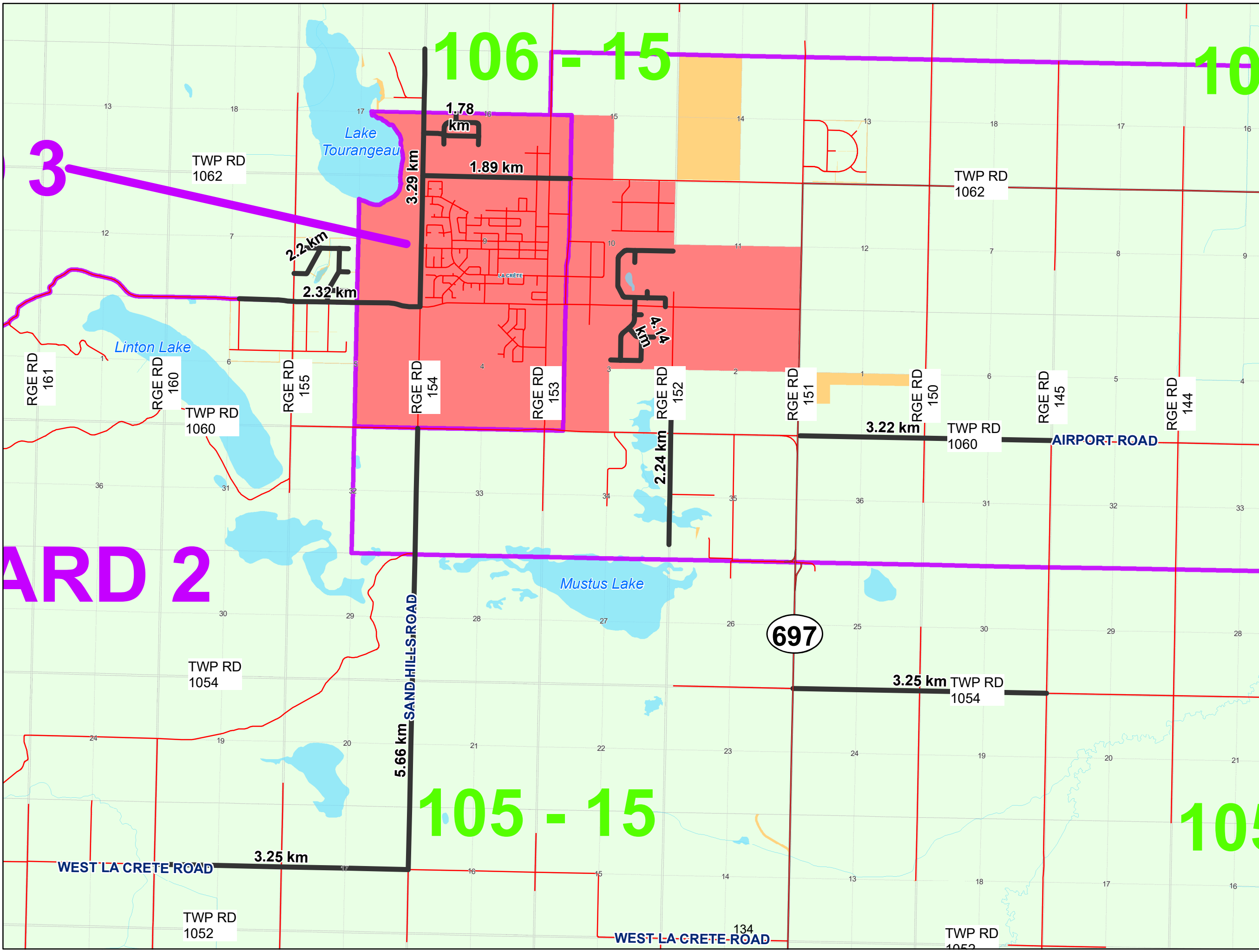


LEGEND

	Provincial Secondary Highway		Electoral Division Boundary
	Provincial Primary Highway		Waterbody
	Railway		Watercourse
	Oil Roads (67.71 km)		Hamlet
	County Access Road		Town
			First Nation
			Protected Areas
			County Land



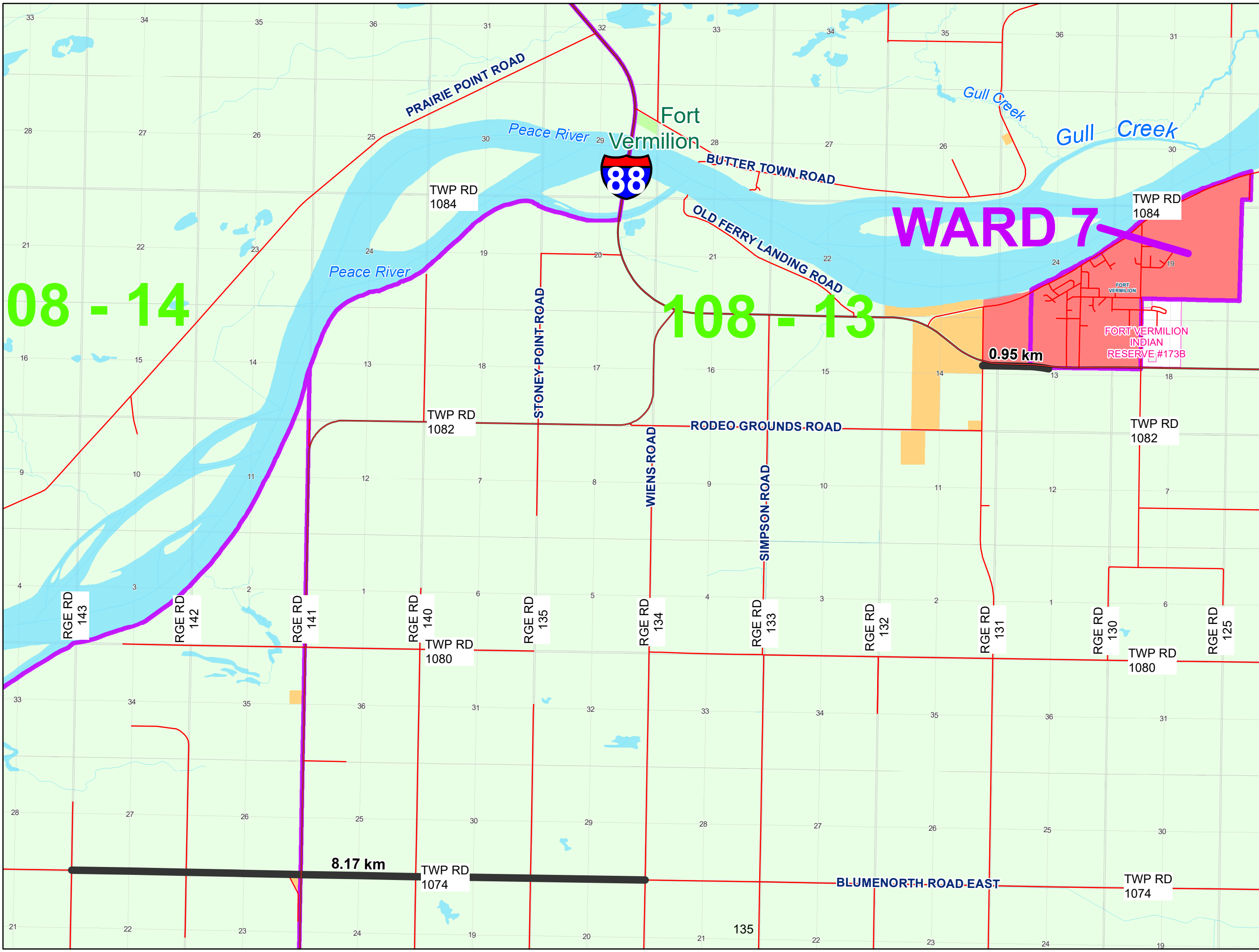
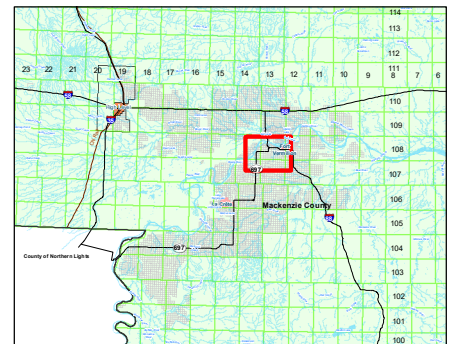
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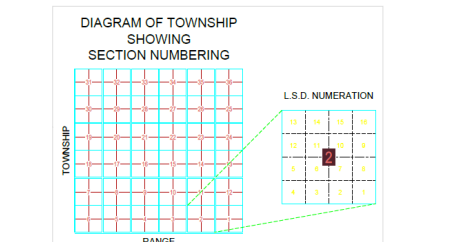
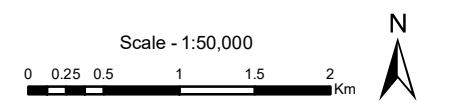
Mackenzie County
OIL ROADS MAP, 2021

BLUMENORT &
FORT VERMILION



LEGEND

	Provincial Secondary Highway		Electoral Division Boundary
	Provincial Primary Highway		Waterbody
	Railway		Watercourse
	Oil Roads (67.71 km)		Hamlet
	County Access Road		Town
			First Nation
			Protected Areas
			County Land

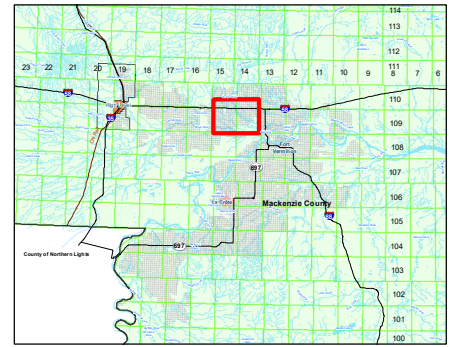


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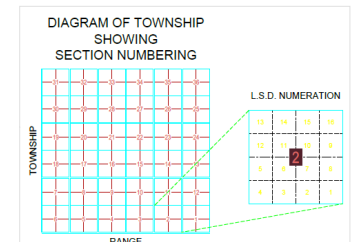
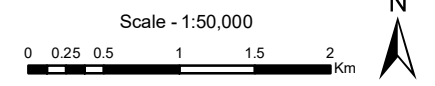
Mackenzie County OIL ROADS MAP, 2021

ROCKY LANE AREA

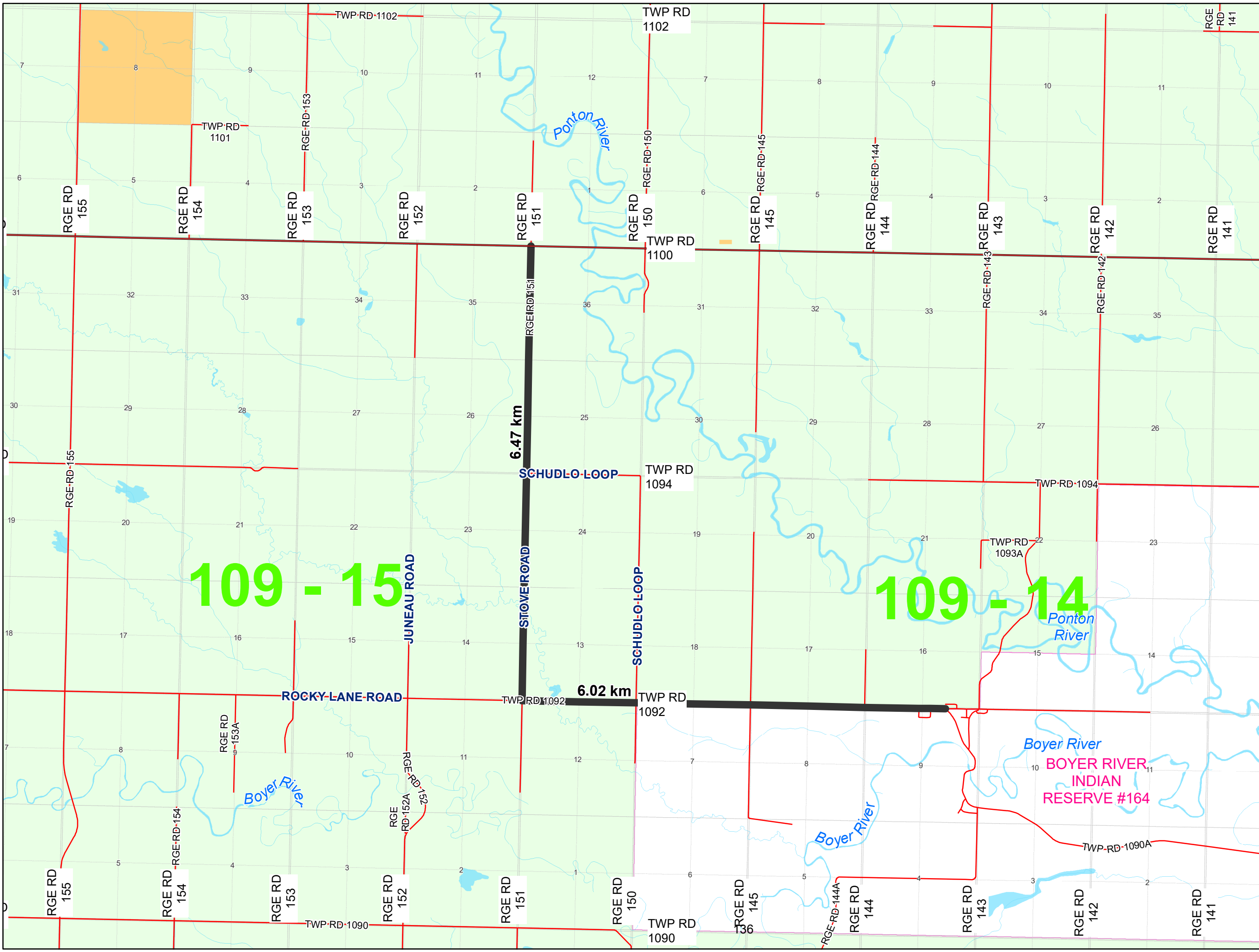


LEGEND

	Provincial Secondary Highway		Electoral Division Boundary
	Provincial Primary Highway		Waterbody
	Railway		Watercourse
	Oil Roads (67.71 km)		Hamlet
	County Access Road		First Nation
			Protected Areas
			County Land



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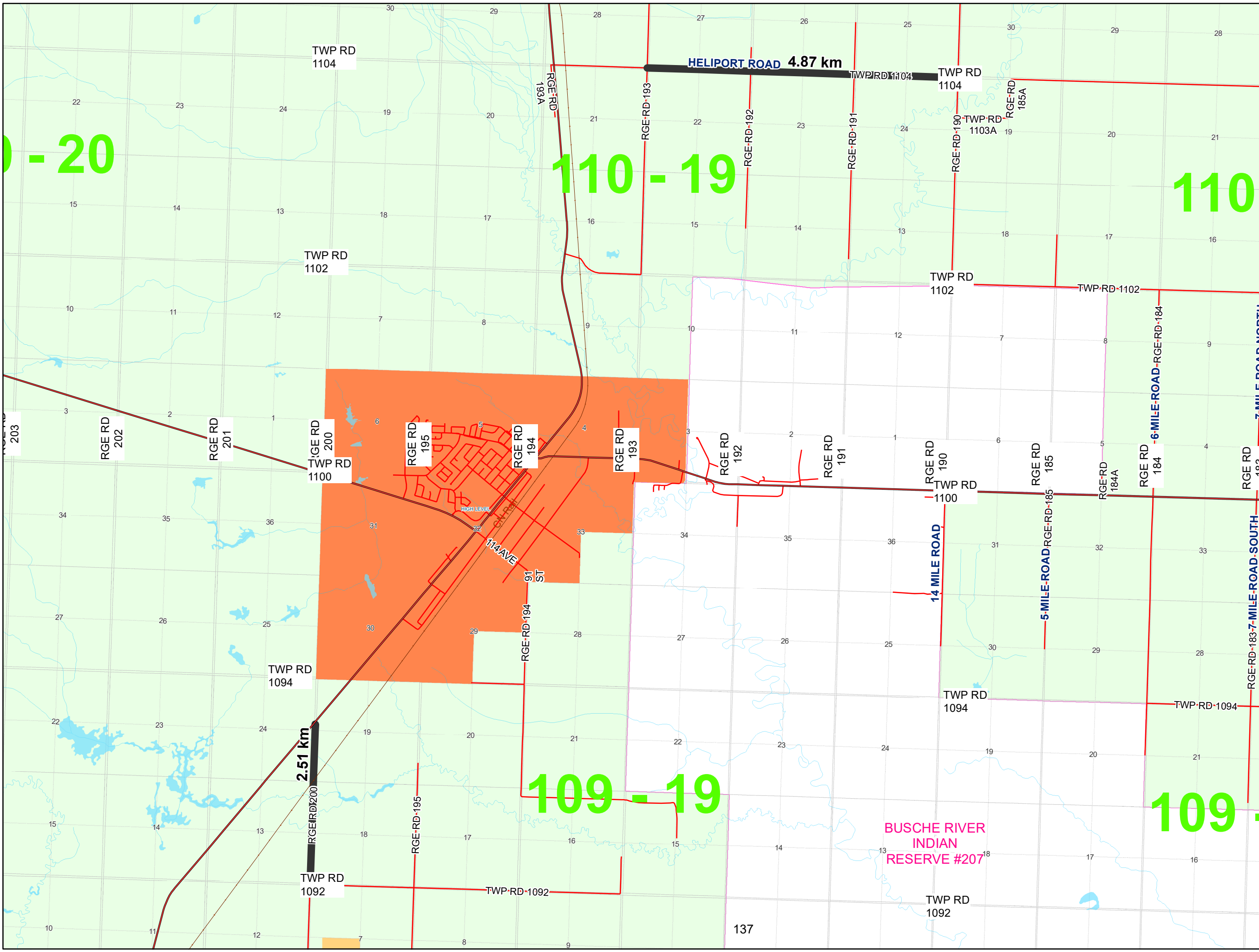
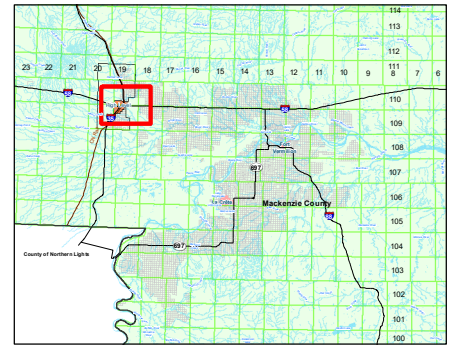
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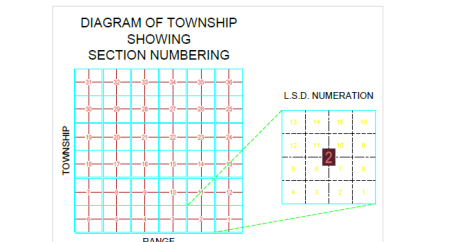
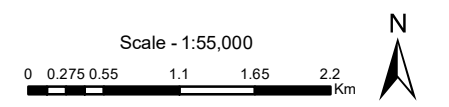
Mackenzie County OIL ROADS MAP, 2021

HIGH LEVEL AREA



LEGEND

	Provincial Secondary Highway		Electoral Division Boundary
	Provincial Primary Highway		Waterbody
	Railway		Watercourse
	Oil Roads (67.71 km)		Hamlet
	County Access Road		First Nation
			Protected Areas
			County Land

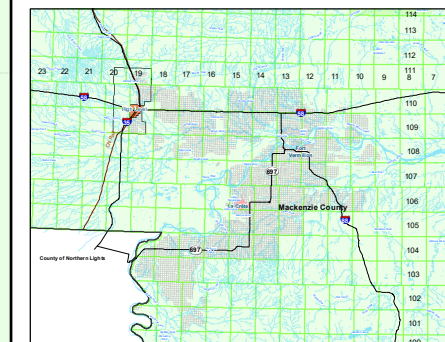


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Mackenzie County OIL ROADS MAP, 2021

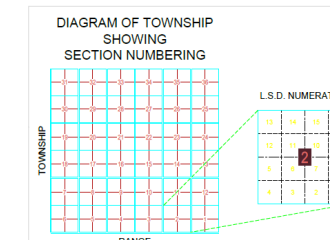
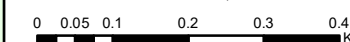
ZAMA



LEGEND

- Provincial Secondary Highway
- Provincial Primary Highway
- Railway
- Oil Roads (67.71 km)
- County Access Road
- Electoral Division Boundary
- Waterbody
- Watercourse
- Hamlet
- Town
- First Nation
- Protected Areas
- County Land

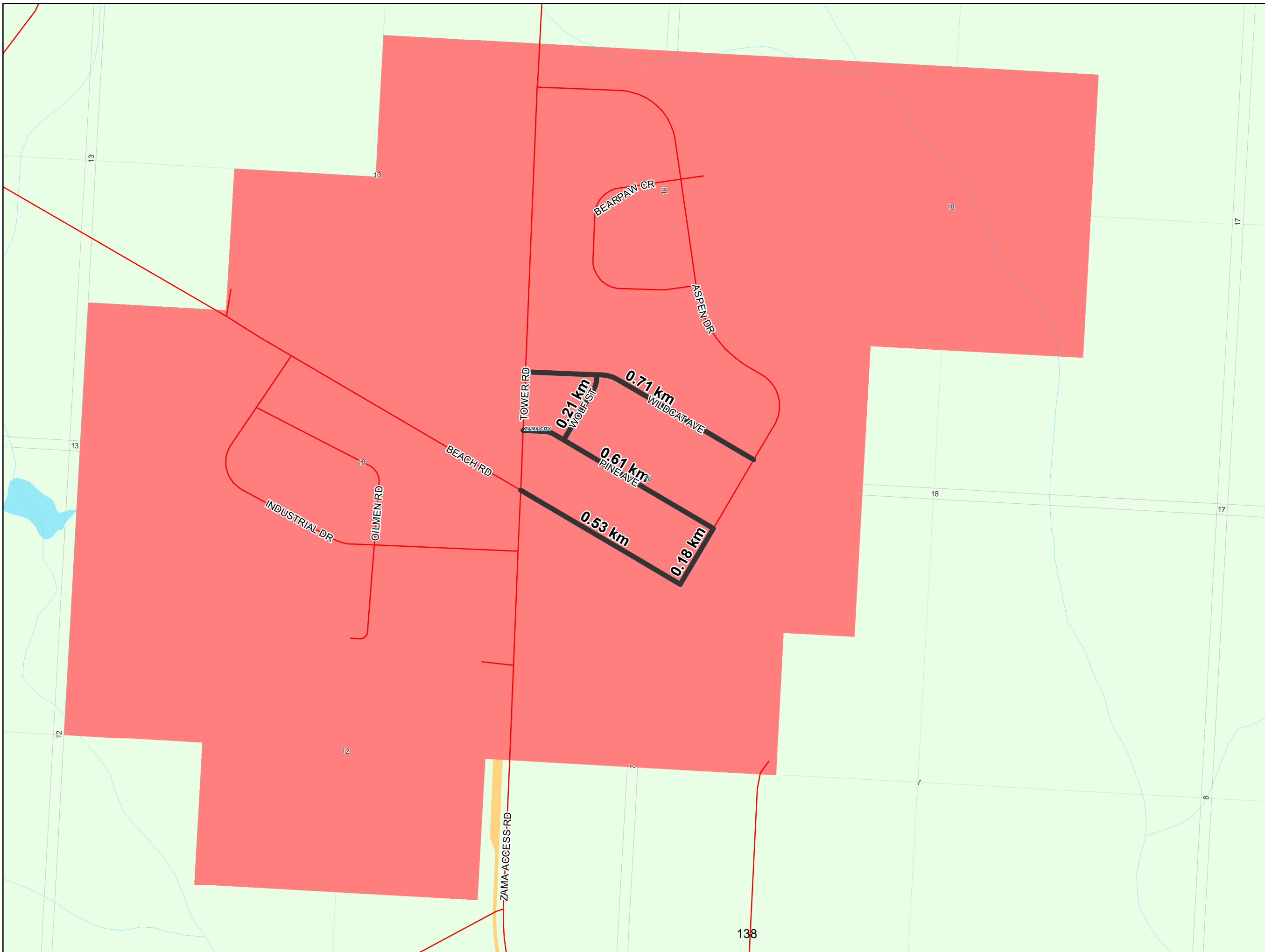
Scale - 1:10,000



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Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Non Profit Organizations

BACKGROUND / PROPOSAL:

At the November 4th & 5th workshop, Council reviewed the Non Profit Organization applications and gave administration direction to be brought to the next Budget Council meeting. This item was tabled during the November 19th meeting, and is being brought forward again for review, and recommendation.

Attached is the Non – Profit Organization Budget items for review, and follow up.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2022 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2022 Non-Profit Organization grant funding recommendations be incorporated into the 2022 Operating Budget.

Author: J Batt Reviewed by: _____ CAO: _____

DRAFT - 2022 Request Grants to Other Non-Profit Organizations
Summary of 2022 Grants to Other Organizations (NPOs)

Organization	Increase/Decrease 2021-2022	Recommended 2021-11-05	2022 Requests	2021 Budget
Mackenzie County Library Board	\$20,206	\$282,265	\$282,265	\$262,059
Recreation Boards	\$151,527	\$1,238,970	\$1,651,127	\$1,087,443
NPO Grants	\$75,594	\$458,544	\$813,515	\$382,950
FCSS	\$0	\$373,353	\$447,941	\$373,353
Agriculture	\$0	\$148,500	\$148,500	\$148,500
Cemeteries	\$0	\$3,600	\$3,600	\$3,600
Tourism	\$0	\$0	\$0	\$0
	\$247,327	\$2,505,232	\$3,346,949	\$2,257,905

		2022	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget	
		Recommended 2021-11-05						
Fort Vermilion Recreation Society:	Operating - Board & Facilities	\$214,178	\$264,000	\$214,178	\$214,178	\$214,178	\$213,728	
	Paid by County:							
	Operating - utilities	\$139,061	\$136,334	\$133,661	\$131,040	\$128,471	\$122,353	
	Operating - insurance	\$21,899	\$21,900	\$25,000	\$17,958	\$17,958	\$16,912	
	TOTAL	\$375,138	\$422,234	\$372,839	\$363,176	\$360,607	\$352,993	

		2022	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget	
		Recommended 2021-11-05						
La Crete Recreation Society:	Operating - Board & Facilities	\$345,190	\$372,490	\$345,190	\$345,190	\$345,190	\$343,390	
	Paid by County:							
	Operating - utilities	\$156,631	\$153,560	\$150,549	\$147,597	\$144,703	\$137,813	
	Operating - insurance	\$48,269	\$48,270	\$45,901	\$39,131	\$39,131	\$36,828	
	TOTAL	\$550,090	\$574,320	\$541,640	\$531,918	\$529,024	\$518,031	

Recreation Boards 2022 Capital Requests - Excluding ZRB

Fort Vermilion Recreation Society:	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$383,450	\$0	\$78,443	\$98,400	\$98,000

2022 Capital Grant Requests	2022 Requests	2022 Recommended 2021-11-05	Cost Allocation		
			Rec. Board cost share	County cost share	Total
Community Hall Air Conditioning	\$65,000	\$65,000			\$0
Bobcat Purchase	\$78,750	\$0			\$0
Paving Cultural Complex parking lot	\$201,600	\$0			\$0
Main lobby epoxy floor	\$8,400	\$8,400			\$0
Fencing beach volleyball court	\$6,500	\$0			\$0
New electric ice edger	\$7,200				\$0
Window install in curling lounge	\$8,000				\$0
Painting and install of puck board in fitness centre	\$8,000				\$0
Roof leak exploration and repair	no estimate			no estimate	no estimate
TOTAL CAPITAL REQUESTS	\$383,450	\$73,400	\$0	\$0	\$0

La Crete Recreation Society:	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$76,500	\$16,000	\$52,900	\$174,963	\$107,500

2022 Capital Grant Requests	2022 Requests	2022 Recommended 2021-11-05	Cost Allocation		
			Rec. Board cost share	County cost share	Total
Ball Diamond Water Line	\$6,000	\$0			\$0
Field House lobby flooring install	\$3,500	\$3,500			\$0
3 new industrial snowblowers for outdoor rinks	\$18,000	\$18,000			\$0
Replace bowling pins	\$3,000	\$3,000			\$0
Replace splash park sand	\$3,500	\$3,500			\$0
New beach volleyball court	\$35,000	\$10,000			\$0
Replace concrete pad by shop door	\$7,500	\$7,500			\$0
TOTAL CAPITAL REQUESTS	\$76,500	\$45,500	\$0	\$0	\$0

Grants to Other Non-Profit Organizations - Zama

Organization	Operating or Capital	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget	2022 Notes
ZA Chamber of Commerce	Operating	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	No application received.

*Included COVID MOST Grant funding

Zama Recreation Board Operating Budget History

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)		2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	Operating - Board & Facilities		\$137,182	\$137,182	\$137,182	\$137,182
Paid by County:						
Operating - Utilities		\$11,026	\$10,810	\$10,598	\$10,390	\$9,895
Operating - Insurance		\$9,415	\$8,972	\$6,107	\$6,107	\$5,769
TOTAL		\$157,623	\$156,964	\$153,887	\$153,679	\$152,396

Zama Recreation Board Capital Budget History

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$37,000	\$0	\$0	\$32,897	\$0

2022 Capital Grant Requests	2022 Requests	Cost Allocation - Approved		
		Rec. Board cost share	County cost share	Total
Plexiglass Window in Park Shelter	\$17,000			
Cabin Utilities Development - \$120,000 - County share \$20,000	\$20,000			
TOTAL CAPITAL REQUESTS	\$37,000	\$0	\$0	\$0

Zama FCSS Budget Funding History

	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Zama FCSS	\$8,941	\$8,941	\$8,941	\$8,941	\$8,941
Provincial + Municipal funding	\$8,941	\$8,941	\$8,941	\$8,941	\$8,941
Requested over the funding available:	\$0	\$0	\$0	\$0	\$0

Mackenzie County
Grants to Other Non-Profit Organizations

Organization	Operating or Capital	Nov 5, 2021 Rec	2022 Request	2021 budget includes COVID and operational funding				2022 Notes
				2021 Budget	2020 Budget	2019 Budget	2018 Budget	
FV Agricultural Society - Heritage Centre	Operating	\$27,750	\$27,750	\$27,750	\$27,750	\$27,750	\$25,000	Wages for full time Heritage Centre Assistant, operations
FV Area Board of Trade	Operating	\$16,000	\$16,000	\$17,000	\$17,000	\$17,000	\$17,000	Operating expenses for Building maintenance \$10,000; Hosting Community events - Moonlight Madness, Christmas tree lighting, Canada Day breakfast \$6,000
	Capital	\$0	\$12,500					New park benches: \$7,500; Monument for cenotaph: \$5,000
FV & Area Seniors' and Elders' Lodge Board 1788	Operating	\$0				\$8,000		No Application Received.
FV Friends of the Old Bay House Society	Utilities only	\$2,500		\$2,500	\$2,500	\$2,500	\$2,500	No Application Received.
FV Royal Canadian Legion, Branch 243	Operating	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$6,000	Utilities expense
	Capital	\$24,794	\$24,794					New roof with insulation \$19,925, eaves troughing \$4,869.38 - NOTE - Require 2 quotes
FV Seniors' Club	Operating	\$0		\$6,000	\$6,000	\$6,000	\$4,000	No application received.
	Capital	\$0			\$12,000			
Golden Range Society of High Level	Operating	\$6,000						Assistance with utility and maintenance expenses
HL Agricultural Exhibition Association	Capital	\$7,000	\$7,000	\$10,000	\$10,000	\$20,000	\$15,000	Purchase of portable panels
	Operating	\$0				\$40,000		
	Sponsorship	\$0				\$8,000		
HL Community Policing Society	Operating	\$0	\$104,237					Sustaining Child & Youth Advocacy Centre for victims of abuse: \$85,190 To deliver Trauma Informed Parenting Programming: \$19,047
HL Rural Community Hall	Operating	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Operating Expenses
	Capital	\$6,000	\$6,000	\$7,500	\$10,000	\$15,000	\$15,000	Floor washer
L.A. on Wheels Society	Operating	\$35,000	\$35,000	\$35,000	\$35,000	\$45,000		as per agreement, maximum repairs up to \$35,000
LC Area Chamber of Commerce	Operating	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Operating Funds
LC Agricultural Society - Mennonite Heritage Village	Capital	\$13,000	\$14,454	\$13,000	\$13,000	\$13,000	\$13,000	Install a orchard irrigation system: \$12,250 Camera surveillance upgrade: \$2,204
	Supplementary	\$45,000	\$75,000	\$45,000	\$45,000	\$45,000	\$35,000	Operating Expenses
	Operating-Utilities & Insurance	\$45,000	\$45,000	\$45,000	\$45,000	\$43,000	\$41,000	
LC Community Equine Centre	Capital	\$0	\$120,000					Heated 30x260 building addition: \$100,000 Grounds/dirt upgrades: \$20,000
	Operating - Heat and Power	\$10,000	\$10,000	\$10,000		\$10,000	\$10,000	
La Crete Ferry Campground Society	Operating	\$0				\$7,000		
	Insurance	\$2,500	\$2,500	\$2,500	\$2,000	\$1,615		No application received. Insurance as per agreement.
LC Field of Dreams Stampede Committee (Rodeo)	Capital	\$9,000	\$79,000			\$7,500	\$25,000	Outdoor pavilion: \$70,000 New announcer booth: \$9000
LC Meals for Seniors	Operating	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Providing well balanced, nutritional meal once a day for the senior citizens living in the Altenheim.
LC Polar Cats	Operating	\$15,000	\$15,000	\$7,500	\$5,000	\$5,000	\$5,000	Operating costs of maintaining trails, cabin, and equipment, and insurance and land lease fees.
LC Seniors Inn (drop-in centre)	Operating	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	
	Operating - Utilities	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Application received but no grant amounts requested
Rainbow Lake Family Centre	Capital	\$0				\$1,420		No longer in operation
Rainbow Lake Youth Center	Operating	\$25,000	\$38,000	\$25,000	\$25,000	\$25,000	\$25,000	Employee wages, operating costs, hosting activities
	Capital	\$0	\$4,280					Upgrading the outdated and unrepairable gaming consoles
Rocky Lane Agricultural Society	Capital	4 loads of gravel	4 loads of gravel	gravel	\$15,000	\$15,000	\$15,000	Gravel area for antique farm equipment display; 4 loads of gravel County promo items as event prizes: no amount quoted
	Supplementary	\$15,000	\$15,000	\$15,000	\$3,000	\$14,450	\$14,000	Operation of riding arena, community hall, and cross country ski trails
	Operating - Arena Heat and Power	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Utility reimbursement request included in \$25,000 supplementary funds request.
ZA Chamber of Commerce	Operating		\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	No application received.
STARS Air Ambulance	Operating	\$0					\$5,000	
Festival of Trees	Operating	\$0				\$2,000		
REDI	Operating	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	
High School Bursaries	Operating	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$29,000	
Grants to Other Organizations - Misc	Operating	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
Cemetaries	Operating	\$3,600	\$3,600	\$3,600	\$5,400	\$4,800	\$4,200	
Emergent/ Emergency Funding	Operating	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	Grants to Other Organization Budget - Under Administration
Total		\$462,144	\$817,115	\$434,350	\$440,650	\$546,035	\$434,700	

Grants to Other Non-Profit Organizations - CONTINGENT ON GRANT FUNDING

Organization	Operating or Capital	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget	2022 Notes
Tompkins Improvement Board	Capital	\$100,000	\$600,000				Construction of a cold storage steel shell to cover the ice rink, to be attached to Blue Hills Community School
		\$562,144	\$1,417,115				

	2022 Requests	2021 Budget
Fort Vermillion	\$ 89,044	\$ 79,044
La Crete	\$ 1,033,954	\$ 312,500
Zama	\$ 8,000	\$ -
High Level	\$ 127,237	\$ 29,000
Rocky Lane	\$ 25,000	\$ 25,000
Rainbow Lake	\$ 42,280	\$ 25,000
Other (Regional)	\$ 88,000	\$ 88,000
Cemetaries	\$ 3,600	\$ 3,600
Total	\$1,417,115	\$562,144
		\$434,350

Grants to Other Non-Profit Organizations

Library Boards

	2022 Request		2021 Budget		2020 Budget		2019 Budget	
		change		change		change		change
Mackenzie Library Board	\$228,000	0%	\$228,000	0%	\$228,000	0%	\$228,000	0%
NEW: Request for Capital Reserve Fund	\$20,000							
BlueHills Library	\$15,000	0%	\$15,000	0%	\$15,000	257%	\$15,000	0%
Utilities	\$16,470	5%	\$15,686	5%	\$14,939	5%	\$14,228	5%
Total	\$279,470	8.0%	\$258,686	0.3%	\$257,939	0%	\$257,228	4.67%

Population (based on 2017)	12512	12512	10927	10927
\$ per capita	\$22.34	\$20.68	\$23.61	\$23.54

Cemeteries

Mackenzie County
 Grants to Other Non-Profit Organizations
 Cemeteries

	Location	Nov 5, 2021 Rec	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Cornerstone Evangelical Church	La Crete	\$600	\$600		\$600	\$600	\$600
High Level Cemetary	High Level	\$600	\$600	\$600	\$600	\$600	
La Crete Bergthaler	La Crete	\$600	\$600	\$600	\$600	\$600	\$600
La Crete Christian Fellowship	La Crete	\$600	\$600	\$600	\$600	\$600	\$600
Living Hope Evangelical Church	La Crete				\$600		
North Paddle River Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	\$600
Ruthenian Greek Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	\$600
St. Henry's RC Cemetary	Fort Vermilion			\$600	\$600	\$600	\$600
St. Luke's Anglican Cemetary	Fort Vermilion				\$600	\$600	\$600
Total:			\$3,600	\$3,600	\$5,400	\$4,800	\$4,200



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Review 2021 One Time Projects – Carry Forwards

BACKGROUND / PROPOSAL:

During the October 12th, Budget Council meeting Council passed the following motion:

MOTION 21-10-693 *MOVED* by Councillor Braun
Requires 2/3

That administration incorporate the 2021 One Time Carry Forward projects in the Draft 2022 Operating budget as discussed.

CARRIED

2021 One Time Projects being carried forward are fully funded, and will have no negative impact on the 2022 Operating budget. (Attached)

The Water Diversion License Review project is requesting an additional \$10,000 in funding to complete the project.

Once all projects being carried forward have finalized spending in 2021, administration will include the budgets for these projects in the 2022 Operating Budget.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Various Reserves

Author: J. Batt Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Water Diversion License Review Project be amended to include an additional \$10,000, with funding coming from the General Operating Reserve.

Author: J. Batt Reviewed by: _____ CAO: _____

MACKENZIE COUNTY

ONE TIME Projects 2021 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2021 BUDGET	TOTAL COSTS	2021 COSTS	2021 REMAINING BUDGET	External Funding			Internal Funding		Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING
						MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)				
(12) - Administration Department														
Cumulative Effects Assessment Study (CF 2017)	270,000	9,363	269,554	8,917	446					9,363	GOR		X	
FV - Asset Management (2018)	45,000	9,500	35,500	-	9,500					9,500	GOR		X	
Mackenzie County 25 Year Anniversary	2,525	2,525	-	-	2,525					2,525	GOR		X	
Emergency Flood Response Supplies (2021)	80,000	80,000	68,973	68,973	11,027					80,000	GOR	CM 21-01-035	X	
MOIST Project - COVID 19 Assl	1,271,952	1,145,035	1,272,035	1,145,118	(83)	1,145,035					GOR	CM 20-10-605	X	
FireSmart Home Assessments - FRIAA (2021)	34,000	34,000	-	-	34,000		34,000				FRIAA	CM 21-04-525	X	
Zama Trailer Furnishing Project (2021)	12,000	12,000	-	-	12,000					12,000	GOR	cm 21-08-575	X	X
FV - Asset Management (2021)	125,000	125,000	-	-	125,000		50,000			75,000	GOR	CM 21-09-660	X	
Total department 12	1,715,477	1,292,423	1,644,062	1,223,008	69,415	1,145,035	34,000			113,388				1,292,423
(23) - Fire Department														
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000			15,000		15,000	GOR	50/50 FVFD		X
Total department 23	30,000	30,000			30,000			15,000		15,000				30,000
(32) - Public Works														
FV - Repair Shop Operations Fence	6,600	6,600	-	-	6,600					6,600	GOR		X	
Total department 32	6,600	6,600			6,600					6,600				6,600
(33) - Airport														
Airport Master Plan (CF 2016)	75,000	33,005	41,995	-	33,005					33,005	GOR		X	
Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000					30,000	GOR	Required by Nav Canada and Transport Canada		X
Total department 33	105,000	63,005	41,995		63,005					63,005				63,005
(41) - Water														
LC - La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910					190,910	GOR		X	
Water Diversion License Review	35,000	11,121	25,830	1,951	9,170					11,121	GOR		X	\$ 10,000
Total department 41	235,000	202,031	34,920	1,951	200,080					202,031				202,031
(42) - Sewer														
LC - Future Utility Servicing Plan (2018)	102,000	32,413	86,587	17,000	15,413					32,413	GOR	CM 21-01-025	X	
Total department 42	102,000	32,413	86,587	17,000	15,413					32,413				32,413
(61) - Planning & Development Department														
Economic Development Investment Attraction Marketing Packages	114,000	24,500	114,000	24,500	-		12,250			12,250	GOR	CARES Grant CM 20-03-203	X	
Municipal Development Plan	305,000	273,448	148,712	117,159	156,288					273,448	GOR	20-08-494		X
Total department 61	419,000	297,948	262,712	141,659	156,288		12,250			285,698				297,948
(63) - Agricultural Services Department														
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000					30,000	GOR	Motion 18-06-589		X
Total department 63	30,000	30,000			30,000					30,000				30,000
(72) - Parks														
LC Walking Trail	6,000	6,000	-	-	6,000					6,000	GOR			X
La Crete Walking Trail LOC	2,400	2,400	-	-	2,400					2,400	GOR			X
Wadlin lake Phase 2 Campground Expansion Development Plan	3,000	3,000	-	-	3,000					3,000	GOR			X
LC - Tree Removal 99 Ave	6,000	6,000	2,000	2,000	4,000					6,000	GOR		X	
Machesis Lake Glamping (2021)	4,500	4,500	5,856	5,856	(1,356)					4,500	RF	CM 21-03-219	X	
Wadlin Lake Fire wood (2021)	7,500	7,500	7,500	7,500	-					7,500	GOR	CM 21-06-528	X	
La Crete Lagoon Fire Wood (2021)	7,500	7,500	-	-	7,500					7,500	GOR	CM 21-08-568	X	
Total department 72	36,900	36,900	15,356	15,356	21,544					36,900				36,900
														Funding to come from General Operating
														\$ 10,000
TOTAL 2021 ONE TIME Projects	2,679,977	1,991,319	2,087,632	1,398,975	692,345	1,145,035	46,250	15,000		785,035				1,991,320
														ADDITIONAL FUNDING

2021 Contingent on Grant Funding														
Bridge Maintenance (7 bridges)	250,000						250,000							
2021 Contingent on Grant Funding - Total	250,000						250,000							

Contingent on Grant Funding

Funding Sources for the 2021 Approved Non TCA projects is as follows:

FGTF / MSI	\$	1,145,035
Other Grants/Sources	\$	61,250
General Operating Reserve	\$	780,535
PR	\$	4,500
Total	\$	1,991,320



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	2022 One Time Projects

BACKGROUND / PROPOSAL:

Administration presented the 2022 Requested One Time Projects at the October 12th Budget Council meeting where the following motion was passed:

MOTION 21-10-694 **MOVED** by Councillor Braun
Requires 2/3

That the review of 2022 On Time Projects discussion be TABLED for future discussion.

CARRIED

This item was brought to the November 19, 2021 Council meeting where it was tabled to the next Budget Council meeting.

Attached is the 2022 Requested One Time Projects that administration is recommending for review by Council to be incorporated into the 2022 Budget. All projects currently would be funded by 2022 Tax Levy, or appropriate reserves.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2022 Tax Levy, or various reserves.

Author: J. Batt Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration incorporate the recommended 2022 One Time projects in the Draft 2022 Operating budget as discussed.

Author: J. Batt Reviewed by: _____ CAO: _____

One Time Project Requests

Budget 2022

Name	Description	Need for Project	Budget Requested	Recommended	Not Approved
Agriculture Master Plan	An agriculture masterplan would ensure that there is an appropriate balance, rural, urban, industrial and agricultural land uses. Would build on existing ASB and Planning Policies, better integrating drainage, AgriFood Development, irrigation and transportation policies to support the long term needs of the County.	For all residents and County departments to have a clear mandate on how to grow agriculture in the region while reducing the potential negative impacts of more intensive agriculture.	\$ 200,000.00		
Atlas Landing Dispositions	Several assets and corresponding dispositions are non-complaint, on expired leases, outside the boundaries, etc. and require a require a variety of survey work,consulatation, applications and site work to be complaint.	To ensure continued access to critical county assets.	\$ 100,000.00		
La Crete Storm Water Plan	Storm water major and minor, basin delination, standards review, preliminary design of future storm ponds, trunk sewer alignment and outlets.	To ensure there is sufficeint information to address storm water during development stages, in order to reduce the likelihood of the County constructing future storm ponds.	\$ 151,000.00		
La Crete Area Structure Plan	Review and update of La Crete Area Structure Plan. Area Structure Plans are important planning documents that help guide development in the specified area.	The current La Crete Area Structure Plan was adopted in July 2013, the community has grow and changed significantly since that time and many developments are occuring in areas where the future use has not been defined, making it difficult for Administration, MPC, and Council to justifiably guide growth and development in the hamlet of La Crete and the surrounding area.	\$ 150,000.00		

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Agriculture Masterplan

DEPARTMENT	Planning & Development	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Mackenzie County	PRIORITY	Medium #	NEW OR REPLACEMENT ASSET	
				EXPECTED LIFE OF ASSET	

DESCRIPTION	An agriculture masterplan would ensure that there is an appropriate balance, rural, urban, industrial and agricultural land uses. Would build on existing ASB and Planning Policies, better intergrating drainage, AgriFood Development, irrigation and transportation policies to support the long term needs of the County
NEED FOR PROJECT	For all residents and County departments to have a clear mandate on how to grow agriculture in the region while reducing the potential negative impacts of more intensive agriculture.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS		PRIORITY CRITERIA						
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input checked="" type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	200,000	-	-	-	-	-	-	-	-	-	200,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	200,000	-	-	-	-	-	-	-	-	-	200,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Atlas Landing Dispositions

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete Atlas Landing	PRIORITY	High #	NEW OR REPLACEMENT ASSET	EXPECTED LIFE OF ASSET

DESCRIPTION Several assets and corresponding dispositions are non-complaint, on expired leases, outside the boundaries, etc. and require a require a variety of survey work,consultation, applications and siet work to be complaint.

NEED FOR PROJECT To ensure continued access to critical county assets.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR	100,000		MANDATED BY LAW	<input checked="" type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
OTHER						
TOTAL OPERATING COST	100,000	-				
FINANCING COST						
TOTAL COST	100,000	-				
REVENUE						
NET COST	100,000	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	100,000	-	-	-	-	-	-	-	-	-	100,000
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
		100,000	-	-	-	-	-	-	-	-	-	100,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT La Crete Stormwater Plan

DEPARTMENT	Planning & Development	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	High #	NEW OR REPLACEMENT ASSET	
				EXPECTED LIFE OF ASSET	

DESCRIPTION	Storm water major and minor, basin deliniation, standards review, preliminary design of future storm ponds, trunk sewer alignment and outlets.
NEED FOR PROJECT	To ensure there is sufficeint information to address storm water during development stages, in order to reduce the likelihood of the County constructing future storm ponds.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	151,000	-	-	-	-	-	-	-	-	-	151,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	151,000	-	-	-	-	-	-	-	-	-	151,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT La Crete Area Structure Plan

DEPARTMENT	Planning & Development	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	La Crete & Area	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	10 years

DESCRIPTION	Review and update of La Crete Area Structure Plan. Area Structure Plans are important planning documents that help guide development in the specified area.
NEED FOR PROJECT	The current La Crete Area Structure Plan was adopted in July 2013, the community has grow and changed significantly since that time and many developments are occurring in areas where the future use has not been defined, making it difficult for Administration, MPC, and Council to justifiably guide growth and development in the hamlet of La Crete and the surrounding area.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	<u>1st Year</u>	<u>2nd Year</u>				
LABOUR	150,000		MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
OTHER						
TOTAL OPERATING COST	150,000	-				
FINANCING COST						
TOTAL COST	150,000	-				
REVENUE						
NET COST	150,000	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	150,000	-	-	-	-	-	-	-	-	-	150,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	150,000	-	-	-	-	-	-	-	-	-	150,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	Review 2021 Capital Projects – Carry Forwards

BACKGROUND / PROPOSAL:

Attached is the 2021 Capital projects that administration is recommending be completed, or carried forward.

1 project is requesting additional funding to complete:

- 1- FV- Rural Truck Fill Pump Install - \$10,000 – Carry forward

Capital projects to be carried forward are funded by various Grants or Reserves and will have no negative impact on the budget. Once all projects being carried forward have finalized spending in 2021, administration will include the budgets for these projects in the 2022 Budget.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Various Reserves

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

Author: J. Batt Reviewed by: _____ CAO: _____

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion #1

Simple Majority Requires 2/3 Requires Unanimous

That the FV – Rural Truck Fill Pump Install Project be amended to include an additional \$10,000 with funding coming from the Water Sewer Infrastructure Reserve.

Motion #2

Simple Majority Requires 2/3 Requires Unanimous

That administration incorporate the 2021 Capital Carry Forward projects in the Draft 2022 budget as presented/amended.

Author: _____ Reviewed by: _____ CAO: _____

MACKENZIE COUNTY

TCA Projects 2021 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2021 BUDGET	TOTAL COSTS	2021 COSTS	2021 REMAINING BUDGET	External Funding				Internal Funding				Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING	
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenlure					
(12) - Administration Department																		
LC - 100 Street Plan	65,000	65,000	22	22	64,978						GCR	65,000		CM 20-04-242		X		
FV - Flood Mitigation for Land Development	2,387,290	1,178,394	3,155,587	1,946,691	(768,297)	568,470					GCR/GOR	609,924		CM 20-06-378, 20-07-455, 20-12-761, 20-12-762, 21-04-325		X		
Office Shower (2021)	8,700	8,700			8,700						GCR	8,700				X		
Total department 12	2,460,990	1,252,094	3,155,610	1,946,713	(674,620)	568,470	-	-	-	-	-	683,624					1,252,094	
(23) - Fire Department																		
FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350				10,000		GCR	1,350		Other Sources - FVFD 50%		X		
Total department 23	20,000	11,350	8,650	-	11,350	-	-	-	10,000	-	-	1,350					11,350	
(32) - Transportation Department																		
FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	784,164	789,226	773,390	10,774	600,290	183,874									X		
Gravel Reserve (CF 2014)	150,000	92,357	60,537	2,894	89,463						RDR	92,357				X	X	
11 mile Culvert Replacement	150,000	150,000	89,576	89,576	60,424											X		
FV - Rebuild Lambert Point Road (1 1/4 miles)	318,698	30,000	313,207	44,309	5,491											X		
Rebuild Blumenort Road East	440,000	385,610	461,081	406,690	(21,081)											X		
Rebuild Machesis Lake Road	440,000	437,876	2,124	-	437,876											X		
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000											X	X	
F301 Mill Razor	405,000	405,000	402,873	402,873	2,127									20-05-294		X		
OR01 New Road Infrastructure Endeavour to Assist	950,000	468,796	627,127	145,923	322,873						GCR	468,796				X	X	
LC Crosswalk 94 Ave 103 St	12,000	2,647	10,203	850	1,797						GCR	2,647				X		
LC - Intersection upgrade of 100 St & 109 Ave (2021)	255,000	255,000	277,327	277,327	(22,327)		255,000									X		
LC - Intersection upgrade Traffic Lights 100 St & 94 Ave (2021)	290,000	290,000	66,758	66,758	223,242											X		
LC - 101 Ave Asphalt (300 m) (2021)	625,000	625,000	622,778	622,778	2,222											X		
30 m Right of way for road widening - various locations (2021)	200,000	200,000	854	854	199,144						RDR	200,000		CM 21-06-489		X	X	
Rebuild TWP Rd 1044 (1 mile) (2021)	300,000	300,000	26,338	26,338	273,663		300,000									X		
Road Repair & Culvert TWP Rd 1042 Rge Rd 144-145 (2021)	60,000	60,000	44,080	44,080	15,920						RDR	60,000				X		
Rebuild 6 mile N road (2 miles) (2021)	517,000	517,000	516,426	516,426	574									CM 21-07-515		X	X	
Plow Truck (2021)	325,000	325,000	-	-	325,000		325,000									X		
Ground Penetrating Radar Unit (2021)	34,000	34,000	34,970	34,970	1,030						GCR	34,000		CM 21-06-487		X		
LC - Assorted Road and Sidewalk Repairs (2021)	110,000	110,000	19,400	19,400	90,600		110,000							CM 21-06-489		X		
LC - Washout & Culvert Upgrades (2021)	500,000	500,000	-	-	500,000									CM 21-06-576		X	X	
Lawnmower Purchase (2021)	20,000	20,000	18,527	18,527	1,473			1,610			Y&ER	18,390		CM 21-08-576		X		
LC - 109 Avenue Widening (2021)	45,000	45,000	-	-	45,000						GCR	45,000		CM 21-09-658		X		
Total department 32	6,978,698	6,089,448	4,383,414	3,494,164	2,595,284	600,290	4,609,360	-	-	1,610	-	878,190					6,089,450	
(41) - Water Treatment & Distribution Department																		
LC - Well Number 4 (CF 2016)	1,348,966	1,175,000	300,140	126,174	1,048,826			689,137			GCR	485,863		20-12-763		X		
ZA - Water Treatment Plant Upgrading (CF 2017)	1,153,569	1,001,944	183,853	32,228	969,716			609,457			RWTR/WSIR	392,487		CM 21-09-634		X		
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	20,443	260,257	-	20,443						RWTR	20,443				X		
LC - Waterline Bluehills (CF 2015)	833,250	690,722	142,528	-	690,722		690,722									X		
FV - Rural Water Supply North of the Peace River (2018)	420,000	174,854	253,749	8,603	166,251						GOR	174,854		\$20,000 from 2017 Non TCA Project - HE Rural Comprehensive Water Study, \$450,000		X	X	
Water line to Hill Crest Community School (2020)	487,720	13,940	474,783	1,003	12,937	13,940								CM 20-05-302, 20-08-500, 21-03-230		X		
FV - Rural Truck Fill Pump Install (2021)	314,500	314,500	15,773	15,773	298,727		314,500							CM 21-05-398		X	10,000	
LC - Water Treatment Plant Tower Replacement (2021)	100,000	100,000	6,295	6,295	93,705						GCR	100,000				X		
LC - North Storm-Pond A (2021)	1,150,000	1,150,000	18,200	18,200	1,131,800						WTRSWR	50,000	1,100,000	CM 21-05-461, CM 21-07-517		X		
LC-North Waterline Oversizing (2021)	200,000	200,000	-	-	200,000						WSIR	200,000		CM 21-05-453		X		
Total department 41	6,288,705	4,841,401	1,655,579	208,275	4,633,126	13,940	1,005,222	1,298,594	-	-	-	1,423,647	1,100,000				4,841,403	
(42) - Sewer Disposal Department																		
ZA - Lift Station Upgrade (CF 2013-2017)	1,972,037	1,698,066	273,971	-	1,698,066			1,040,707			WTRSWR/SWMR	657,359		CM 21-03-200		X	X	
LC - Sanitary Sewer Expansion (CF 2016)	161,000	13,390	160,610	13,000	390						GCR	13,390		CM 21-01-604		X		
LC-North Sanitary Trunk Sewer (2021)	280,000	280,000	1,684	1,684	278,316						GOR	280,000		CM 21-05-461, CM 21-07-517		X		
Total department 42	2,413,037	1,991,456	436,265	14,684	1,976,772	-	-	1,040,707	-	-	-	950,749					1,991,456	
(43) - Waste																		
Waste Bins Replacement (2021)	20,000	20,000	-	-	20,000			2,000			GCR	18,000				X		
Total department 43	20,000	20,000	-	-	20,000	-	-	2,000	-	-	-	18,000					20,000	

MACKENZIE COUNTY

TCA Projects 2021 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2021 BUDGET	TOTAL COSTS	2021 COSTS	2021 REMAINING BUDGET	External Funding				Internal Funding				Notes	COMPLETED	CARRY FORWARD	ADDITIONAL FUNDING		
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture						
(61) - Planning & Development																			
LC Drainage Ditch Plan 192-3085, Block 24, Lot 2	6,000	6,000	3,440	3,440	2,560							SWMR	6,000				CM 20-16-615	X	
LC Drainage Ditch Plan 992-0894, Block 2, Lot 1	8,000	2,225	5,775	-	2,225							SWMR	2,225				CM 20-16-617	X	
LC Drainage Ditch NE 8-106-15-W3M (2021)	15,000	15,000	9,425	9,425	5,575							GCR	15,000				CM 21-02-100	X	
Total department 61	29,000	23,225	18,640	12,865	10,360	-	-	-	-	-	-	-	23,225	-				23,225	
(63) - Agriculture																			
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	38,019	1,142,981	-	38,019							SWMR	38,019						X
Total department 63	1,181,000	38,019	1,142,981	-	38,019	-	-	-	-	-	-	-	38,019	-					38,019
(71) - Recreation																			
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338							GOO	8,338						X
ZA - Re-shingling Hall (CF 2017)	23,601	17,849	5,752	-	17,849							GOO	17,849						X
FV - Overhead Door Replacement/Completion of Hockey Netting	16,000	3,100	12,900	-	3,100							RB-FV	3,100						X
FV - Outdoor Rink Repairs	14,000	14,000	-	-	14,000							RB-FV	14,000						X
FV - Purchase Outhouses for Rodeo Grounds	10,000	10,000	-	-	10,000							RB-FV/GOR/GCR	10,000						X
LC - Tennis Court, Basketball Pickle Ball Court (2021)	299,106	299,106	162,865	162,865	136,241		149,553		149,553										X
Total department 71	372,707	352,394	183,178	162,865	189,529	-	149,553	-	149,553	-	-	-	53,287	-					352,393
(72) - Parks & Playgrounds Department																			
Hutch Lake Campground Improvements (CF 2017)	112,000	63,933	109,590	61,522	2,410							IC-REC/MR	63,933						X
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch & FV Bridge Campground	92,000	32,430	67,334	7,764	24,666							GOR	32,430						X
Vanguard Subdivision Playground Equipment	30,000	6,265	26,315	2,580	3,685							MR	6,265						X
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	10,045	2,955	-	10,045							GCR	10,045						X
Hutch Dock Piling	22,000	15,038	14,852	7,890	7,148							GOR	15,038					X	3,580
Jubilee Park Walkway	10,000	10,000	-	-	10,000							GOR	10,000						X
FV - Streetscape (CF 2017)	100,000	61,641	38,359	-	61,641							IC-DV /GCR/GOR	87,035						X
Streetscape - La Crete	25,000	24,602	19,809	19,411	5,191							GOR	24,602						X
New Hamlet Park (2021)	38,000	38,000	9,179	9,179	28,821							MR	38,000						X
Water Well at Jubilee Park (2021)	17,955	17,955	-	-	17,955		17,955												X
FV - Streetscape Second dock project (2021)	25,394	25,394	-	-	25,394														X
Total department 72	485,349	305,302	288,393	108,346	196,956		17,955	-	-	-	-	-	287,348	-					305,303
TOTAL 2021 Capital Projects	20,229,486	14,924,688	11,272,711	5,947,913	8,976,775	1,200,655	5,764,135	2,339,301	163,163	-	-	-	4,357,439	1,100,000					14,924,693
Contingent on Grant Funding																			
IC - Access Pave (PH V) (CF 2014)	4,000,000	4,000,000	-	-	4,000,000			3,000,000						3,000,000					
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000			1,085,000											
FV - New Hockey Boards and Glass with Protective Netting	199,500							99,750				GCR	99,750						Contingent on Grant Funding 50/50
FV - Fitness Centre Expansion	99,000							49,500				GCR	49,500						Contingent on Grant Funding 50/50
FV - Baseball Netting	75,000							37,500				GCR	37,500						Contingent on Grant Funding 50/50
LC - Wheel Chair Lift	50,000							25,000				GCR	25,000						Contingent on Grant Funding 50/50
2021 Contingent on Grant Funding- Total	7,508,500	7,085,000	-	-	7,085,000	-	-	4,085,000	211,750	-	-	-	211,750	3,000,000					

External Funding		
MSI Grant	Other Grant	Other Sources (non-grant)
	FGTF & MSI	\$ 6,964,790
	Other Grants/Sources	\$ 2,502,464
	MUNICIPAL LEVY	\$ -
	General Operating Reserve	\$ 988,449
	General Capital Reserve	\$ 1,466,257
	Municipal Reserve	\$ 107,265
	Road Reserve	\$ 352,357
	Vehicle & Equipment Reserve	\$ 18,390
	Rural Water Reserve	\$ 192,930
	Waste/Sewer Infrastructure Reserve	\$ 541,753
	Surface Water Management Reserve	\$ 631,850
	Incomp. Cap - Develop. Reserve	\$ 12,035
	Incomp. Cap - Recreation	\$ 933
	Recreation Board Fort Vermillion	\$ 19,033
	Recreation Board La Crete	\$ -
	Grants to Other Organizations	\$ 26,187
	Debenture	\$ 1,100,000
	TOTAL	\$ 14,924,693



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 7-8, 2021
Presented By:	Jennifer Batt, Director of Finance
Title:	2022 Capital Projects

BACKGROUND / PROPOSAL:

Attached is the 2022 requested Capital Projects that administration is recommending for review by Council to be incorporated into the 2022 Budget. All projects currently would be funded by 2022 various reserves, or grants if applicable and available.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Various reserves, or grants.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion

Author: J. Batt Reviewed by: _____ CAO: _____

2022

CAPITAL PROJECT COSTS:

2022 BUDGET REQUEST	2022 Council Recommended 11/19/21	Notes
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(12) - Administration Department		
FC - Photocopier	\$62,500	The current Xerox 125 located in the Fort Vermilion office is in need of replacement. The current machine has a lengthy record of breakdowns which require a technician to travel to service. This is the main copy machine for the Fort Vermilion office which is used for all billing purposes. Continuous breakdowns have a direct impact to the time required to get the billing sent out in the required time.
Zama Building - Air Conditioning	\$79,000	The building completed constructed in 2009. The original plan for the building had an air conditioner component, this was cut due to financial restraints. This building houses not only the County office but also the Zama library and historical artifacts.
Total department 12	\$141,500	\$0

(23) - Fire Department		
LC - Air Compressor - Bottle Filling Station	\$87,000	Presently the La Crete Fire Department have a Bottle Filling station to fill their air tanks used during fires and practise. This compressor is old and provides low PSI. This low PSI means shorter period of time before needing to switch out bottles. With newer bottles and higher PSI air volumes the air tanks last for an extended amount of time reducing change out and the possible need to return to the fire hall for recharging. The Zama Fire Department have no bottle filling capabilities and are required to obtain this service from the High Level Fire department or travel to Fort Vermilion. If La Crete acquires a new unit, Zama will use the old one.
FV - Fire hall	\$1,000,000	The existing fire hall is in a poor location and is becoming too small for the FV needs. Trucks are forced to exit through the back alley and there are obstacles that make it difficult to maneuver. Council has directed administration to consider the construction of a new hall for Fort Vermilion.
Total department 23	\$1,087,000	\$0

(32) - Transportation Department		
FV - Office truck	\$50,000	Replacement of 2 pickups that are requiring additional repairs ad services, and have very high mileage 350k+. New assets would be 1/2 ton units w 4x4, medium level equipped. Maintain the cost of operating, parts, and downtime that affects service levels. The current Administration pickups would be transferred down the fleet, and various units would be dispersed throughout the fleet to replace the high km units.
LC - Office truck	\$50,000	Replacement of 2 pickups that are requiring additional repairs ad services, and have very high mileage 350k+. New assets would be 1/2 ton units w 4x4, medium level equipped. Maintain the cost of operating, parts, and downtime that affects service levels. The current Administration pickups would be transferred down the fleet, and various units would be dispersed throughout the fleet to replace the high km units.
LC - Skidsteer	80,000	Replacement of 2014 Skidsteer 4500 hrs used for Public Works to assist with loading snow as unit has high lift capacity, unit also has a miller to asst with asphalt pot hole repairs. Maintain the cost of operating, parts, and downtime that affects service levels.
LC - Grader	571,000	Replacment of 3 motor graders 160M AWD on a guarantee buyback program under Canoe/Finning agreement. Motor graders are replaced rotationally following the 4 year 7500hr buyback option. To ensure that the motor graders are operated financially responsible with the full warranty reducing costs for repair, and down time affecting service levels. Estimating costs to own is \$43.33/hr
LC - Grader	571,000	Replacment of 3 motor graders 160M AWD on a guarantee buyback program under Canoe/Finning agreement. Motor graders are replaced rotationally following the 4 year 7500hr buyback option. To ensure that the motor graders are operated financially responsible with the full warranty reducing costs for repair, and down time affecting service levels. Estimating costs to own is \$43.33/hr
FV - Grader	571,000	Replacment of 3 motor graders 160M AWD on a guarantee buyback program under Canoe/Finning agreement. Motor graders are replaced rotationally following the 4 year 7500hr buyback option. To ensure that the motor graders are operated financially responsible with the full warranty reducing costs for repair, and down time affecting service levels. Estimating costs to own is \$43.33/hr
FV- Zero Turn	21,500	Replacement of 2015 front mount mower - 60" deck to downsize to a 60" zereturn mower. Maintain the cost of operating, parts, and downtime that affects service levels. The zereturn mower would be more suitable for the needs of the Hamlet/campgrounds.
Truck - Director of Utilities	\$50,000	Previous Director of Utilities was under the Personal Vehicle program. There are no additional units to supply the Director of Utilities.
FV - Airport Sweeper	\$300,000	The current airport sweeper is having numerous mechanica issues, causing down time at critical times. This unit would be recommended to me retained as a back up unit for both the Fort Vermilion and La Crete airport, and stationed out of La Crete, as the new unit would be in Fort Vermilion. Administration is still investigating the options and cost of a used sweeper. Currently unable to provide.
10" pump x 2 - USED	\$180,000	Purchase 2- 10" water pumps for water diversion. New units \$ 140,000-\$160,000 Used units \$40,000-\$60,000 Prices do not include the reels and hoses required to operate the unit. Estimated cost for used reel with hoses & reel pump \$30,000. The County has experienced various forms of flooding, from overland rapid snow melt to water pooling. These pumps would assist in diverting the water to assist various departments operations and possible emergency needs.
Summary Department 32 -Fleet and Equipment	\$2,264,500	\$0

Department 32 - Infrastructure		
TWP RD 1050 (27 baseline) 2 miles	\$650,000	Year 2 of 4 year plan. Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE). Road rebuild and drainage. Will rebuild 6 miles in over the next 3 years, 2 miles per year.
TWP RD 1060 (Airport Road) 2 miles	\$350,000	Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE 2021). Road rebuild and drainage.
98 street/98 avenue Asphalt	\$900,000	This would completed the paving for the industrial area 98 Ave and 98 St. Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm) This project could be treated like the initial portion with a local improvement of 30% for businesses in the area.

Sawmill Road Asohail 1.5 miles	\$1,500,000		This would pave 1.3 KM of access road from HWY 697 West to the Sawmill and any other future industrial development in the area and would include Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm). This project could be funded through a local improvement for the businesses in the area.
113 Avenue Asphalt	\$1,200,000		This would complete the paving for 113 St (RGE RD 154) from 94 Ave to TWP RD 1060 (Prairie Packers RD) Subgrade Prep (150 mm), Granular Base Course (300 mm) & Asphalt pave (100 mm).
FV - Repair & Replace Sidewalk & Curb River Road to High School	\$200,000		This would be to replace the curb & sidewalk from High School to River RD. The repair of the sidewalk is because of the damage due to wear-and-tear.
FV - Salt Shed base leveling	\$60,000		This would include the repair and leveling of the floor/base to prevent unwanted drainage into the shed.
Zama Pavement Repair	\$1,000,000		Repair approximately 300 metes of failed road east of Zama City. Deteriorating road, heavily used. This road was built on muskeg. Water within the muskeg is trapped and saturating the base of the road.
Endeavour to Assist - New Road Infrastructure	\$250,000		From Policy PW039, endeavour to assist. Assisting applicants/farmers with building roads to new lands; survey stakes, water act, culverts, gravel, etc. In addition, the Public Works Department would like to up the current budget from \$250,000 to \$500,000 annually as previous council's have opted to top up the \$250,000 to \$500,000 yearly.
100 st & 109 ave Intersection rebuild	\$1,153,000		Intersection upgrade to accommodate increased traffic from future development to include traffic lights. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
100 st North - expansion & pave	\$2,422,000		Double lanes on 109 Ave. Prep, excavation, granular base course, asphalt concrete pavement, etc. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
109 ave West - expansion & pave	\$4,654,000		Double lanes on 109 Ave. Prep, excavation, granular base course, asphalt concrete pavement, etc. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
La Crete North access east expansion & rebuild	\$787,000		Double lanes on 100 St North Prep, excavation, granular base course, asphalt concrete pavement, etc. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
BF 78209 NW 17 105 14 W5M - Teepee Creek	\$550,000		NW 17 105 14 W5M Located over Teepee Creek Severe corrosion at main reinforcing steel, and spalls with severely corroded rebar at prestressed girders. A Low Rating Advisory was issued for this bridge October of 2019. The crossing weight has been posted at 10 tonnes.
Summary Department 32 - Infrastructure	\$15,676,000	\$0	

Department 32 - Operations Total	\$17,940,500	\$0
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(33) - Airports			
FV - Heat Pole Building	\$50,000		This would include the insulating and the installation of a natural gas heater. The insulation and heating of this building will allow for Public Works to store its airport sweeper and to ensure it is ready for operation during the winter months.
Summary Department 33 - Airports	\$50,000	\$0	

(41) - Water Treatment & Distribution Department			
LC - Motor Starters	\$90,000		These motor starters will improve energy efficiency as these motors are our biggest energy consumption item at the La Crete Water Plant. It will improve the cardlock customers experience at the La Crete Truck Fill as it won't be as hard on their hoses and fittings when starting a fill. Improved energy efficiency as motors run at required speeds instead of at full speed.
Main Lift Station Pump Control Board	\$51,000		Control panel is quite old causing components to break down, the age of the panel also makes it non compatible to any newer products that need to be attached to it (motors and pumps).
Water line Relocation	\$45,000		Abandoning waterline that crosses Old Colony graveyard parking lot and 94 Avenue and moving it north along the 113 Street road allowance. Waterline needs to be moved prior to the graveyard being expanded to the west (parking lot).
Water Point Building Replacements (BHP, Tompkins, Rocky Lane)	\$106,000		Replacement of 4 Rural Waterpoint Buildings (Tompkins Rural Waterpoint, Buffalo Head Prairie Rural Waterpoint, Rocky Lane Rural Waterpoint, and High Level Rural Waterpoint). The pumphouse buildings at the rural waterpoints are old (1980's) and in need of replacement. This is a safety concern due to metal floors rusting etc.
Department 41 - Water Treatment & Distribution	\$292,000	\$0	

(42) - Sewer Disposal Department			
LC - North Sanitary Trunk Sewer	\$4,474,000		New lift station and force main near the lagoon, sized to handle significant future growth. Insallation of roughly 3000m of new sanitary trunk main on the north side of La Crete, oversized in order to also accommodate a large additional area on the west side of the community. The sanitary sewer infrastructure is at its limits and the community requires a new trunk main to the lagoon in order to accommodate future growth. This project aligns with County planning documents and growth strategies by serving residential, commercial and industrial lands. Various developments have already been approved that require this infrastructure to be installed in order to provide sewer service to the development.
Department 42 - Sewer Disposal	\$4,474,000		

Department 61 - Planning			
GIS Computer	\$7,500		The GIS computer is used by the GIS Tech to create mapping which is used by the Planning and Development Department in many projects at any given time. The GIS Tech also creates maps for other departments as well as ratepayers and external entities which would not be possible without the GIS computer. The GIS computer is reaching the end of its life expectancy and needs to be replaced before it starts having major issues. The current GIS computer is the only one the County has available with the mapping capabilities necessary to maintain the services the Planning and Development Department and other Departments within the County provide on a regular basis.
Plotter	\$13,000		The Plotters in both La Crete and Fort Vermilion are used for printing large maps, aerial photos, and posters for all departments across the County as well as for ratepayer purchase. The main Plotter is located in La Crete with an older back-up located in Fort Vermilion. The Plotter in Fort Vermilion has reached the end of its life expectancy and the main Plotter in La Crete is nearing the end of its life expectancy meaning a new one is needed before either one is no longer usable. The Plotter in Fort Vermilion has reached an age which makes it unrepairable as parts are no longer available in the event that anything breaks, making it an unreliable back-up in the event that issues occur with the main Plotter in La Crete.
Total department 61	\$20,500	\$0	

(72) - Parks & Playgrounds Department		
FV - Streetscape (CF 2017)	\$25,000	Annual contribution
Streetscape - La Crete	\$25,000	Annual contribution
Wadlin Lake Campground - Major Improvements	\$100,000	Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Hutch Lake Campground - Major Improvements	\$100,000	Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Bridge Campground - Major Improvements	\$200,000	Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Zama Campground - Major Improvements	\$100,000	Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Hamlet Park Development	\$75,000	The improvements of hamlet parks to include but not held to Playground equipment, installation of single sport venue (basket ball, tennis courts exampl), additional buildings (shelters, gazebo) fencing, etc. Mackenzie County hamlets are expanding each year resulting in the need for recreational areas within the hamlets that are within residential spaces. New developments are encouraged to have "park" components. Excising park areas have basic equipment recognizing the need for improvements.
Total department 72	\$625,000	\$0
TOTAL Capital Projects, by Year	\$24,630,500	\$0

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Xerox Machine Replacement FV

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	Fort Vermilion County Office	PRIORITY	Medium #	NEW OR REPLACEMENT ASSET	New and replacement
				EXPECTED LIFE OF ASSET	7 years

DESCRIPTION	Xerox machine to be replaced at the Fort Vermilion County office.
NEED FOR PROJECT	The current Xerox 125 located in the Fort Vermilion office is in need of replacement. The current machine has a lengthy record of breakdowns which require a technician to travel to service. This is the main copy machine for the Fort Vermilion office which is used for all billing purposes. Continuous breakdowns have a direct impact to the time required to get the billing sent out in the required time.
ADDITIONAL INFO	During high volume times recommended replaced unit was not available and continues to have maintenance issues monthly.

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES	(2,500)	(2,500)	HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	<u>(2,500)</u>	<u>(2,500)</u>						
FINANCING COST								
TOTAL COST	<u>(2,500)</u>	<u>(2,500)</u>						
REVENUE								
NET COST	<u>(2,500)</u>	<u>(2,500)</u>						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	62,500	-	-	-	-	-	-	-	-	-	62,500
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	62,500	-	-	-	-	-	-	-	-	-	62,500
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	5,000	-	-	-	-	-	-	-	-	-	5,000
	-	5,000	-	-	-	-	-	-	-	-	-	5,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT CARRY OVER PROJECT

PROJECT Zama Administration Building Air Conditioner

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	Zama Administration Building Air Conditioner	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
		#		EXPECTED LIFE OF ASSET	

DESCRIPTION	Install Air conditioner in the Zama administration Building (Cornerstone)
NEED FOR PROJECT	The building completed constructed in 2009. The original plan for the building had an air conditioner component, this was cut due to financial restraints. This building houses not only the County office but also the Zama library and historical artifacts.
ADDITIONAL INFO	Quote attached

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input checked="" type="checkbox"/>
TOTAL OPERATING COST	-	-			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
		79,000	-	-	-	-	-	-	-	-	-	79,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT La Crete/Zama Fire Department Bottle Filling Station.

DEPARTMENT	Fire	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	La Crete/Zama Fire Hall	PRIORITY	High #	NEW OR REPLACEMENT ASSET
				EXPECTED LIFE OF ASSET

DESCRIPTION Presently the La Crete Fire Department have a Bottle Filling station to fill their air tanks used during fires and practise. This compressor is old and provides low PSI. This low PSI means shorter period of time before needing to switch out bottles. With newer bottles and higher PSI air volumes the air tanks last for an extended amount of time reducing change out and the

NEED FOR PROJECT The Zama Fire Department have no bottle filling capabilities and are required to obtain this service from the High Level Fire department or travel to Fort Vermilion. If La Crete acquires a new unit, Zama will use the old one.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	87,000	-	-	-	-	-	-	-	-	-	87,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	87,000	-	-	-	-	-	-	-	-	-	87,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Fort Vermilion Fire Hall Replacement

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION Replace the excising fire hall in Fort Vermilion with a new facility. This replacement was reconized and requested funding in 2017.

NEED FOR PROJECT The existing fire hall is in a poor location and is becoming too small for the FV needs. Trucks are forced to exit through the back alley and there are obstacles that make it difficult to maneuver. Council has directed administration to consider the construction of a new hall for Fort Vermilion.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Pickup replacement x2

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Fort Vermilion / La Crete	PRIORITY	Medium #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	10 years

DESCRIPTION	Replacement of 2 pickups that are requiring additional repairs ad services, and have very high mileage 350k+. New assets would be 1/2 ton units w 4x4, medium level equipped
NEED FOR PROJECT	Maintain the cost of operating, parts, and downtime that affects service levels. The current Administration pickups would be transferred down the fleet, and various units would be dispersed throughout the fleet to replace the high km units.
ADDITIONAL INFO	Older units have required a fuel pump, and various other repairs causing roadside breakdowns.

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS	(4,000)		PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	(4,000)	-			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	(4,000)	-				
REVENUE						
NET COST	(4,000)	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	100,000	-	-	-	-	-	-	-	-	-	100,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	100,000	-	-	-	-	-	-	-	-	-	100,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	5,000	-	-	-	-	-	-	-	-	-	5,000
	-	5,000	-	-	-	-	-	-	-	-	-	5,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Skidsteer S850 Bobcat

DEPARTMENT	Transportation	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	7 years

DESCRIPTION	Replacement of 2014 Skidsteer 4500 hrs used for Public Works to assist with loading snow as unit has high lift capacity, unit also has a miller to asst with asphalt pot hole repairs
NEED FOR PROJECT	Maintain the cost of operating, parts, and downtime that affects service levels.
ADDITIONAL INFO	Miller will fit on new Skidsteer

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS	(1,500)	(1,500)	PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	(1,500)	(1,500)						
FINANCING COST								
TOTAL COST	(1,500)	(1,500)						
REVENUE								
NET COST	(1,500)	(1,500)						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	80,000	-	-	-	-	-	-	-	-	-	80,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	80,000	-	-	-	-	-	-	-	-	-	80,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	40,000	-	-	-	-	-	-	-	-	-	40,000
	-	40,000	-	-	-	-	-	-	-	-	-	40,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Motor Grader Replacement x 3

DEPARTMENT	Transportation	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Blue Hills/ High Level/ La Crete	PRIORITY	High #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	4 years

DESCRIPTION	Replacement of 3 motor graders 160M AWD on a guarantee buyback program under Canoe/Finning agreement. Motor graders are replaced rotationally following the 4 year 7500hr buyback option.
NEED FOR PROJECT	To ensure that the motor graders are operated financially responsible with the full warranty reducing costs for repair, and down time affecting service levels. Estimating costs to own is \$43.33/hr
ADDITIONAL INFO	If the motor graders are kept past the 7500 hr - 4 year term an anticipated negative operating budget impact may occur due to mechanical repairs and parts

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER						
TOTAL OPERATING COST	-	-				
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	1,712,301	-	-	-	-	-	-	-	-	-	1,712,301
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,712,301	-	-	-	-	-	-	-	-	-	1,712,301
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	675,000	-	-	-	-	-	-	-	-	-	675,000
	-	675,000	-	-	-	-	-	-	-	-	-	675,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Zero Turn Mower

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Fort Vermilion	PRIORITY	High #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	10 years

DESCRIPTION Replacement of 2015 front mount mower - 60" deck to downsize to a 60" zeroturn mower

NEED FOR PROJECT Maintain the cost of operating, parts, and downtime that affects service levels. The zeroturn mower would be more suitable for the needs of the Hamlet/campgrounds.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS	(1,500)	(1,500)	PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	(1,500)	(1,500)						
FINANCING COST								
TOTAL COST	(1,500)	(1,500)						
REVENUE								
NET COST	(1,500)	(1,500)						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	21,500	-	-	-	-	-	-	-	-	-	21,500
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	21,500	-	-	-	-	-	-	-	-	-	21,500
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	6,500	-	-	-	-	-	-	-	-	-	6,500
	-	6,500	-	-	-	-	-	-	-	-	-	6,500

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Pickup

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	10 years

DESCRIPTION	Purchase pick up for Director of Utilities
NEED FOR PROJECT	Previous Director of Utilities was under the Personal Vehicle program. There are no additional units to supply the Director of Utilities.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS	1,700	1,700	PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	1,700	1,700						
FINANCING COST								
TOTAL COST	1,700	1,700						
REVENUE								
NET COST	1,700	1,700						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	-	-	-	-	-	-	-	-	-	50,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Airport Sweeper

DEPARTMENT	Airport	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
		#		EXPECTED LIFE OF ASSET	15 years

DESCRIPTION	Airport sweeper - New Currently unable to provide.		Administration is still investigating the options and cost of a used sweeper.
NEED FOR PROJECT	The current airport sweeper is having numerous mechanical issues, causing down time at critical times. This unit would be recommended to be retained as a back up unit for both the Fort Vermilion and La Crete airport, and stationed out of La Crete, as the new unit would be in Fort Vermilion.		
ADDITIONAL INFO	No current back up units available		

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS	1,500	1,500	PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	1,500	1,500						
FINANCING COST								
TOTAL COST	1,500	1,500						
REVENUE								
NET COST	1,500	1,500						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	300,000	-	-	-	-	-	-	-	-	-	300,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	300,000	-	-	-	-	-	-	-	-	-	300,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT 10" pump x 2

DEPARTMENT	Administration	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	Various	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
		#		EXPECTED LIFE OF ASSET	10 years

DESCRIPTION Purchase 2- 10" water pumps for water diversion. New units \$ 140,000-\$160,000 Used units \$40,000-\$60,000 Prices do not include the reels and hoses required to operate the unit.
NEED FOR PROJECT Estimated cost for used reel with hoses & reel pump \$30,000
 The County has experienced various forms of flooding, from overland rapid snow melt to water pooling. These pumps would assist in diverting the water to assist various departments operations and possible emergency needs.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS		
	1st Year	2nd Year
LABOUR		
PURCHASED MATERIALS	5,000	5,000
PURCHASED SERVICES		
TRSF TO RES / RES FUND		
OTHER		
TOTAL OPERATING COST	5,000	5,000
FINANCING COST		
TOTAL COST	5,000	5,000
REVENUE		
NET COST	5,000	5,000

PRIORITY CRITERIA		
MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED <input type="checkbox"/>
PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING <input type="checkbox"/>
HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED <input type="checkbox"/>
FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT <input type="checkbox"/>
		COORDINATION WITH OTHER AGENCY <input type="checkbox"/>
		ENVIRONMENTAL ISSUES <input type="checkbox"/>

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	180,000	-	-	-	-	-	-	-	-	-	180,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	180,000	-	-	-	-	-	-	-	-	-	180,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rebuild 27th Baseline (2 Miles)(TWP RD 1050)

DEPARTMENT	Transportation	PROJECT #	OR01	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
		#	#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	Year 2 of 4 year plan. Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE). Road rebuild and drainage. Will rebuild 6 miles in over the next 3 years, 2 miles per year.
NEED FOR PROJECT	Deteriorating road, heavily used
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	50,000	50,000	50,000	-	-	-	-	-	-	-	150,000
Construction	-	600,000	600,000	600,000	-	-	-	-	-	-	-	1,800,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	80,000	-	-	-	-	-	-	-	-	-	-	80,000
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	80,000	650,000	650,000	650,000	-	-	-	-	-	-	-	2,030,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	80,000	650,000	650,000	650,000	-	-	-	-	-	-	-	2,030,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	80,000	650,000	650,000	650,000	-	-	-	-	-	-	-	2,030,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rebuild Airport Road West of RGE RD 144 (1 Mile) (TWP RD 1060)

DEPARTMENT	Transportation	PROJECT #	OR02	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE 2021). Road rebuild and drainage.
NEED FOR PROJECT	Deteriorating road, heavily used.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	350,000	-	-	-	-	-	-	-	-	-	350,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	40,000	-	-	-	-	-	-	-	-	-	-	40,000
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	40,000	350,000	-	-	-	-	-	-	-	-	-	390,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	40,000	350,000	-	-	-	-	-	-	-	-	-	390,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	40,000	350,000	-	-	-	-	-	-	-	-	-	390,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt Industrial Loop (98 St & 98 Ave)

DEPARTMENT	Transportation	PROJECT #	LC05	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
		#		EXPECTED LIFE OF ASSET	40 years

DESCRIPTION This would completed the paving for the industrial area 98 Ave and 98 St. Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm) This project could be treated like the initial portion with a local improvement of 30% for businesses in the area.

NEED FOR PROJECT

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS

	1st Year	2nd Year
LABOUR		
PURCHASED MATERIALS		
PURCHASED SERVICES		
TRSF TO RES / RES FUND		
OTHER		
TOTAL OPERATING COST	-	-
FINANCING COST		
TOTAL COST	-	-
REVENUE		
NET COST	-	-

PRIORITY CRITERIA

MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	900,000	-	-	-	-	-	-	-	-	-	900,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
		900,000	-	-	-	-	-	-	-	-	-	900,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	900,000	-	-	-	-	-	-	-	-	-	900,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
		900,000	-	-	-	-	-	-	-	-	-	900,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt Sawmill RD

DEPARTMENT	Transportation	PROJECT #	OR05	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION This would pave 1.3 KM of access road from HWY 697 West to the Sawmill and any other future industrial development in the area and would include Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm). This project could be funded through a local improvement for the businesses in the area.

NEED FOR PROJECT

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	1,500,000	-	-	-	-	-	-	-	-	-	1,500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,500,000	-	-	-	-	-	-	-	-	-	1,500,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	1,500,000	-	-	-	-	-	-	-	-	-	1,500,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,500,000	-	-	-	-	-	-	-	-	-	1,500,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Asphalt 113 St South of 94 Ave

DEPARTMENT	Transportation	PROJECT #	LC06	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION	This would complete the paving for 113 St (RGE RD 154) from 94 Ave to TWP RD 1060 (Prairie Packers RD) Subgrade Prep (150 mm), Granular Base Course (300 mm) & Asphalt pave (100 mm).
NEED FOR PROJECT	
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	1,200,000	-	-	-	-	-	-	-	-	-	1,200,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,200,000	-	-	-	-	-	-	-	-	-	1,200,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	1,200,000	-	-	-	-	-	-	-	-	-	1,200,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,200,000	-	-	-	-	-	-	-	-	-	1,200,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT FV Curb & Sidewalk from High School to River RD

DEPARTMENT	Transportation	PROJECT #	FV03	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION	This would be to replace the curb & sidewalk from High School to River RD.
NEED FOR PROJECT	The repair of the sidewalk is because of the damage due to wear-and-tear.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	-	-	-	-	-	200,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	200,000	-	-	-	-	-	-	-	-	-	200,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	200,000	-	-	-	-	-	-	-	-	-	200,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	200,000	-	-	-	-	-	-	-	-	-	200,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT FV Salt Shed

DEPARTMENT	Transportation	PROJECT #	FV01	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION This would include the repair and leveling of the floor/base to prevent unwanted drainage into the shed.

NEED FOR PROJECT

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	-	-	-	-	60,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	60,000	-	-	-	-	-	-	-	-	-	60,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	60,000	-	-	-	-	-	-	-	-	-	60,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Upgrade Zama Road

DEPARTMENT	Transportation	PROJECT #	OR04	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
		#	#	EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Repair approximately 300 metres of failed road east of Zama City
NEED FOR PROJECT	Deteriorating road, heavily used. This road was built on muskeg. Water within the muskeg is trapped and saturating the base of the road.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	108,400	-	-	-	-	-	-	-	-	-	108,400
Construction	-	722,200	-	-	-	-	-	-	-	-	-	722,200
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	83,060	-	-	-	-	-	-	-	-	-	83,060
	-	913,660	-	-	-	-	-	-	-	-	-	913,660
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	913,660	-	-	-	-	-	-	-	-	-	913,660
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	913,660	-	-	-	-	-	-	-	-	-	913,660

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Endeavor to Assist

DEPARTMENT	Transportation	PROJECT #	OR06	CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION From Policy PW039, endeavour to assist. Assisting applicants/farmers with building roads to new lands; survey stakes, water act, culverts, gravel, etc. In addition, the Public Works Department would like to up the current budget from \$250,000 to \$500,000 annually as previous council's have opted to top up the \$250,000 to \$500,000 yearly

NEED FOR PROJECT Farmers request access to new lands.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input checked="" type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER						
TOTAL OPERATING COST	-	-				
FINANCING COST						
TOTAL COST						
REVENUE						
NET COST						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	250,000	250,000	250,000	250,000	250,000	250,000	-	-	-	-	-	1,500,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Intersection Upgrade at 100 St & 109 Ave

DEPARTMENT	Transportation	PROJECT #	LC01	CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	La Crete	PRIORITY	High #	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Intersection upgrade to accommodate increased traffic from future development to include traffic lights.
NEED FOR PROJECT	Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	1,153,000	-	-	-	-	-	-	-	-	-	1,153,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,153,000	-	-	-	-	-	-	-	-	-	1,153,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	1,153,000	-	-	-	-	-	-	-	-	-	1,153,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	1,153,000	-	-	-	-	-	-	-	-	-	1,153,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Widening 109 Ave West

DEPARTMENT	Transportation	PROJECT #	LC02	CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Double lanes on 109 Ave. Prep, excavation, granular base course, asphalt concrete pavement, etc.
NEED FOR PROJECT	Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	2,422,000	-	-	-	-	-	-	-	-	-	2,422,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	2,422,000	-	-	-	-	-	-	-	-	-	2,422,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	2,422,000	-	-	-	-	-	-	-	-	-	2,422,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	2,422,000	-	-	-	-	-	-	-	-	-	2,422,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Widening La Crete North Access

DEPARTMENT	Transportation	PROJECT #	LC03	CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Double lanes on La Crete North Access Prep, excavation, granular base course, asphalt concrete pavement, etc.
NEED FOR PROJECT	Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	4,654,000	-	-	-	-	-	-	-	-	-	4,654,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	4,654,000	-	-	-	-	-	-	-	-	-	4,654,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	4,654,000	-	-	-	-	-	-	-	-	-	4,654,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	4,654,000	-	-	-	-	-	-	-	-	-	4,654,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Widening 100 St North

DEPARTMENT	Transportation	PROJECT #	LC04	CHANGE OF LEVEL OF SERVICE	Increased level of service
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Double lanes on 100 St North Prep, excavation, granular base course, asphalt concrete pavement, etc.
NEED FOR PROJECT	Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	787,000	-	-	-	-	-	-	-	-	-	787,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	787,000	-	-	-	-	-	-	-	-	-	787,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	787,000	-	-	-	-	-	-	-	-	-	787,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	787,000	-	-	-	-	-	-	-	-	-	787,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT BF 78209

DEPARTMENT	Transportation	PROJECT #	OR03	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION NW 17 105 14 W5M Located over Teepee Creek Severe corrosion at main reinforcing steel, and spalls with severely corroded rebar at prestressed girders

NEED FOR PROJECT A Low Rating Advisory was issued for this bridge October of 2019. The crossing weight has been posted at 10 tonnes.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Construction	-	500,000	-	-	-	-	-	-	-	-	-	500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	550,000	-	-	-	-	-	-	-	-	-	550,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT FV Heating of Pole Building

DEPARTMENT	Airport	PROJECT #	FV02	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Fort Vermilion	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
			#	EXPECTED LIFE OF ASSET	40 years

DESCRIPTION This would include the insulating and the installation of a natural gas heater.

NEED FOR PROJECT The insulation and heating of this building will allow for Public Works to store its airport sweeper and to ensure it is ready for operation during the winter months.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	-	-	-	-	-	-	-	-	-	50,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	50,000	-	-	-	-	-	-	-	-	-	50,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT LC - Motor Starters (VFD's)

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	New asset
		#		EXPECTED LIFE OF ASSET	25 years

DESCRIPTION These motor starters will improve energy efficiency as these motors are our biggest energy consumption item at the La Crete Water Plant. It will improve the cardlock customers experience at the La Crete Truck Fill as it won't be as hard on their hoses and fittings when starting a fill

NEED FOR PROJECT Improved energy efficiency as motors run at required speeds instead of at full speed.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS

	1st Year	2nd Year
LABOUR		
PURCHASED MATERIALS		
PURCHASED SERVICES		
TRSF TO RES / RES FUND		
OTHER	(1,000)	(1,000)
TOTAL OPERATING COST	(1,000)	(1,000)
FINANCING COST		
TOTAL COST	(1,000)	(1,000)
REVENUE		
NET COST	(1,000)	(1,000)

PRIORITY CRITERIA

MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	19,900	-	-	-	-	-	-	-	-	-	19,900
Construction	-	65,000	-	-	-	-	-	-	-	-	-	65,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	5,000	-	-	-	-	-	-	-	-	-	5,000
	-	89,900	-	-	-	-	-	-	-	-	-	89,900
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Main Lift Station Pump Control Board Upgrade

DEPARTMENT	Sewer	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	20 years

DESCRIPTION	Replacement of existing Flygt Control Panel.
NEED FOR PROJECT	Control panel is quite old causing components to break down, the age of the panel also makes it non compatible to any newer products that need to be attached to it (motors and pumps).
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER						
TOTAL OPERATING COST	-	-				
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	14,600	-	-	-	-	-	-	-	-	-	14,600
Construction	-	30,000	-	-	-	-	-	-	-	-	-	30,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	6,400	-	-	-	-	-	-	-	-	-	6,400
	-	51,000	-	-	-	-	-	-	-	-	-	51,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Relocation of Water Line

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete	PRIORITY	High	NEW OR REPLACEMENT ASSET	
		#		EXPECTED LIFE OF ASSET	30 years

DESCRIPTION	Abandoning waterline that crosses Old Colony graveyard parking lot and 94 Avenue and moving it north along the 113 Street road allowance.
NEED FOR PROJECT	Waterline needs to be moved prior to the graveyard being expanded to the west (parking lot).
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	40,690	-	-	-	-	-	-	-	-	-	40,690
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	4,310	-	-	-	-	-	-	-	-	-	4,310
	-	45,000	-	-	-	-	-	-	-	-	-	45,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rural Waterpoint Buildings

DEPARTMENT	Water	PROJECT #		CHANGE OF LEVEL OF SERVICE	No change
LOCATION	La Crete & Fort Vermilion	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	35 years

DESCRIPTION	Replacement of 4 Rural Waterpoint Buildings (Tompkins Rural Waterpoint, Buffalo Head Prairie Rural Waterpoint, Rocky Lane Rural Waterpoint, and High Level Rural Waterpoint)
NEED FOR PROJECT	The pumphouse buildings at the rural waterpoints are old (1980's) and in need of replacement. This is a safety concern due to metal floors rusting etc.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input checked="" type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
OTHER						
TOTAL OPERATING COST	-	-				
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	106,000	-	-	-	-	-	-	-	-	-	106,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	10,600	-	-	-	-	-	-	-	-	-	10,600
	-	116,600	-	-	-	-	-	-	-	-	-	116,600
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT LC North Sanitary Sanitary Trunk Sewer

DEPARTMENT	Sewer	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete	PRIORITY	High #	NEW OR REPLACEMENT ASSET	New asset
				EXPECTED LIFE OF ASSET	100 years

DESCRIPTION New lift station and force main near the lagoon, sized to handle significant future growth. Insallation of roughly 3000m of new sanitary trunk main on the north side of La Crete, oversized in order to also accomodate a large additional area on the west side of the community.

NEED FOR PROJECT The sanitary sewer infrastructure is at its limits and the community requires a new trunk main to the lagoon in order to accommodate future growth. This project aligns with County planning documents and growth strategies by serving residential, commercial and industrial lands. Various developments have already been approved that require this infrastructure to be installed in order to provide sewer service to the development.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input checked="" type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input checked="" type="checkbox"/>	ENVIRONMENTAL ISSUES	<input checked="" type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input checked="" type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	280,000	-	-	-	-	-	-	-	-	-	-	280,000
Architect/Engineering Fees	-	250,000	-	-	-	-	-	-	-	-	-	250,000
Construction	-	5,500,000	-	-	-	-	-	-	-	-	-	5,500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	280,000	5,750,000	-	-	-	-	-	-	-	-	-	6,030,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Replace GIS Computer

DEPARTMENT	Planning & Development	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete	PRIORITY	Medium #	NEW OR REPLACEMENT ASSET	Replacement of asset
				EXPECTED LIFE OF ASSET	5 years

DESCRIPTION The GIS computer is used by the GIS Tech to create mapping which is used by the Planning and Development Department in many projects at any given time. The GIS Tech also creates maps for other departments as well as ratepayers and external entities which would not be possible without the GIS computer.

NEED FOR PROJECT The GIS computer is reaching the end of its life expectancy and needs to be replaced before it starts having major issues. The current GIS computer is the only one the County has available with the mapping capabilities necessary to maintain the services the Planning and Development Department and other Departments within the County provide on a regular basis.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	7,500	-	-	-	-	-	-	-	-	-	7,500
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
		7,500	-	-	-	-	-	-	-	-	-	7,500
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Replace Plotter

DEPARTMENT	Planning & Development	PROJECT #		CHANGE OF LEVEL OF SERVICE	Maintain level of service
LOCATION	La Crete	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
		#		EXPECTED LIFE OF ASSET	5 years

DESCRIPTION The Plotters in both La Crete and Fort Vermilion are used for printing large maps, aerial photos, and posters for all departments across the County as well as for ratepayer purchase. The main Plotter is located in La Crete with an older back-up located in Fort Vermilion.

NEED FOR PROJECT The Plotter in Fort Vermilion has reached the end of its life expectancy and the main Plotter in La Crete is nearing the end of its life expectancy meaning a new one is needed before either one is no longer usable. The Plotter in Fort Vermilion has reached an age which makes it unrepairable as parts are no longer available in the event that anything breaks, making it an unreliable back-up in the event that issues occur with the main Plotter in La Crete.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	-	-			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	13,000	-	-	-	-	-	-	-	-	-	13,000
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	13,000	-	-	-	-	-	-	-	-	-	13,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Wadlin Lake Campground - Major Improvements

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Wadlin Lake Campground - Major Improver	PRIORITY	Low	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION	Improvements for the Campground as recommended by the Community Services Committee.
NEED FOR PROJECT	County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	100,000	250,000	50,000	50,000	100,000	-	-	-	-	-	550,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	100,000	250,000	50,000	50,000	100,000	-	-	-	-	-	550,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Hutch Lake Campground - Major Improvements

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Wadlin Lake Campground - Major Improver	PRIORITY	Low	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION	Improvements for the Campground as recommended by the Community Services Committee.
NEED FOR PROJECT	County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST								
REVENUE								
NET COST								

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	100,000	100,000	-	250,000	100,000	-	-	-	-	-	550,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	100,000	100,000	-	250,000	100,000	-	-	-	-	-	550,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Bridge Campground - Major Improvements

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Fort Vermilion Bridge	PRIORITY	Low	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION Improvements for the Campground as recommended by the Community Services Committee.

NEED FOR PROJECT County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.

ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA			
	1st Year	2nd Year				
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
OTHER					COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
TOTAL OPERATING COST	-	-			ENVIRONMENTAL ISSUES	<input type="checkbox"/>
FINANCING COST						
TOTAL COST	-	-				
REVENUE						
NET COST	-	-				

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	200,000	-	100,000	-	100,000	-	-	-	-	-	400,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	200,000	-	100,000	-	100,000	-	-	-	-	-	400,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Zama Campground - Major Improvements

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Zama City	PRIORITY	Low	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION	Improvements for the Campground as recommended by the Community Services Committee.
NEED FOR PROJECT	County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST								
REVENUE								
NET COST								

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-	500,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-	500,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
 CAPITAL PROJECT JUSTIFICATION SHEET
 2022 TO 2031 CAPITAL/One Time FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Hamlet Park Development

DEPARTMENT	Parks	PROJECT #		CHANGE OF LEVEL OF SERVICE
LOCATION	Within all Hamlets	PRIORITY	Low	NEW OR REPLACEMENT ASSET
		#		EXPECTED LIFE OF ASSET

DESCRIPTION The improvements of hamlet parks to include but not held to Playground equipment, installation of single sport venue (basket ball, tennis courts exampl), additional buildings (shelters, gazebo) fencing, etc.
NEED FOR PROJECT Mackenzie County hamlets are expanding each year resulting in the need for recreational areas within the hamlets that are within residential spaces. New developments are encouraged to have "park" components. Excising park areas have basic equipment recognizing the need for improvements.
ADDITIONAL INFO

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Predevelopment Costs	-	75,000	-	75,000	-	75,000	-	-	-	-	-	225,000
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-	-	-	-
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	75,000	-	75,000	-	75,000	-	-	-	-	-	225,000
PROPOSED FINANCING	Previous Years	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Friday November 19, 2021
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Darrell Derksen	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councilor
REGRETS:	Ernie Peters	Councillor
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Carrie Simpson	Director of Legislative Services
	Jennifer Batt	Director of Finance
	Jeff Simpson	Director of Operations
	John Zacharias	Director of Utilities
	Don Roberts	Director of Community Services
	Caitlin Smith	Manager of Planning and Development
	Grant Smith	Agricultural Fieldman
	Willie Schmidt	Manager of Fleet Maintenance
	Colleen Sarapuk	Administrative Officer /Recording Secretary

ALSO PRESENT:

Minutes of the Budget Council meeting for Mackenzie County held on November 19, 2021 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 1:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 21-11-779 MOVED by Councillor Cardinal

That the agenda be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES 3. a) **None**

DELEGATIONS: 4. **None**

TENDERS: 5.a) **None**

PUBLIC HEARINGS 6.a) **None**

GENERAL REPORT: 7.a) **None**

AGRICULTURE SERVICES: 8. a) **None**

COMMUNITY SERVICES: 9. a) **None**

FINANCE: 10. a) **5 Year Capital Plan Review**

MOTION 21-11-780 **MOVED** by Councillor Cardinal

That the 5 Year Capital Plan be received for information as amended.

CARRIED

FINANCE 10.b) **Budget Workshop Information Follow Up**

MOTION 21-11-781 **MOVED** by Councillor Wardley

That an amendment to the fee schedule bylaw be brought to the next Budget Council meeting to increase the rural snow plow services to \$100/flag for rural residents, and \$40/flag for seniors effective January 1, 2022.

CARRIED

MOTION 21-11-782 **MOVED** by Councillor Braun

That an amendment to the fee schedule bylaw be brought to the next Budget Council meeting to include a \$5 monthly fee for hamlet residence for sidewalk snow removal/sweeping effective January 1, 2022.

CARRIED

MOTION 21-11-783 **MOVED** by Councillor Wardley

That the Budget Workshop Information follow up be received for information.

CARRIED

FINANCE

10.c) Draft 2022 Operating Budget

MOTION 21-11-784

MOVED by Councillor Bateman

That administration engage with AUPE to begin negotiation discussions.

CARRIED

Reeve Knelsen recessed the meeting at 2:24 p.m. and reconvened the meeting at 2:38 p.m.

Reeve Knelsen recessed the meeting at 3:57 p.m. and reconvened the meeting at 4:09 p.m.

MOTION 21-11-785

MOVED by Councillor Bateman

That the Track Sheet Change #1 be approved as presented and incorporated into the Draft 2022 Operating Budget.

CARRIED

FINANCE:

10. d) Organizational Chart Amendment Request

MOTION 21-11-786

MOVED by Councillor Wardley

That the 2 summer staff positions under Community Services be moved to Operations and the Summer Staff Waste Transfer Station position be deleted.

CARRIED

MOTION 21-11-787

MOVED by Councillor Wardley

That the Community Services Administrative Assistant positions discussion be TABLED until future Council meeting.

CARRIED

FINANCE:

10. e) Non-Profit Organizations

MOTION 21-11-789 **MOVED** by Councillor Braun

That agenda items 10.e) through 10.i) be TABLED until next budget council meeting.

CARRIED

OPERATIONS: 11. a) None

UTILITIES 12.a) None

**PLANNING &
DEVELOPMENT:** 13. a) None

ADMINISTRATION: 14. a) None

**INFORMATION /
CORRESPONDENCE:** 15. a) None

NOTICE OF MOTION: 16. a) None

**NEXT MEETING
DATE:** 17. a) **Next Meeting Dates**

Organizational Meeting
November 30, 2021
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
December 7, 2021
10:00 a.m.
Fort Vermilion Council Chambers

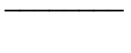
ADJOURNMENT: 18. a) **Adjournment**

MOTION 21-11-790 **MOVED** by Councillor Braun

That the council meeting be adjourned at 6:05 p.m.

CARRIED

These minutes will be presented for approval at the November 30, 2021 Regular Council Meeting.



Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer